

# WESTERN METROPOLITAN REGIONAL COUNCIL



CONSTITUENT MUNICIPALITIES: ●CITY OF SUBIACO ●TOWN OF CLAREMONT  
●TOWN OF COTTESLOE ●TOWN OF MOSMAN PARK ●SHIRE OF PEPPERMINT GROVE

## MINUTES

### ORDINARY REGIONAL COUNCIL MEETING – 5 APRIL 2007 (RC 07/02)

**Town of Mosman Park  
'Memorial Park'  
Bay View Terrace  
MOSMAN PARK**

**COMMENCEMENT: 5.35PM**

#### **Members**

Mayor R Norris	Town of Mosman Park (Chairman)
Councillor P Kelly	Town of Claremont (Deputy Chairman)
Councillor V Strzina	Town of Cottesloe
Councillor R Wells	City of Subiaco

#### **Staff**

Mr P Pikor	Chief Executive Officer
Mr B Burnett	Operations Manager

#### **Technical Officers**

Ms E French	Town of Claremont
Mr M Ledger	City of Subiaco
Mr D Saunders	City of Subiaco

#### **In Attendance**

Mr Stephen Goode	Stephen Goode Consulting – to 6.05pm
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#### **Apologies**

Cr I Wallace	Shire of Peppermint Grove
Ms R Levett	Town of Cottesloe
Mr T Mayor	Shire of Peppermint Grove
Ms A Paino	Earthcarer Coordinator

## **ORDINARY REGIONAL COUNCIL MEETING (RC 07/02)**

- 1 DECLARATION OF OPENING**  
The Meeting commenced at 5.35pm.
  
- 2 RECORD OF APOLOGIES**  
Ms R Levett – Town of Cottesloe  
Mr T Mayor – Shire of Peppermint Grove  
Ms A Paino – Western Metropolitan Regional Council  
Mr I Wallace – Shire of Peppermint Grove
  
- 3 DISCLOSURE OF INTEREST**  
Chief Executive Officer – Financial Interest - Item 9.8 RC 04/2007  
Operations Manager – Financial Interest - Item 9.8 RC 04/2007  
Chairman – Impartially Interest - Item 9.8 RC 04/2007
  
- 4 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**  
NO BUSINESS
  
- 5 PUBLIC QUESTION TIME**  
NO BUSINESS
  
- 6 APPLICATIONS FOR LEAVE OF ABSENCE**  
NO BUSINESS
  
- 7 PETITIONS, APPROVED DEPUTATIONS AND PUBLIC STATEMENTS**  
NO BUSINESS

**8 CONFIRMATION OF PREVIOUS MINUTES**

**Minutes of the Western Metropolitan Regional Council Meeting (RC 07/01) held on Thursday 1 February 2007 and Special Meeting (SRC 07/01) held 28 February 2007 circulated previously under separate cover.**

Recommendation (Cr P Kelly/Cr V Strzina)

- 8.1 The minutes of the Western Metropolitan Regional Council Meeting (RC 07/01) held on Thursday 1 February 2007 be confirmed as a true and correct record.
  - 8.1.1 A correction was made to Item 9.10.3 to include ‘and report’ in the recommendation.
  
- 8.2 The minutes of the Western Metropolitan Regional Council Special Meeting (SRC 07/01) held 28 February 2007 be confirmed as a true and correct record.
  - 8.2.1 A correction was made to Item 6.1 in that Councillor R Wells was to be recorded as voting against the motion.

**Motion Carried 4/0**

## 9 STAFF REPORTS

### 9.1 Financial Statements/Budget Review and Reports for the Period Ended 31 January 2007 and 28 February 2007

Report submitted by Coordinator Accounting Services.	
Dated: 27 March 2007	File No: 2.6
The report provided bi-monthly detail of the Western Metropolitan Regional Council's finances.	

**Moved:** (Cr R Wells/Cr V Strzina)

- 9.1.1 The Budget Review conducted by the Coordinator Accounting Services and submitted in accordance with Regulation 33A of the Local Government (Financial Management) Regulations 1996 be adopted.
- 9.1.2 The Financial Statements for the period 31 January 2007 and 28 February 2007 be noted.

**Motion Carried 4/0**

### 9.2 Investment Register for the Period Ended 31 January 2007 and 28 February 2007

Report submitted by Coordinator Accounting Services.	
Dated: 27 March 2007	File No: 2.8
The Investment Register provided monthly details of the Western Metropolitan Regional Council's Investment Register.	

