

WESTERN METROPOLITAN REGIONAL COUNCIL



CONSTITUENT MUNICIPALITIES: ●CITY OF SUBIACO ●TOWN OF CLAREMONT
●TOWN OF COTTESLOE ●TOWN OF MOSMAN PARK ●SHIRE OF PEPPERMINT GROVE

MINUTES

ORDINARY REGIONAL COUNCIL MEETING – 1 FEBRUARY 2007 (RC 07/01)

**Town of Cottesloe
109 Broome Street
COTTESLOE**

COMMENCEMENT: 5.33PM

Members

Mayor R Norris
Councillor P Kelly
Councillor R Wells

Town of Mosman Park (Chairman)
Town of Claremont (Deputy Chairman)
City of Subiaco

Staff

Mr P Pikor
Mr B Burnett
Ms A Paino

Chief Executive Officer
Operations Manager
Earthcarer Coordinator

Apologies

Councillor V Strzina
Councillor I Wallace

Town of Cottesloe
Shire of Peppermint Grove

Technical Officers

Ms R Levett
Ms E French
Mr M Ledger
Mr D Saunders
Mr T Mayor

Town of Cottesloe
Town of Claremont
City of Subiaco
City of Subiaco
Shire of Peppermint Grove

ORDINARY REGIONAL COUNCIL MEETING (RC 07/01)

- 1 DECLARATION OF OPENING**
The Meeting commenced at 5.33pm.

- 2 RECORD OF ATTENDANCE/APOLOGIES/LEAVE**
Councillor V Strzina
Councillor I Wallace

- 3 DISCLOSURE OF INTEREST**
Chief Executive Officer – Item 9.10 RC 02/2007

- 4 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**
NO BUSINESS

- 5 PUBLIC QUESTION TIME**
NO BUSINESS

- 6 APPLICATIONS FOR LEAVE OF ABSENCE**
NO BUSINESS

- 7 PETITIONS, APPROVED DEPUTATIONS AND PUBLIC STATEMENTS**
NO BUSINESS

8 CONFIRMATION OF PREVIOUS MINUTES

Minutes of the Western Metropolitan Regional Council Meeting (RC 06/06) held on Thursday 7 December 2006 circulated previously under separate cover.

Recommendation (Cr P Kelly/Cr R Wells)

- 8.1 The minutes of the Western Metropolitan Regional Council Meeting (RC 06/06) held on Thursday 7 December 2006 be confirmed as a true and correct record.

Motion Carried 3/0

9 STAFF REPORTS**9.1 Financial Statements/Budget Review and Reports for the Period Ended 30 November 2006 and 31 December 2006**

Report submitted by Coordinator Accounting Services	
Dated: 22 January 2007	File No: 2.6
The report provided bi-monthly detail of the Western Metropolitan Regional Council's finances.	

Moved (Cr R Wells/Cr P Kelly)

- 9.1.1 The Financial Statements for the period ended 30 November 2006 and 31 December 2006 be noted.

Motion Carried 3/0**9.2 Investment Register for the Period Ended 30 November 2006 and 31 December 2006**

Report submitted by Coordinator Accounting Services	
Dated: 22 January 2007	File No: 2.8
The Investment Register provided monthly details of the Western Metropolitan Regional Council's Investment Register.	

Moved (Cr P Kelly/Cr R Wells)

- 9.2.1 The Investment Register for the period ended 30 November 2006 and 31 December 2006 be noted.

Motion Carried 3/0**9.3 Schedule of Accounts for Payment and Sundry Debtors**

Report submitted by Coordinator Accounting Services	
Dated: 23 January 2007	File No: 2.6
The report provided bi-monthly detail of accounts for payment and accounts paid by electronic funds transfer.	

Moved (Cr R Wells/Cr P Kelly)

- 9.3.1 The payment of Municipal Fund Cheque Vouchers numbered 6413 to 6501 totalling \$677,830.72 be endorsed.
- 9.3.2 The Schedule of Accounts paid by Electronic Funds Transfer totalling \$34,872.47 be endorsed.
- 9.3.3 The Schedule of Sundry Debtors outstanding to 31 December 2006 be noted.

Motion Carried 3/0

9.4 Waste Receipts Report to 31 December 2006

Report submitted by Operations Manager	
Dated: 12 January 2007	File No: 2.6
The report provided detail on the waste receipt statistics for the period ending 31 December 2006.	

Moved (Cr R Wells/Cr P Kelly)

- 9.4.1 The Waste Receipt Report for the period ending 31 December 2006 be noted.

Motion Carried 3/0**9.5 Earth Carer's Report for December 2006 and January 2007**

Report submitted by Earthcarer Coordinator	
Dated: 12 January 2007	File No: 4.1.5
The report outlined the progress of the Earth Carer Programme.	

Moved (Mayor Norris/Cr R Wells)

- 9.5.1 The report on the Earthcarers Volunteer Coordinator Programme dated 12 January 2007 be noted.

Motion Carried 3/0**9.6 Future Directions Plan 2006 - 2009**

Report submitted by Chief Executive Officer	
Dated: 22 January 2007	File No: 6.1.1
The report provided the progress with the Future Directions Plan 2006 – 2009.	

Moved (Cr P Kelly/Cr R Wells)

- 9.6.1 The Chief Executive Officer's report on the progress of the Future Directions Plan 2006 – 2009 dated 22 January 2007 be noted.

Motion Carried 3/0

9.7 Earthcarer’s Future Strategic Plan 2006-2009

Report submitted by Earthcarer Co-ordinator	
Dated: 23 January 2007	File No: 4.1.5
The report provided the progress on the Strategic Plan 2006-2009.	

