

WESTERN METROPOLITAN REGIONAL COUNCIL



CONSTITUENT MUNICIPALITIES: ●CITY OF SUBIACO ●TOWN OF CLAREMONT
●TOWN OF COTTESLOE ●TOWN OF MOSMAN PARK ●SHIRE OF PEPPERMINT GROVE

MINUTES

ORDINARY REGIONAL COUNCIL MEETING – 6 DECEMBER 2007 (RC 07/06)

TOWN OF COTTESLOE
109 Broome Street
COTTESLOE

COMMENCEMENT: 5.55PM

Members

Mayor R Norris	Town of Mosman Park - Chairman
Councillor P Kelly	Town of Claremont
Councillor V Strzina	Town of Cottesloe – from 6.11pm
Councillor P Jacobsen	City of Subiaco

Staff

Mr P Pikor	Chief Executive Officer
Mr B Burnett	Operations Manager
Ms A Paino	Earthcarer Coordinator

Apologies

Councillor B Kavanagh	Shire of Peppermint Grove
Mr T Mayor	Shire of Peppermint Grove
Ms E French	Town of Claremont

Technical Officers

Ms R Levett	Town of Cottesloe
Mr M Ledger	City of Subiaco

In Attendance

Mr Alan Millard	City of Subiaco
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Observer

Councillor L Eustance	Town of Mosman Park
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ORDINARY REGIONAL COUNCIL MEETING (RC 07/06)

1 DECLARATION OF OPENING

The Chief Executive Officer declared the Meeting open at 5.55pm

1.1 SWEARING IN OF DELEGATES

Mayor R Norris, Councillor P Kelly and Councillor P Jacobsen were sworn in by the Chief Executive Officer and each made a Declaration by Elected Members.

1.2 ELECTION OF OFFICE BEARERS, DELEGATES AND DEPUTY DELEGATES

1.2.1 Election of Chairman

The Chief Executive Officer sought nominations for the position of Chairman.

A nomination in writing was received from Mayor R Norris.

Councillor P Kelly provided a written nomination for Mayor R Norris for the position of Chairman.

Mayor R Norris accepted.

There being no further nominations Mayor R A Norris was elected unopposed as Chairman

1.2.1.1 Declaration of Office by Chairman

Mayor R A Norris made the Declaration of Office of Chairman of the Western Metropolitan Regional Council and assumed the chair at 6.05pm.

1.2.2 Election of Deputy Chairman

The Chairman sought nominations for the position of Deputy Chairman.

Mayor Norris provided a written nomination for Councillor P Kelly for the position of Deputy Chairman.

Councillor P Kelly accepted.

There being no further nominations Cr P Kelly was elected unopposed as Deputy Chairman.

1.2.2.1 Declaration of Office by Deputy Chairman

Cr P Kelly made the Declaration of Office of Deputy Chairman of the Western Metropolitan Regional Council before the Chairman R Norris.

2 RECORD OF APOLOGIES

Councillor B Kavanagh – Shire of Peppermint Grove
Mr T Mayor – Shire of Peppermint Grove
Ms E French – Town of Claremont

3 DISCLOSURE OF INTEREST

NO BUSINESS

4 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

NO BUSINESS

5 PUBLIC QUESTION TIME

NO BUSINESS

6 APPLICATIONS FOR LEAVE OF ABSENCE

NO BUSINESS

7 PETITIONS, APPROVED DEPUTATIONS AND PUBLIC STATEMENTS

NO BUSINESS

APPOINTMENT OF REPRESENTATIVES TO COMMITTEES:

A7.1 Audit Committee

NOTE: REQUIRES ABSOLUTE MAJORITY OF COUNCIL

Moved (Cr Jacobsen/Cr Kelly)

Mayor R A Norris and Councillors P Kelly and V Strzina be appointed to the Audit Committee for the term ending 16 October 2009.

Motion Carried by Absolute Majority 3/0

A7.2 Municipal Waste Advisory Council

Recommendation (Mayor R Norris/Cr P Kelly)

- 7.2.1** Cr P Jacobsen be appointed as the Delegate to the Municipal Waste Advisory Council for the term ending 16 October 2009.

