

# WESTERN METROPOLITAN REGIONAL COUNCIL



CONSTITUENT MUNICIPALITIES: ●CITY OF SUBIACO ●TOWN OF CLAREMONT  
●TOWN OF COTTESLOE ●TOWN OF MOSMAN PARK ●SHIRE OF PEPPERMINT GROVE

## MINUTES

### ORDINARY REGIONAL COUNCIL MEETING – 2 October 2008 (RC 08/05)

**Town of Cottesloe  
109 Broome Street  
COTTESLOE**

**COMMENCEMENT: 5.40PM**

#### **Members**

Mayor R Norris	Town of Mosman Park
Councillor V Strzina	Town of Cottesloe
Councillor B Kavanagh	Shire of Peppermint Grove

#### **Staff**

Mr P Pikor	Chief Executive Officer
Ms A Paino	Earthcarer Coordinator – to 6.30pm
Ms A Pettit	Earthcarer Officer – to 6.30pm

#### **Apologies**

Councillor P Kelly	Town of Claremont
Councillor P Jacobsen	City of Subiaco
Councillor W Stephens	Town of Claremont
Mr B Burnett	Operations Manager

#### **Technical Officers**

Ms E French	Town of Claremont
Ms R Levett	Town of Cottesloe
Mr M Ledger	City of Subiaco
Mr T Mayor	Shire of Peppermint Grove

#### **In Attendance**

Mr Bruce Bowman	Bowman & Associates – to 5.50pm
Mrs S Groves	Town of Mosman Park

#### **Observer**

Councillor L Eustance	Town of Mosman Park
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## **ORDINARY REGIONAL COUNCIL MEETING (RC 08/05)**

**1 DECLARATION OF OPENING**

The Meeting commenced at 5.40pm.

**2 RECORD OF APOLOGIES**

Councillor P Kelly – Town of Claremont  
Councillor P Jacobsen – City of Subiaco  
Councillor W Stephens – Town of Claremont  
Mr B Burnett – Town of Mosman Park

**3 DISCLOSURE OF INTEREST**

NO BUSINESS

**4 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

NO BUSINESS

**5 PUBLIC QUESTION TIME**

NO BUSINESS

**6 APPLICATIONS FOR LEAVE OF ABSENCE**

NO BUSINESS

**7 PETITIONS, APPROVED DEPUTATIONS AND PUBLIC STATEMENTS**

NO BUSINESS

**8 CONFIRMATION OF PREVIOUS MINUTES**

**Minutes of the Western Metropolitan Regional Council Meeting (RC 08/04) held on Thursday 7 August 2008 circulated previously under separate cover and attached.**

Recommendation (Cr Kavanagh/Mayor Norris)

- 8.1 The minutes of the Western Metropolitan Regional Council Meeting (RC 08/04) held on Thursday 7 August 2008 be confirmed as a true and correct record.

**Motion Carried 3/0**

Members considered that the Revised Draft Strategic Waste Management Plan should be brought forward to enable discussion on the Report's contents.

**Moved**

(Cr Kavanagh/Cr Strzina)

**Motion Carried 3/0**

The presentation on the Revised Draft Strategic Waste Management Plan was provided by Mr Bruce Bowman from Bowman & Associates.

**9.14 Revised Draft – Strategic Waste Management Plan**

Report submitted by Chief Executive Officer	
Dated: 26 September 2008	File: 4.1.6
The Report advised Members of the revised draft Strategic Waste Management Plan	

**Moved**

(Cr Kavanagh /Cr Strzina)

9.14.1 The revised draft Strategic Waste Management Plan as prepared by Bowman and Associates on behalf of the Regional Council be received.

9.14.2 The Administration undertake the required consultation on the revised draft Strategic Waste Management Plan to satisfy the Department of Environment and Conservation requirements.

**Motion Carried 3/0**

**9 STAFF REPORTS**

**9.1 Financial Statements Reports for the Period Ended 31 July 2008 and 31 August 2008**

Report submitted by Coordinator Accounting Services	
Dated: 25 September 2008	File No: 2.6
The report provided bi-monthly detail of the Western Metropolitan Regional Council's finances.	