**Moved:** (Cr R Wells/Cr V Strzina)

- 9.2.1 The Investment Register for the period ended 31 January 2007 and 28 February 2007 be noted.

**Motion Carried 4/0**

**9.3 Schedule of Accounts for Payment and Sundry Debtors**

Report submitted by Coordinator Accounting Services.	
Dated: 27 March 2007	File No: 2.6
The report provided bi-monthly detail of accounts for payment and accounts paid by electronic funds transfer.	

**Moved: (Cr R Wells/Cr V Strzina)**

- 9.3.1 The payment of Municipal Fund Cheque Vouchers numbered 6502 to 6588 totalling \$520,581.50 be endorsed.
- 9.3.2 The Schedule of Accounts paid by Electronic Funds Transfer totalling \$34,540.97 be endorsed.
- 9.3.3 The Schedule of Sundry Debtors outstanding to 28 February 2007 be noted.

**Motion Carried 4/0****9.4 Waste Receipts Report to 28 February 2007**

Report submitted by Operations Manager .	
Dated: 29 March 2007	File No: 2.6
The report provided detail on the waste receipt statistics for the period ending 28 February 2007.	

**Moved: (Cr P Kelly/Cr V Strzina)**

- 9.4.1 The Waste Receipt Report for the period ending 28 February 2007 be noted.

**Motion Carried 4/0****9.5 Earth Carer's Report for February 2007 and March 2007**

Report submitted by Earthcarer Coordinator.	
Dated: 28 March 2007	File No: 4.1.5
The report outlined the progress of the Earth Carer Programme.	

**Moved: (Cr V Strzina/Cr P Kelly)**

- 9.5.1 The report on the Earthcarers Volunteer Coordinator Programme dated 28 March 2007 be noted.

**Motion Carried 4/0**

**9.6 Future Directions Plan 2006 - 2009**

Report submitted by Chief Executive Officer.	
Dated: 27 March 2007	File No: 6.1.1
The report provided the progress with the Future Directions Plan 2006 – 2009.	

**Reason:** It was considered that a briefing report on the Mt Claremont Sports Precinct would assist the Regional Council on future plans for the area and the recommendation was amended accordingly.

**Moved:** (Cr P Kelly/Cr R Wells)

- 9.6.1 The Chief Executive Officer's report on the progress of the Future Directions Plan 2006 – 2009 dated 27 March be noted.
- 9.6.2 The Department of Sport and Recreation be invited to a future Regional Council Meeting to provide a briefing on the Mt Claremont Sports Precinct and Shenton Park Redevelopment Plans.

**Motion Carried 4/0**

**9.7 Earthcarer's Future Strategic Plan 2006-2009**

Report submitted by Earthcarer Co-ordinator.	
Dated: 28 March 2007	File No: 4.1.5
The report provided the progress on the Strategic Plan 2006-2009.	

**Moved:** (Cr V Strzina/Cr R Wells)

- 9.7.1 The Earthcarer Coordinator's report on the progress of the Future Directions Plan 2006-2009 dated 28 March be noted.

**Motion Carried 4/0**

**9.8 Tender for Provision of Administration and Management Services (RFT 01 – 06/07)**

Report submitted by Stephen Goode Consulting.	
Dated: 13 March 2007	File No: 6.1.1
The report provided information on the process of the Tender for Provision of Administration and Management Services.	

Mr P Pikor – Chief Executive Officer left the room at 5.55pm.

