

# WESTERN METROPOLITAN REGIONAL COUNCIL



CONSTITUENT MUNICIPALITIES: ●CITY OF SUBIACO ●TOWN OF CLAREMONT  
●TOWN OF COTTESLOE ●TOWN OF MOSMAN PARK ●SHIRE OF PEPPERMINT GROVE

## MINUTES

### ORDINARY REGIONAL COUNCIL MEETING – 2 APRIL 2009 (RC 09/02)

Town of Claremont  
308 Stirling Highway  
CLAREMONT

**COMMENCEMENT: 5.35PM**

#### **Members**

Mayor R Norris	Town of Mosman Park
Councillor P Kelly	Town of Claremont
Councillor V Strzina	Town of Cottesloe
Councillor P Jacobsen	City of Subiaco
Councillor B Kavanagh	Shire of Peppermint Grove – to 7.05pm

#### **Staff**

Mr P Pikor	Chief Executive Officer
Mr B Burnett	Operations Manager
Ms C Ryder	Earth Carer Officer – to 6.20pm

#### **Apologies**

#### **Technical Officers**

Ms E French	Town of Claremont
Ms R Levett	Town of Cottesloe – from 5.39pm
Mr M Ledger	City of Subiaco
Mr T Mayor	Shire of Peppermint Grove

#### **In Attendance**

Mr B Bowman	Bowman & Associates – Item 9.11 04/2009 – to 6.50pm
Ms G Synnott	Synnott Mulholland Management Services – Item 9.14 04/2009 – to 5.55pm

## ORDINARY REGIONAL COUNCIL MEETING (RC 09/02)

### 1 DECLARATION OF OPENING

The Meeting commenced at 5.35pm.

### 2 RECORD OF APOLOGIES

NIL

Ms L Levett entered the Meeting at 5.39pm.

### **Presentation by Ms G Synnott – Synnott Mulholland Management Services – Earth Carers Review**

Members considered that the Consultant for the Earth Carers Review be allowed to make a presentation on the key findings of the Review of Education and Communication for the Western Metropolitan Regional Council as listed in Item 9.14.

**Moved:** (Cr Jacobsen/Cr Kelly)

**Motion Carried 5/0**

Ms G Synnott provided an overview of the Key Findings of the Review of the Educational Communication for the Regional Council.

Ms G Synnott left the Meeting at 5.55pm.

### 3 DISCLOSURE OF INTEREST

Item 9.8 RC 04/2009 Chief Executive Officer Mr P Pikor and Operations Manager Mr B Burnett – Employment at the Town of Mosman Park and subsequent remuneration.

Item 9.12 RC 04/2009 Chief Executive Officer Mr P Pikor and Operations Manager Mr B Burnett – Employment at the Town of Mosman Park and subsequent remuneration.

Item 9.8 RC 04/2009 Chairman Mayor Ron Norris declared an Impartiality Interest – Mayor of the Town of Mosman Park.

Item 9.12 RC 04/2009 Chairman Mayor Ron Norris declared an Impartiality Interest – Mayor of the Town of Mosman Park.

### 4 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

NO BUSINESS

**5 PUBLIC QUESTION TIME**  
NO BUSINESS

**6 APPLICATIONS FOR LEAVE OF ABSENCE**  
NO BUSINESS

**7 PETITIONS, APPROVED DEPUTATIONS AND PUBLIC STATEMENTS**  
NO BUSINESS

**8 CONFIRMATION OF PREVIOUS MINUTES**

**Minutes of the Western Metropolitan Regional Council Meeting (RC 09/01) held on Thursday 5 February 2009 and circulated previously under separate cover.**

**Moved:** (Cr Strzina/Cr Kavanagh)

- 8.1 The minutes of the Western Metropolitan Regional Council Meeting (RC 09/01) held on Thursday 5 February 2009 be confirmed as a true and correct record.

**Motion Carried 5/0**

**Minutes of the Western Metropolitan Special Regional Council Meeting (SRC 09/01) held on Thursday 19 March 2009 and circulated previously under separate cover.**

**Moved:** (Cr Kelly/Cr Strzina)

- 8.2 The minutes of the Western Metropolitan Special Regional Council Meeting (SRC 09/01) held on Thursday 19 March 2009 be confirmed as a true and correct record.

**Motion Carried 5/0**

**9 STAFF REPORTS**

Declaration of Financial / Conflict of Interest to be recorded prior to dealing with each item.