**NOTE: ABSOLUTE MAJORITY OF COUNCIL REQUIRED**

**Moved**

(Cr Strzina/Cr Kavanagh)

9.1.1 The Financial Statements for the period ended 31 July 2008 and 31 August 2008 be noted.

- 9.1.2 The Chief Executive Officer be authorised to transfer if required an amount of up to \$50,000 from the Future Development Reserve to general revenue to cover short term cash flow commitments. This amount to be returned to the Future Development Reserve on or before 30 June 2009.

**Motion Carried 3/0  
By Absolute Majority**

**9.2 Investment Register for the Period Ended 31 July 2008 and 33 August 2008**

Report submitted by Coordinator Accounting Services.	
Dated: 17 September 2008	File No: 2.8
The Investment Register provided monthly details of the Western Metropolitan Regional Council's Investment Register.	

**Moved** (Cr Strzina/Cr Kavanagh)

- 9.2.1 The Investment Register for the period ended 31 July 2008 and 31 August 2007 be noted.

**Motion Carried 3/0**

**9.3 Schedule of Accounts for Payment and Sundry Debtors**

Report submitted by Coordinator Accounting Services.	
Dated: 25 September 2008	File No: 2.6
The report provided bi-monthly detail of accounts for payment and accounts paid by electronic funds transfer.	

**Moved** (Cr Kavanagh /Cr Strzina)

- 9.3.1 The payment of Municipal Fund Cheque Vouchers numbered 7392 to 7486 totalling \$595,593.54 be endorsed.
- 9.3.2 The Schedule of Accounts paid by Electronic Funds Transfer totalling \$31,323.47 be endorsed.
- 9.3.3 The Schedule of Sundry Debtors outstanding to 31 August 2008 be noted.

**Motion Carried 3/0**

**9.4 Waste Receivals Report for the Period Ending 31 August 2008**

Report submitted by Operations Manager	
Dated: 17 September 2008	File No: 2.6
The report provided detail on the waste receival statistics for the period ending 31 August 2008.	

**Moved** (Cr Strzina/Cr Kavanagh)

- 9.4.1 The Waste Receival Report for the period ending 31 August 2008 be noted.

**Motion Carried 3/0**

**9.5 Earth Carer's Report for August 2008 and September 2008**

Report submitted by Earthcarer Coordinator	
Dated: 25 September 2008	File No: 4.1.5
The report outlined the progress of the Earth Carer Programme.	

**Moved** (Cr Kavanagh /Cr Strzina)

- 9.5.1 The report on the Earthcarers Volunteer Coordinator Programme dated 25 September 2008 be noted.

**Motion Carried 3/0**

**9.6 Future Directions Plan 2009 - 2011**

Report submitted by Chief Executive Officer	
Dated: 25 September 2008	File No: 6.1.1
The report provides the progress with the Future Directions Plan 2009 – 2011.	

**Moved** (Cr Strzina/Cr Kavanagh)

- 9.6.1 The Chief Executive Officer's report on the progress of actions from the Future Plan 2009 – 2011 dated 25 September 2008 be noted.

**Motion Carried 3/0**

**9.7 Audit Committee Meeting to Consider Audit Report and Annual Financial Report for the Year Ended 30 June 2008**

Report submitted by Chief Executive Officer	
Dated: 25 September 2008	File No: 2.10
The report informed Members of the Audit process	

**Moved** (Cr Kavanagh /Cr Strzina)

- 9.7.1 The Audit Committee meeting with the Regional Council's Auditor, Macri and Partners be set for 5.30pm Thursday 6 November 2008 at the Town of Mosman Park.

**Motion Carried 3/0**

**9.8 Earth Carer's Review - Future Strategic Plan 2008-2012**

Report submitted by Chief Executive Officer	
Dated: 26 September 2008	File No: 4.15
The report provides information on the proposed Strategic Plans for 2008-2012	

**NOTE: ABSOLUTE MAJORITY OF COUNCIL REQUIRED**

**Amendment to Recommendation:**

**Reason: The Members considered that it was necessary to expedite the appointment of a Consultant to develop a future model for community education in living more sustainably. The recommendation was changed accordingly.**

**Moved** (Cr Kavanagh /Cr Strzina)

- 9.8.1 The existing working group meets as soon as possible with suitable qualified consultant(s) to determine her/his/their availability and suitability to conduct a review of current community education activities and develop a future model for community education in living more sustainably. This review, to be outlined in a consultant's brief is to incorporate the study of:
- Resourcing (personnel and material resources)
  - The Strategic Waste Management Plan,
  - The Earthcarers' Action Plans,
  - The Earthcarers' Strategic Plan 2008-2012
  - and their potential expansion to include the Living Smart program or equivalent.

