

# WESTERN METROPOLITAN REGIONAL COUNCIL



## MINUTES

### ORDINARY REGIONAL COUNCIL MEETING – 7 February 2008 (RC 08/01)

#### TOWN OF MOSMAN PARK 'Memorial Park' Bay View Terrace MOSMAN PARK

**COMMENCEMENT: 5.35PM**

#### **Members**

Mayor R Norris	Town of Mosman Park
Councillor V Strzina	Town of Cottesloe – from 5.55pm
Councillor P Jacobsen	City of Subiaco
Councillor B Kavanagh	Shire of Peppermint Grove

#### **Staff**

Mr P Pikor	Chief Executive Officer
Mr B Burnett	Operations Manager
Ms A Paino	Earthcarer Coordinator

#### **Apologies**

Ms R Levett	Town of Cottesloe
Councillor P Kelly	Town of Claremont
Mr A Millard	City of Subiaco

#### **Technical Officers**

Ms E French	Town of Claremont
Mr M Ledger	City of Subiaco
Mr T Mayor	Shire of Peppermint Grove
Mr D Shimmin	Town of Cottesloe
Ms A Pettit	Earth Carer Officer

#### **Observers**

Mr P Anderson	Chief Executive Officer – Town of Mosman Park
Councillor L Eustance	Deputy Delegate – Town of Mosman Park – from 5.40pm

## **ORDINARY REGIONAL COUNCIL MEETING (RC 08/01)**

### **SWEARING IN OF DELEGATE.**

Prior to the meeting being opened Councillor B Kavanagh was sworn in by the Chief Executive Officer and made a Declaration by Elected Member.

### **1 DECLARATION OF OPENING**

The Meeting commenced at 5.35pm.

### **2 RECORD OF APOLOGIES**

Ms R Levett – Town of Cottesloe

Cr P Kelly – Town of Claremont

Mr A Millard – City of Subiaco

### **3 DISCLOSURE OF INTEREST**

Chief Executive Officer and Operations Manager both declared a financial interest in Item 9.14 RC 02/2008 – Provision of Administration and Management Services – DiCOM AWT Project – Town of Mosman Park's Fees Claim

### **4 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

NO BUSINESS

### **5 PUBLIC QUESTION TIME**

NO BUSINESS

### **6 APPLICATIONS FOR LEAVE OF ABSENCE**

Cr P Jacobsen requested leave of absence from the Regional Council Ordinary Meetings on 3 April 2008 and 5 June 2008.

#### **Moved**

**(Cr Kavanagh/Mayor Norris)**

- 6.1 Cr P Jacobsen be granted leave of absence from the Regional Council Ordinary Meeting of 3 April 2008 and 5 June 2008.

**Motion Carried 3/0**

**7 PETITIONS, APPROVED DEPUTATIONS AND PUBLIC STATEMENTS**  
NO BUSINESS

**8 CONFIRMATION OF PREVIOUS MINUTES**

**Minutes of the Western Metropolitan Regional Council Meeting (RC 07/06) held on Thursday 6 December 2007 circulated previously under separate cover**

Recommendation (Cr Jacobsen/Mayor Norris)

- 8.1 The minutes of the Western Metropolitan Regional Council Meeting (RC 07/06) held on Thursday 6 December 2007 be confirmed as a true and correct record.

**Motion Carried 3/0**

Councillor L Eustance entered the meeting at 5.40pm

**9 STAFF REPORTS**

**9.1 Financial Statements Reports for the Period Ended 30 November 2007 and 31 December 2007**

Report submitted by Coordinator Accounting Services	
Dated: 23 January 2008	File No: 2.6
The report provided bi-monthly detail of the Western Metropolitan Regional Council's finances.	

**Moved (Cr Jacobsen/Cr Kavanagh)**

- 9.1.1 The Financial Statements for the period ended 30 November 2007 and 31 December 2007 be noted.

**Motion Carried 3/0**

**9.2 Investment Register for the Period Ended 30 November 2007 and 31 December 2007**

Report submitted by Coordinator Accounting Services	
Dated: 14 January 2008	File No: 2.8
The Investment Register provided monthly details of the Western Metropolitan Regional Council's Investment Register.	

**Moved (Mayor Norris/Cr Jacobsen)**

- 9.2.1 The Investment Register for the period ended 30 November 2007 and 31 December 2007 be noted.

**Motion Carried 3/0**

**9.3 Schedule of Accounts for Payment and Sundry Debtors**

Report submitted by Coordinator Accounting Services	
Dated: 14 January 2008	File No: 2.6
The report provided bi-monthly detail of accounts for payment and accounts paid by electronic funds transfer.	