**Disclosure of Financial and proximity Interests**

- (a) *Members must disclose the nature of their interest in matters to be discussed at the meeting. (Section 5.6B and 5.65 of the Local Government Act 1995).*

- (b) *Employees must disclose the nature of their interest in reports or advice when giving the report or advice to the meeting. (Sections 5.70 and 5.71 of the Local Government Act 1995).*

Disclosure of Interest Affecting Impartiality

- (a) *Members and staff must disclose their interest in matters to be discussed at the meeting in respect of which the member or employee has given or will give advice.*

**9.1 Financial Statements Reports for the Period Ended 31 January 2009 and 28 January 2009**

Report submitted by Coordinator Accounting Services	
Dated: 4 March 2009	File No: 2.6
The report provided bi-monthly detail of the Western Metropolitan Regional Council's finances.	

**Officer Recommendation**

**Moved:** (Cr Jacobsen/Cr Kelly)

- 9.1.1 The Budget Review conducted by the Co-Ordinator Accounting Services and submitted in accordance with Regulation 33A of the Local Government (Financial Management) Regulations 1996 be adopted.
- 9.1.2 The Financial Statements for the period ended 31 January 2009 and 28 February 2009 be noted.

**Amendment to Recommendation**

**Reason:** Members considered that there was a need to urgently investigate the conversion of the drawings for the Silos and expedite the calling of tenders to procure the Silos as soon as possible and amended the recommendation accordingly.

**Amendment Moved** (Cr Strzina/Cr Kelly)

- 3 Administration urgently investigates the conversion of the drawings for the Silos, expedites calling public tenders for the Silos to procure them as soon as possible and action any other matters to be explored in relation to the Silos.

**Amendment Carried 5/0**

**Amended Motion Was Put to Vote**

(Cr Strzina/Cr Kelly)

- 9.1.1 The Budget Review conducted by the Co-Ordinator Accounting Services and submitted in accordance with Regulation 33A of the Local Government (Financial Management) Regulations 1996 be adopted.
- 9.1.2 The Financial Statements for the period ended 31 January 2009 and 28 February 2009 be noted.
- 9.1.3 Administration urgently investigates the conversion of the drawings for the Silos, expedites calling public tenders for the Silos to procure them as soon as possible and action any other matters to be explored in relation to the Silos.

**Amended Motion Carried 5/0****9.2 Investment Register for the Period Ended 31 January 2009 and 28 February 2009**

Report submitted by Coordinator Accounting Services	
Dated: 4 March 2009	File No: 2.8
The Investment Register provided monthly details of the Western Metropolitan Regional Council's Investment Register.	

**Moved:** (Cr Strzina/Cr Kelly)

- 9.2.1 The Investment Register for the period ended 31 January 2009 and 28 February 2009 be noted.

**Motion Carried 5/0****9.3 Schedule of Accounts for Payment and Sundry Debtors**

Report submitted by Coordinator Accounting Services	
Dated: 16 March 2009	File No: 2.6
The report provided bi-monthly detail of accounts for payment and accounts paid by electronic funds transfer.	

**Moved:** (Cr Kelly/Cr Strzina)

- 9.3.1 The payment of Municipal Fund Cheque Vouchers numbered 7673 to 7756 totaling \$531,441.17 be endorsed.
- 9.3.2 The Schedule of Accounts paid by Electronic Funds Transfer totaling \$17,535.69 be endorsed.
- 9.3.3 The Schedule of Sundry Debtors outstanding to 28 February 2009 be noted.

**Motion Carried 5/0**

**9.4 Waste Receipts Report for the Period Ending 28 February 2009**

Report submitted by Operations Manager)	
Dated: 4 March 2009	File No: 2.6
The report provided detail on the waste receipt statistics for the period ending 28 February 2009.	

**Moved:** (Cr Jacobsen/Cr Kavanagh)

- 9.4.1 The Waste Receipt Report for the period ending 28 February 2009 be noted.

**Motion Carried 5/0**

**9.5 Earth Carer's Report for February and March 2009**

Report submitted by Earthcarer Officer	
Dated: 19 March 2009	File No: 4.1.5
The report outlined the progress of the Earth Carer Programme.	

**Moved:** (Cr Kelly/Cr Strzina)

- 9.5.1 The report on the Earthcarers Volunteer Coordinator Programme dated 19 March be noted.