Mr B Burnett – Operations Manager left the room at 5.55pm

**NOTE: INTEREST DECLARED: CHIEF EXECUTIVE OFFICER and OPERATIONS MANAGER BOTH DECLARED A FINANCIAL INTEREST**

**EXTENT OF INTEREST: EMPLOYMENT AT TOWN OF MOSMAN PARK AND SUBSEQUENT REMUNERATION**

**IMPARTIAL INTEREST: THE CHAIRMAN DECLARED AN IMPARTIAL INTEREST.**

**EXTENT OF INTEREST: CHAIRMAN OF THE REGIONAL COUNCIL AND MAYOR OF THE TOWN OF MOSMAN PARK.**

**Recommendation: (Cr V Strzina/Cr P Kelly)**

- 9.8.1 That the Town of Mosman Park be requested to:
- a provide copies of the appropriate insurance coverage certificates for the records of the WMRC, and
  - b advise the Municipal Liability Scheme that the Town has entered into the contract arrangement with the Regional Council to ensure that if necessary the insurer makes any appropriate endorsement to acknowledge the risk.
- 9.8.2 That subject to recommendation 6.1, Tender 01 – 06/07 for the provision of administration and management services to the Regional Council be awarded to the Town of Mosman Park on the terms and conditions contained in its offer dated 9<sup>th</sup> March 2007 and in particular-
- a The day to day function, including provision of office accommodation for the Earth Carers, on the basis of the lump sum of \$183745.
  - b The Lump Sum Price is fixed for the first year of the contract, and for subsequent years a price variation will be permitted for annual changes in the Perth Consumer Price Index.
  - c For major projects and initiatives the hourly rate accepted is-
    - i Chief Executive Officer \$76.85
    - ii Operations Manager \$65.46
    - iii Coordinator Accounts \$50.75
    - iv Secretary \$35.22
    - v Administration Officer \$34.34
    - vi Environmental Health Officer \$37.50

- 9.8.3 That the Chief Executive Officer be authorised to arrange for the preparation and execution of the Service Agreement

**AMENDMENT TO THE RECOMMENDATION : (Mayor Norris/Cr V Strzina**

**Reason: It was considered that any expenditure on major projects and initiatives including the DiCom and other projects needed the approval of the Regional Council.**

- 9.8.2 c For major projects and initiatives including DiCom and other projects approved by the Regional Council the hourly rate accepted is-
- |     |                              |         |
|-----|------------------------------|---------|
| i   | Chief Executive Officer      | \$76.85 |
| ii  | Operations Manager           | \$65.46 |
| iii | Coordinator Accounts         | \$50.75 |
| iv  | Secretary                    | \$35.22 |
| v   | Administration Officer       | \$34.34 |
| vi  | Environmental Health Officer | \$37.50 |

**Amendment Carried 4/0**

**AMENDED MOTION was put to vote:**

- 9.8.1 That the Town of Mosman Park be requested to:
- a provide copies of the appropriate insurance coverage certificates for the records of the WMRC, and
  - b advise the Municipal Liability Scheme that the Town has entered into the contract arrangement with the Regional Council to ensure that if necessary the insurer makes any appropriate endorsement to acknowledge the risk.
- 9.8.2 That subject to recommendation 6.1, Tender 01 – 06/07 for the provision of administration and management services to the Regional Council be awarded to the Town of Mosman Park on the terms and conditions contained in its offer dated 9<sup>th</sup> March 2007 and in particular-
- a The day to day function, including provision of office accommodation for the Earth Carers, on the basis of the lump sum of \$183745.
  - b The Lump Sum Price is fixed for the first year of the contract, and for subsequent years a price variation will be permitted for annual changes in the Perth Consumer Price Index.
  - c For major projects and initiatives including DiCom and other projects approved by the Regional Council the hourly rate accepted is-
 

i	Chief Executive Officer	\$76.85
ii	Operations Manager	\$65.46
iii	Coordinator Accounts	\$50.75
iv	Secretary	\$35.22
v	Administration Officer	\$34.34
vi	Environmental Health Officer	\$37.50

- 9.8.3 That the Chief Executive Officer be authorised to arrange for the preparation and execution of the Service Agreement.

**Motion Carried 4/0**

Mr P Pikor re-entered the meeting at 6.05pm  
Mr B Burnett re-entered the meeting at 6.05pm

**9.9 Proposal by City of Subiaco – Return of Capital and Surplus – Status Report**

Report submitted by: Chief Executive Officer	
Dated: 29 March	File No: 3.3.1
The report provided outlines the advice received on this proposal.	

**Recommendation:**

- 9.9.1 The Status Report on Member Council's consideration of the proposal from the City of Subiaco to distribute the balance of funds contained in the Future Development Reserve be noted.

**ALTERNATE MOTION TO THE RECOMMENDATION: (Cr P Kelly/V Strzina)**

**Reason: Councillor Kelly advised that the Town of Claremont had considered this matter at its Ordinary Council Meeting and resolved not to support the City of Subiaco's proposal. It was considered that as all Member Councils had responded and four Member Councils had resolved for the Western Metropolitan Regional Council to retain the Reserve Funding a recommendation be put forward accordingly.**

**AMENDED MOTION was put to vote:**

- 9.9.1 The Western Metropolitan Regional Council write to the City of Subiaco advising that after due consideration of Member Council's resolutions the Western Metropolitan Regional Council will retain the funds in the Future Development Reserve and recognises that the level of the reserve funds will continue to be monitored.