**Moved (Cr Jacobsen/Cr Kavanagh)**

- 9.3.1 The payment of Municipal Fund Cheque Vouchers numbered 7005 to 7077 totalling \$569,258.31 be endorsed.
- 9.3.2 The Schedule of Accounts paid by Electronic Funds Transfer totalling \$39,774.27 be endorsed.
- 9.3.3 The Schedule of Sundry Debtors outstanding to 31 December 2007 be noted.

**Motion Carried 3/0**

**9.4 Waste Receivals Report to 31 October 2007**

Report submitted by Operations Manager	
Dated: 22 January 2007	File No: 2.6
The report provided detail on the waste receival statistics for the period ending 31 December 2007.	

**Moved (Cr Kavanagh/Cr Jacobsen)**

- 9.4.1 The Waste Receival Report for the period ending 31 December 2007 be noted.

**Motion Carried 3/0**

Councillor V Strzina entered the meeting at 5.55pm

**9.5 Earth Carer’s Report for December 2007 and January 2008**

Report submitted by Earthcarer Coordinator (see attached)	
Dated: 30 January 2008	File No: 4.1.5
The report outlined the progress of the Earth Carer Programme.	

**Moved (Mayor Norris/Cr Jacobsen)**

- 9.5.1 The report on the Earthcarers Volunteer Coordinator Programme dated 30 January 2008 be noted.

**Motion Carried 4/0**

**9.6 Future Directions Plan 2006 - 2009**

Report submitted by Chief Executive Officer	
Dated: 31 January 2008	File No: 6.1.1
The report provided the progress with the Future Directions Plan 2006 – 2009.	

**Moved (Cr Strzina/Cr Kavanagh)**

- 9.6.1 The Chief Executive Officer’s report on the progress of the Future Directions Plan 2006 – 2009 dated 31 January 2008 be noted.

**Motion Carried 4/0**

**9.7 Earthcarer’s Future Strategic Plan 2006-2009**

Report submitted by Earthcarer Co-ordinator (see attached)	
Dated: 30 January 2008	File No: 4.1.5
The report provided the progress on the Strategic Plan 2006-2009.	

**Moved (Cr Jacobsen/Cr Kavanagh)**

- 9.7.1 The Earthcarer Coordinator’s report on the progress of the Future Directions Plan 2006-2009 dated 30 January 2008 be noted.

**Motion Carried 4/0**

**9.8 Local Government Statutory Compliance Return**

Report submitted by Chief Executive Officer	
Dated:29 January 2008	File No:
The report outlined the return of the Compliance Return.	

**Moved (Cr Kavanagh/Cr Strzina)**

- 9.8.1 The Regional Council notes the presentation of the Statutory Compliance Return for the period 1 January 2007 to 31 December 2007 contained within the report submitted by the Chief Executive Officer dated 29 January 2008.
- 9.8.2 The Regional Council adopts the Statutory Compliance Return as the official return of Council for the period 1 January 2007 to 31 December 2007.

**Motion Carried 4/0**

**9.9 Amendment of 2007/2008 Fees and Charges**

Report submitted by Operations Manager	
Dated:30 January 2008	File No:2.2
The report outlined the increase to waste haulage.	

**NOTE: ABSOLUTE MAJORITY OF COUNCIL REQUIRED**

**Moved (Cr Strzina/Cr Kavanagh)**

- 9.9.1 The Regional Council amends the 2007/2008 fees and charges effective from 1 March, 2008 in accordance with the Operations Manager's report dated 24 January, 2008.
- 9.9.2 The Administration undertake the local public notice as required by the Local Government Act and advise Account clients in writing of the amendments.

**Motion Carried 4/0**

**9.10 Household Hazardous Waste – Collection Day – Trial for DEC – Saturday 16 February 2008.**

Report submitted by Operations Manager	
Dated:30 January 2008	File No:5.7
The report advised Members of the date for the collection of household hazardous waste.	

**Moved (Cr Jacobsen/Cr Kavanagh)**

- 9.10.1 The Operations Manager's report dated 30 January 2008 on the proposed trial Household Hazardous Waste collection day scheduled for Saturday 16 February 2008 at the Brockway Waste Transfer Station be noted.

**Motion Carried 4/0**

**9.11 Waste Supply Agreement Implementation – Status Report January 2008**

Report submitted by Chief Executive Officer	
Dated:30 January 2008	File No:4.3.8
The report advised Members of the status of the Waste Supply Agreement.	