**Motion Carried 5/0**

Ms C Ryder left the Meeting at 6.20pm

Members considered that Item 9.11 Draft – Strategic Waste Management Plan - Consultation should be brought forward to enable discussion on the report's contents.

**Moved:** (Cr Strzina/Cr Jacobsen)

**Motion Carried 5/0**

**9.11 Draft – Strategic Waste Management Plan - Consultation**

Report submitted by Chief Executive Officer	
Dated: 19 March 2009	File: 4.1.6
The report advised Members of the draft reports that have been prepared in 2008.	

**Moved:** (Cr Jacobsen/Cr Strzina)

- 9.11.1 The submission from the Mt Claremont Residents Association on the Draft Strategic Waste Management Plan be received.
- 9.11.2 The revised draft Strategic Waste Management Plan dated 2 April 2009 for the Western Metropolitan Regional Council be endorsed.
- 9.11.3 The Administration provide an appropriate response to the Mt Claremont Residents Association's submission on the Draft Strategic Waste Management Plan.

**Motion Carried 5/0**

Mr B Bowman left the Meeting at 6.50pm

**9.6 Future Directions Plan 2009 - 2011**

Report submitted by Chief Executive Officer	
Dated: 19 March 2009	File No: 6.1.1
The report provided the progress with the Future Directions Plan 2009 – 2011.	

**Moved:** (Cr Kelly/Cr Kavanagh)

- 9.6.1 The Chief Executive Officer's report on the progress of actions from the Future Plan 2009 – 2011 dated 19 March 2009 be noted.

**Motion Carried 5/0**

**9.7 Waste Supply Agreement – Implementation – Status Report February 2009**

Report submitted by Chief Executive Officer	
Dated: 19 March 2009	File No: 4.38
The report informed Members of current status of the Waste Supply Agreement Implementation.	

**Moved:** (Cr Kavanagh/Cr Kelly)

- 9.7.1 The Chief Executive Officer’s report dated 19 March 2009 on the Waste Supply Agreement Implementation be noted.

**Motion Carried 5/0**

**9.8 Provision of Administration and Management Services – DiCOM AWT Project – Town of Mosman Park - Fees**

Report submitted by Chief Executive Officer	
Dated: 23 March 2009	File No: 4.1
The report provided information on the Fees to be reimbursed to the Town of Mosman Park.	

**NOTE: INTEREST DECLARED: CHIEF EXECUTIVE OFFICER and OPERATIONS MANAGER BOTH DECLARED A FINANCIAL INTEREST**

**EXTENT OF INTEREST: EMPLOYMENT AT TOWN OF MOSMAN PARK AND SUBSEQUENT REMUNERATION**

**INTEREST DECLARED: CHAIRMAN MAYOR RON NORRIS DECLARED A IMPARTIALLY INTEREST.**

**EXTENT OF INTEREST: MAYOR OF THE TOWN OF MOSMAN PARK.**

**Moved:** (Cr Kelly/Cr Strzina)

- 9.8.1 The claim from the Town of Mosman Park for \$11,163.17 (exclusive of GST) for the staff time associated with the DiCOM Alternative Waste Treatment Project be approved.

**Motion Carried 5/0**

**9.9 Official Opening of the DiCOM AWT – Recovery Costs**

Report submitted by Operations Manager	
Dated: 13 March 2009	File: 4.3.8
The report provided informs Members of the cost incurred for the Official Opening of the DiCOM AWT Facility.	

**Moved:** (Cr Jacobsen/Cr Strzina)

- 9.9.1 The Regional Council acknowledges the expenditure of \$10,427.94 exclusive of GST, being half the cost of the official function held on the 28 November 2008 to mark the completion of construction of Stage One of the DiCOM Alternative Waste Treatment (AWT) facility at Brockway.
- 9.9.2 The Administration be directed to recoup \$11,470.74 inclusive of GST from AnaeCo Ltd being half share of the costs of the official function.

**Motion Carried 5/0**

**9.10 Household Hazards Waste Programme – Schedule for 2008**

Report submitted by Operations Manager	
Dated: 16 March 2009	File: 6.14.1
The report advised of the sites and dates for the Household Hazardous Waste collections in 2009.	

**Moved:** (Cr Jacobsen/Cr Strzina)

- 9.10.1 The Administration's actions in facilitating the 2009 Household Hazardous Waste collection days across the western suburbs be endorsed.