**Motion Carried 3/1**

Cr R Wells voted against the resolution.

**9.10 Local Government Statutory Compliance Return**

Report submitted by Chief Executive Officer.	
Dated: 29 March 2007	File No: 6.19
The report outlined the requirements for submission of the Local Government Statutory Compliance Return.	

**Moved: (Cr V Strzina/Cr R Wells)**

- 9.10.1 The Regional Council notes the presentation of the Statutory Compliance Return for the period 1 January 2006 to 31 December 2006 contained within the report submitted by the Chief Executive Officer dated 29 March 2007.
- 9.10.2 The Regional Council adopts the Statutory Compliance Return as the official return of Council for the period 1 January 2006 to 31 December 2006.

**Motion Carried 4/0**

**9.11 Local Government Amendment Act 2006 – Extension of Term**

Report submitted by Chief Executive Officer.	
Dated: 29 March 2007	File No: 6.1.1
The report advised of the extension of Council Members.	

**Moved: (Cr R Wells/Cr V Strzina)**

- 9.11.1 The Regional Council's Solicitors McLeods advice that there is no requirement for an amendment to the Establishment Agreement to provide for the extension of the terms of office of the Chairman and Deputy Chairman to the new October election date be noted.

**Motion Carried 4/0**

**9.12 Waste Supply Agreement Status**

The Chief Executive Officer tabled an email from the Managing Director of AnaeCo giving the progress status with the Waste Supply Agreement and Resource Recovery Facility (email attached).	
Dated: 5 April 2007	File No: 4.3.8

**Moved: (Cr R Wells/Cr P Kelly)**

- 9.12.1 The tabled email on the status of the progress of the Waste Supply Agreement and Resource Recovery Facility be received.

**Motion Carried 4/0**

10     **NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE  
PRESIDING MEMBER OR BY A DECISION OF THE MEETING  
NO BUSINESS**

11     **ITEMS REQUIRING CLOSURE OF MEETING TO PUBLIC.  
NO BUSINESS**

12     **Bulletin for March 2007**

12.1    Bulletin for March 2007

**Moved:**                **(Cr V Strzina/Cr P Kelly)**

12.1.1  The Bulletin for March 2007 be noted.

**Motion Carried 4/0**

13     **CLOSURE OF MEETING.**

**The Meeting closed at 6.50 pm.**

**I hereby certify the minutes of the Western Metropolitan Regional  
Council Committee Meeting held on 5 April 2007 were confirmed on  
7 June 2007.**

**Signed:** ..... **Chairman**

-----Original Message-----

**From:** Tom Rudas [mailto:TRudas@anaeco.com]

**Sent:** Thursday, 5 April 2007 3:26 PM

**To:** Peter.WMRC

**Cc:** Ron Norris; Bernie.WMRC; Richard Rudas

**Subject:** WMRC Project Progress

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Your mail has been scanned by InterScan VirusWall.

\*\*\*\*\*\_\*\*\*\*\*

Dear Peter,

Please find below an update on progress of the WMRC project:

1. Perpetual has given final approval for Financial Close of the WMRC Project and in doing so has committed to invest up to \$12 million of the equity required to develop Stage 1. It is intended that Perpetual will own 80% of the equity in the Project and AnaeCo will own 20%.
2. The project entities that represent the ownership structure that will own, and operate the DiCOM<sup>®</sup> waste facility have been established and all agreements executed.
3. AnaeCo has awarded a DiCOM<sup>®</sup> License to the project entities for the construction, ownership and operation of the DiCOM<sup>®</sup> waste facility. AnaeCo and the project entities are now finalising the Engineering Procurement Construction and Management (**EPCM**) Agreement.
4. AnaeCo is in negotiation with selected suppliers for fabrication, construction and installation of all key plant and equipment for the facility and is now finalising pricing.
5. The project has been successful in obtaining a grant of \$2.7 million from the Commonwealth Government's Renewable Energy Development Initiative (**REDI**) program.
6. Subject to final site accessibility issues being resolved promptly, site works will begin in May

Regards,

**Thomas Rudas**

Managing Director

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