**Moved (Cr Strzina/Cr Kavanagh)**

- 9.11.1 The Chief Executive Officer's report dated 30 January 2008 on the Waste Supply Agreement Implementation be noted.

**Motion Carried 4/0**

**9.12 Expansion of Earth Carers Program**

Report submitted by Earth Carer Co-ordinator / Chief Executive Officer	
Dated:31 January 2008	File No:4.15
The report outlined the outcomes of the Earth Carers Volunteers Workshop	

**Moved (Cr Kavanagh/Cr Jacobsen)**

- 9.12.1 The Earth Carers Draft Strategic Plan (2008-2012) as shown on attachment 1 be endorsed.
- 9.12.2 The legal opinion from Council's Solicitors dated 30 January 2008 regarding the Earth Carers Programme Intellectual Property be noted.

**Motion Carried 4/0**

**9.13 Status Report – Town of Vincent Proposal For Future Disposal of Waste at Brockway Transfer Station**

Report submitted by Chief Executive Officer	
Dated:30 January 2008	File No:5.16
The report advised Members of the status of meetings with the Town of Vincent.	

**Moved**

**(Cr Jacobsen/Cr Strzina)**

- 9.13.1 The Chief Executive Officer's status report dated 30 January 2008 on the Town of Vincent's proposal for future disposal of waste at the Brockway Waste Transfer Station be noted.

**Motion Carried 4/0**

**9.14 Provision of Administration and Management Services – DiCOM AWT Project – Town of Mosman Park - Fees**

Report submitted by Chief Executive Officer	
Dated: 31 January 2008	File No: 4.1
The report outlined the charges for major projects.	

**NOTE: INTEREST DECLARED: CHIEF EXECUTIVE OFFICER and OPERATIONS MANAGER BOTH DECLARED A FINANCIAL INTEREST**

**EXTENT OF INTEREST: EMPLOYMENT AT TOWN OF MOSMAN PARK AND SUBSEQUENT REMUNERATION**

**Moved**

**(Cr Kavanagh/Cr Strzina)**

- 9.14.1 The claim from the Town of Mosman Park for \$4,728.12 (exclusive of GST) for staff time associated with the DiCOM Alternative Waste Treatment Project be approved.

**Motion Carried 4/0**

**9.15 Zero Waste Plan – Progress Report No 2**

Report submitted by Operations Manager	
Dated: 31 January 2008	File No:4.1.6
The report is to advise members of the progress of the Zero Waste Management Plan.	

**Reason:** It was considered that a briefing on the Zero Waste Plan process, expectations and outcomes would be beneficial for Elected Members and Officers. An additional recommendation was added to reflect this.

**Moved** (Cr Strzina/Cr Jacobsen)

- 9.15.1 The Zero Waste Plan Progress Report No 2 be noted.
- 9.15.2 The Administration organise a briefing session on the Zero Waste Plans and invite Councillors, Chief Executive Officers and Technical Officers from the regions participating Local Governments to attend.

**Motion Carried 4/0**

**9.16 Project Proposal: Earth Carers Connecting Locally For Sustainability**

Report submitted by Earth Carers Co-ordinator	
Dated: 31 January 2008	File No: 4.1.5
The report outlined the proposed sustainability partnership	

**Reason:** Members considered that the project on completion should be evaluated and a report be presented to the Regional Council. An additional recommendation was added to reflect this.

**Moved** (Cr Strzina/Cr Jacobsen)

- 9.16.1 The Western Metropolitan Regional Council endorses the project and budget funding in full (subject to success of the funding application for SEDO Community Grant).
- 9.16.2 The Administration to provide a report on the evaluation of the “Earth Carers Connecting Locally for Sustainability Project”.

**Motion Carried 4/0**

10 **NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PRESIDING MEMBER OR BY A DECISION OF THE MEETING**

11 **ITEMS REQUIRING CLOSURE OF MEETING TO PUBLIC.**

12 **Bulletin for February 2008**

12.1 Bulletin for February 2008

**Moved** (Cr Kavanagh/Cr Strzina)

12.1.1 The Bulletin for February 2008 be noted.

**Motion Carried 4/0**

13 **CLOSURE OF MEETING.**

**The Meeting closed at 6.45 pm.**

**I hereby certify the minutes of the Western Metropolitan Regional Council Committee Meeting held on 7 February 2008 were confirmed on 3 April 2008.**

**Signed: ..... Chairman**