**Motion Carried 5/0**

**9.12 Provision of Administration and Management Services, Town of Mosman Park**

Report submitted by Chief Executive Officer	
Dated: 16 March 2009	File: 4.1
The report advised Members of the situation of the Management Services supplied by the Town of Mosman Park.	

**NOTE: INTEREST DECLARED: CHIEF EXECUTIVE OFFICER and OPERATIONS MANAGER BOTH DECLARED A FINANCIAL INTEREST**

**EXTENT OF INTEREST: EMPLOYMENT AT TOWN OF MOSMAN PARK AND SUBSEQUENT REMUNERATION**

**INTEREST DECLARED: CHAIRMAN MAYOR RON NORRIS DECLARED A IMPARTIALLY INTEREST.**

**EXTENT OF INTEREST: MAYOR OF THE TOWN OF MOSMAN PARK.**

**Moved:** (Cr Jacobsen/Cr Kavanagh)

Motion moved that the Chief Executive Officer and Operations Manager be permitted to be present at the Meeting and provide verbal advice.

**Motion Carried 5/0**

**Moved:** (Cr Strzina/Cr Kavanagh)

9.12.1 The letter from the Town of Mosman Park advising of its intention not to exercise the one (1) year option in the current Administration and Management Services contract for the Western Metropolitan Regional Council be received.

9.12.2 The Town of Mosman Park be advised that the Regional Council is currently giving consideration to options on the future direction and structural reform of the Western Metropolitan Regional Council and once an outcome has been established it will explore further the Town's request on the current length of the Management Contract.

**Motion Carried 5/0**

**9.13 Computer Software Changeover**

Report submitted by Operations Manager	
Dated: 18 March 2009	File: 4.2.9
The report seeks endorsement from Members not to proceed with the software changeover.	

**Moved:** (Cr Jacobsen/Cr Kavanagh)

- 9.13.1 The Administration's action to defer replacement of the accounting software programme until new Management has been established be endorsed.

**Motion Carried 5/0**

**9.14 Earth Carers Review**

Report submitted by Chief Executive Officer	
Dated: 24 March 2009	File: 4.15
The report advised Members of the Earth Carers Review	

**Officer Recommendation**

**Moved:** (Cr Jacobsen/Cr Strzina)

- 9.14.1 The review of the Education and Communication Report for the Western Metropolitan Regional Council by Consultant's Synnott Mulholland Management Services Pty Ltd be received.
- 9.14.2 The Consultant's report findings and key recommendations for the Education and Communication for the Western Metropolitan Regional Council be endorsed in principle.
- 9.14.3 The Consultant's report for the review on the Education and Communication for the Western Metropolitan Regional Council be circulated to Member Council's and the City of Nedlands for comments.

**Amendment to Recommendations**

**Reason:** It was considered that in view of the Consultant's key findings the engagement of resources for the Earth Carers could be progressed and added recommendations to reflect this.

**Amendment Moved:**

(Cr Strzina/Cr Jacobsen)

That the additional recommendations be included.

- 4 The Education and Communication Report be incorporated in the Western Metropolitan Regional Council's Strategic Direction and Vision Plan.
- 5 The Chief Executive Officer be authorised to approve a fulltime Sustainability Waste Education and Communication Manager in addition to the current Part-time Officer and include provision for a further Part-time Officer in the 2009/2010 Budget.
- 6 A selection panel consisting of the Chairman Mayor Ron Norris, Councillor Phil Jacobsen and Chief Executive Officer Mr Peter Pikor be formed to conduct interviews for a Sustainability Waste Education and Communication Manager and recommend the appointment of a suitable candidate.

**Amendment Carried 5/0**

**Amended Motion Was Put to Vote**

(Cr Strzina/Cr Jacobsen)

- 9.14.1 The review of the Education and Communication Report for the Western Metropolitan Regional Council by Consultant's Synnott Mulholland Management Services Pty Ltd be received.
- 9.14.2 The Consultant's report findings and key recommendations for the Education and Communication for the Western Metropolitan Regional Council be endorsed in principle.
- 9.14.3 The Consultant's report for the review on the Education and Communication for the Western Metropolitan Regional Council be circulated to Member Council's and the City of Nedlands for comments.
- 9.14.4 The Education and Communication Report be incorporated in the Western Metropolitan Regional Council's Strategic Direction and Vision Plan.
- 9.14.5 The Chief Executive Officer be authorised to approve a fulltime Sustainability Waste Education and Communication Manager in addition to the current Part-time Officer and include provision for a further Part-time Officer in the 2009/2010 Budget.
- 9.14.6 A selection panel consisting of the Chairman Mayor Ron Norris, Councillor Phil Jacobsen and Chief Executive Officer Mr Peter Pikor be formed to conduct interviews for a Sustainability Waste Education and Communication Manager and recommend the appointment of a suitable candidate.