- 9.8.2 The existing working group to determine the preferred consultant and prepare a consultant’s brief.
- 9.8.2 The Chief Executive Officer be authorised to engage the preferred consultant for a fee not to exceed \$20,000 and to report no later than February 2009.

**Motion Carried 3/0  
By Absolute Majority**

**9.9 Living Smart Course**

Report submitted by Earth Carer Co-ordinator	
Dated: 25 September 2008	File: 4.1.5
The report provided information on the proposed Earth Carers Living Smart Course	

**Amendment to Recommendation:**

**Reason: The Members considered that the Living Smart Courses were of value and it was requested that the Administration investigate options on funding sources and potential alliances to deliver the course. An extra recommendation was added to reflect this.**

**Moved (Cr Strzina/Cr Kavanagh)**

- 9.9.1 The Council endorses the expenditure of the \$15,000 provided for in the Budget for the delivery of the Living Smart Courses to Member Councils in 2009.
- 9.9.2 The Administration to investigate options on sources of funding and other potential alliances for delivery of the Living Smart Courses.

**Motion Carried 3/0**

**9.10 Waste Supply Agreement Implementation – Status Report September 2008**

Report submitted by Chief Executive Officer	
Dated: 25 September 2008	File: 4.3.8
The report advised Members of the progress of the Waste Supply Agreement.	

**Moved (Cr Strzina/Cr Kavanagh)**

- 9.10.1 The Chief Executive Officer’s report dated 25 September 2008 on the Waste Supply Agreement Implementation be noted.

**Motion Carried 3/0**

**9.11 Systemic Sustainability Study – Regional Model Recommendation**

Report submitted by Chief Executive Officer	
Dated: 25 September 2008	File: 5.13
The report advised Members of the possible facilitated Strategic Workshop.	

**Moved** (Cr Strzina/Cr Kavanagh)

- 9.11.1 The Administration arrange for the first facilitated Strategic Workshop to consider options on the Regional Model concept outlined in the Western Australian Local Government Association systemic Sustainability Study in October / November 2008.

**Motion Carried 3/0**

**9.12 Earth Carers Connecting Locally for Sustainability - Course**

Report submitted by Earth Carers and Chief Executive Officer (see attached)	
Dated: 25 September 2008	File: 4.1.5
The report advises Members of the proposed courses.	

**Moved** (Cr Kavanagh /Cr) Strzina

- 9.12.1 Council defers consideration on a trial of a 3 week Earth Carers Connecting Locally for Sustainability Course pending the review on delivery of community education programs by the Regional Council.

**Motion Carried 3/0**

Earth Carer Co-ordinator and Earth Carer Officer left the Meeting at 6.30pm.

**9.13 Earthcarer Co-ordinator and Officer Contracts**

Report submitted by Chief Executive Officer	
Dated: 30 July 2008	File: 4.1.5
The Report advised Members of the renewal of the Earthcarer Co-ordinator and Officer Contracts	

**Moved** (Cr Kavanagh /Cr) Strzina

- 9.13.1 Ms Anthea Paino be offered an extension of the contract as Earthcarer Co-ordinator with the Western Metropolitan Regional Council until 30 June 2009 in accordance with the recommendations of the Chief Executive Officer's report dated 30 July 2008.

9.13.2 Ms Anne Pettit be offered an extension of the contract as Earthcarer Officer with the Western Metropolitan Regional Council until 30 June 2009 in accordance with the recommendations of the Chief Executive Officer’s report dated 30 July 2008.

**Motion Carried 3/0**

**10 NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PRESIDING MEMBER OR BY A DECISION OF THE MEETING**

NO BUSINESS

**11 ITEMS REQUIRING CLOSURE OF MEETING TO PUBLIC.**

NO BUSINESS

**12 Bulletin for October 2008**

12.1 Bulletin for October 2008

**Moved** (Cr Strzina/Cr Kavanagh)

12.1.1 The Bulletin for October 2008 be noted.

**Motion Carried 3/0**

**13 CLOSURE OF MEETING.**

**The Meeting closed at 6.40pm.**

**I hereby certify the Minutes of the Western Metropolitan Regional Council Committee Meeting held on 2 October 2008 were confirmed on 4 December 2008.**

**Signed : ..... Chairman**