Moved (Cr P Kelly/Cr R Wells)

- 9.7.1 The Earthcarer Coordinator’s report on the progress of the Future Directions Plan 2006-2009 dated 23 January 2007 be noted.

Motion Carried 3/0**9.8 AnaeCo – Formally Organic Resource Technologies (ORT) – Status Report No 15**

Report submitted by Chief Executive Officer	
Dated: 23 January 2007	File No: 4.3.3
The report provided information on the progress of AnaeCo.	

Moved (Cr P Kelly/Cr R Wells)

- 9.8.1 The Status Report prepared by the Chief Executive Officer dated 23 January 2007 be noted.
- 9.8.2 A briefing workshop for presentation of the draft WSA be held at 5.30pm on Thursday 8 February 2007 at the Town of Mosman Park.

Motion Carried 3/0**9.9 Proposal by City of Subiaco – Return of Capital and Surplus**

Report submitted by Chief Executive Officer	
Dated: 23 January 2007	File No: 3.3.1
The report provided outlines the advice received on this proposal.	

Moved (Cr R Wells/Cr P Kelly)

- 9.9.1 That consideration of the proposal from the City of Subiaco to distribute the balance of funds contained in the Future Development Reserve be deferred pending formal responses from all Member Councils.

Motion Carried 3/0

9.10 Tender for Provision of Administration and Management Services

Report submitted by Chief Executive Officer	
Dated: 23 January 2006	File No: 6.1.1
The report outlined the Tender Document and process required.	

Reason: The Members considered that the draft Request for Tenders should provide additional information on the possible ongoing management required for the proposed Secondary Waste Treatment plant and the contract term being extended to 3 years plus one year.

It was also considered that the tender documents should be reviewed by another party with contract expertise such as the Western Australian Government Association or other government organisations. The recommendations were amended accordingly.

**NOTE: INTEREST DECLARED: CHIEF EXECUTIVE OFFICER
DECLARES A FINANCIAL INTEREST**

**EXTENT OF INTEREST: EMPLOYMENT AT TOWN OF
MOSMAN PARK AND SUBSEQUENT REMUNERATION**

Moved (Cr P Kelly/Cr R Wells)

- 9.10.1 Endorses the draft Request for Tenders for the Provision of Administration and Management Services for the Western Metropolitan Regional Council subject to the tender document being amended to provide additional information on the possible ongoing management required for Special Projects – Secondary Waste DiCom process and the contract term being three (3) years plus one (1) year.
- 9.10.2 Approves the calling of Tenders for the Provision of Administration and Management Services subject to satisfactory review of the tender document by the Western Australian Local Government Association or other government organisation with contract expertise.
- 9.10.2 Appoints Stephen Goode Consulting to administer, evaluate and report on the Tenders received for the Provision of Administration and Management Services for the Western Metropolitan Regional Council.

Motion Carried 3/0

9.11 Changes to Fees and Charges 2006/2007

Report submitted by Operations Manager	
Dated: 22 January 2007	File No: 2.2
The report advised Members of the increase in Fees and Charges for 2006/2007.	

NOTE: ABSOLUTE MAJORITY DECISION OF COUNCIL REQUIRED.

Moved (Cr R Wells/Cr P Kelly)

- 9.11.1 The Regional Council endorses the Administration's actions in passing on the increased cost of disposal for non-members' waste at Red Hill landfill as imposed by the EMRC.
- 9.11.2 The Regional Council resolves to increase the Fees and Charges for non-members putrescible waste received at the Brockway Waste Transfer Station to \$95.30/tonne inclusive of GST effective from January 1, 2007.

Motion Carried By Absolute Majority 3/0

9.12 Local Government Statutory Compliance Return

Report submitted by Chief Executive Officer	
Dated: 24 January 2007	File No: 6.19
The report outlined the requirements for the Local Government Statutory Compliance Return.	

Moved (Cr P Kelly/Cr R Wells)

- 9.12.1 The advice from the Department of Local Government and Regional Development that the Compliance Audit Return for Regional Councils for 2006 will be made on-line in early 2007 be noted.

Motion Carried 3/0

9.13 Local Government Amendment Act 2006 – Extension of Term

Report submitted by Chief Executive Officer	
Dated: 25 January 2007	File No: 6.1.1
The report outlined the amendment to the Local Government Annual Election Day.	

Moved (Cr R Wells/Cr P Kelly)

- 9.13.1 The Department of Local Government and Regional Development circulars numbers 24 and 25 – 2006 be noted.
- 9.13.2 The Regional Council’s Solicitors McLeods be engaged to review the Establishment Agreement to determine the need for any amendments to ensure the extension of the terms of office of the Chairman and Deputy Chairman to the new October election date.

Motion Carried 3/0

**10 NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PRESIDING MEMBER OR BY A DECISION OF THE MEETING
NO BUSINESS**

**11 ITEMS REQUIRING CLOSURE OF MEETING TO PUBLIC.
NO BUSINESS**

12 Bulletin for February 2007

12.1 Bulletin for February 2007

Moved (Cr P Kelly/Cr R Wells)

12.1.1 The Bulletin for February 2007 be noted.

Motion Carried 3/0

13 CLOSURE OF MEETING.

The Meeting closed at 6.45pm.

I hereby certify the minutes of the Western Metropolitan Regional Council Committee Meeting held on 1 February 2007 were confirmed on 5 April 2007.

Signed: Chairman