**Amended Motion Carried 5/0**

Cr Kavanagh left the Meeting at 7.05pm

### 9.15 **Forum of Regional Councils (FORC)**

Report submitted by Chief Executive Officer	
Dated: 25 March 2009	File: 5.15
The report advised Members of the Forum of Regional Councils.	

**Moved:** (Cr Kelly/Cr Jacobsen)

- 9.15.1 The Chief Executive Officer's status report on the Forum of Regional Councils actions be noted.

**Motion Carried 4/0**

### 9.16 **Structural Reform**

Report submitted by Chief Executive Officer	
Dated: 24 March 2009	File: 4.1
The report informed Members of the guidelines for voluntary structural reform.	

#### **Officer Recommendation**

**Moved:** (Cr Strzina/Cr Jacobsen)

- 9.16.1 The Administration arrange for a workshop for all Member Council's Elected Members and Chief Executive Officers together with the City of Nedlands to consider options on structural reform for the Western Metropolitan Regional Council.

#### **Amendment to Recommendation** (Cr Strzina/Cr Jacobsen)

**Reason:** It was considered that the Regional Council should not respond to the Local Government Reform Checklist in the Guidelines as it was noted that individual Member Councils have been requested to respond. The Regional Council to give consideration to its future direction at the June 2009 Meeting. The recommendations were amended to reflect these changes.

**Amendment Moved**

(Cr Jacobsen/Cr Strzina)

- 1 The Western Metropolitan Regional Council does not submit the Local Government Reform Checklist to the Local Government Reform Steering Committee.
- 2 Consideration on recommendations be given for the future direction of the Western Metropolitan Regional Council at its June 2009 Meeting.

**Amendment Carried 4/0****Amended Motion Was Put to Vote**

(Cr Strzina/Cr Kelly)

- 9.16.1 The Western Metropolitan Regional Council does not submit the Local Government Reform Checklist to the Local Government Reform Steering Committee.
- 9.16.2 Consideration on recommendations be given for the future direction of the Western Metropolitan Regional Council at its June 2009 Meeting.

**Amended Motion Carried 4/0****9.17 Regional Funding Programme**

Report submitted by Operations Manager	
Dated: 24 March 2009	File: 5.7
The report advised Members that the DEC has determined that up to \$135,754 is available to the Regional Council.	

**Moved:**

(Cr Strzina/Cr Kelly)

- 9.17.1 The actions of the Administration in registering the Regional Council's interest in the *Pilot Funding Program for Local Government* be endorsed, and
- 9.17.2 Approve the appointment of consultants, Bowman and Associates to prepare the required Regional Investment Plan detailing the three projects nominated in this report for submission to the Waste Authority.

**Motion Carried 4/0**

**9.18 Town of Vincent Proposal for Disposal of Waste at Brockway Transfer Station**

Report submitted by Chief Executive Officer (see attached)	
Dated: 26 March 2009	File: 5.1.6
The report advises Members of the Town of Vincent's proposal for disposal of waste at Brockway Transfer Station.	

**Moved:** (Cr Strzina/Cr Kelly)

- 9.18.1 The Chairman and Chief Executive Officer be authorised to negotiate a draft agreement with the Town of Vincent to dispose of their Municipal Solid Waste in the short term and long term at the Brockway Transfer Station for the Regional Council's final approval.

**Motion Carried 4/0**

**10 NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PRESIDING MEMBER OR BY A DECISION OF THE MEETING  
NO BUSINESS**

**11 ITEMS REQUIRING CLOSURE OF MEETING TO PUBLIC.  
NO BUSINESS**

**12 Bulletin for April 2009**

- 12.1 Bulletin for April 2009

**Moved:** (Cr Strzina/Cr Kelly)

- 12.1.1 The Bulletin for April 2009 be noted.

**Motion Carried 4/0**

**13 CLOSURE OF MEETING.**

**The Meeting closed at 7.35pm.**