Recommendation (Cr P Jacobsen/Cr P Kelly)

- 7.2.2** Mayor R A Norris be appointed as the Deputy Delegate to the Municipal Waste Advisory Council for the term ending 16 October 2009.

Recommendation (Cr P Kelly/Cr P Jacobsen)

- 7.2.3** The Chief Executive Officer, Mr P Pikor be appointed as the Officer Representative to the Municipal Waste Advisory.

Recommendation (Mayor R Norris/Cr Jacobsen)

- 7.2.4** The Operations Manager, Mr B G Burnett be appointed Deputy Officer Representative to the Municipal Waste Advisory Council.

A7.3 Subiaco Wastewater Treatment Plant Odour Monitoring Committee

Recommendation (Mayor R Norris/Cr P Jacobsen)

- 7.3.1** The Operations Manager, Mr B G Burnett be appointed the Delegate to the Subiaco Wastewater Treatment Plant Odour Monitoring Committee.

Motions Carried 3/0

6.11pm Cr V Strzina entered the Meeting

Motion moved that Council suspend the Meeting Standing Order to enable the swearing in of the Town of Cottesloe's Delegate Councillor V Strzina.

Moved (Mayor Norris/Cr Kelly)

Motion Carried 3/0

Councillor V Strzina was sworn in and made a Declaration by Elected Member.

Motion moved that Council resume the Meeting Standing Orders.

Moved (Mayor Norris/Cr Kelly)

Motion Carried 3/0

The Meeting resumed at 6.13pm.

8 CONFIRMATION OF PREVIOUS MINUTES

Minutes of the Western Metropolitan Regional Council Meeting (RC 07/02) held on Thursday 4 October 2007 circulated previously under separate cover.

Recommendation (Mayor Norris/Cr P Kelly)

8.1 The minutes of the Western Metropolitan Regional Council Meeting (RC 07/05) held on Thursday 4 October 2007 be confirmed as a true and correct record with the following amendments:

Item 2 to have the heading **Record of Attendance/Apologies/Leave** to be amended to **Record of Apologies**.

Item 11.3 **Resignation of Councillor Ian Wallace** to be amended to **Retirement of Councillor Ian Wallace**.

Motion Carried 4/0

9 REPORTS OF COMMITTEES

9.1 Audit Committee

Minutes of the Audit Committee held 4 October 2007.

Recommendation (Cr Strzina/Cr Kelly)

9.1.1 The Annual Financial Report for 2006/2007 and the Audit Report from Macri Partners be received.

Motion Carried 4/0

10 STAFF REPORTS**10.1 Financial Statements Reports for the Period Ended 30 September 2007 and 31 October 2007**

Report submitted by Coordinator Accounting Services	
Dated: 27 November 2007	File No: 2.6
The report provided bi-monthly detail of the Western Metropolitan Regional Council's finances.	

Moved (Cr Jacobsen/Cr Strzina)

- 10.1.1 The Financial Statements for the period ended 30 September 2007 and 31 October 2007 be noted.
- 10.1.2 An amount of \$100,000 be transferred from the Sustainability Reserve to General Revenue to cover short term cash flow commitments. This amount to be transferred back to the Sustainability Reserve on or before 30 June 2008.

Motion Carried 4/0

10.2 Investment Register for the Period Ended 30 September 2007 and 31 October 2007

Report submitted by Coordinator Accounting Services	
Dated: 26 November	File No: 2.8
The Investment Register provided monthly details of the Western Metropolitan Regional Council's Investment Register.	

Moved (Cr Strzina/Cr Kelly)

- 10.2.1 The Investment Register for the period ended 30 September 2007 and 31 October 2007 be noted.

Motion Carried 4/0

10.3 Schedule of Accounts for Payment and Sundry Debtors

Report submitted by Coordinator Accounting Services	
Dated: 26 November 2007	File No: 2.6
The report provided bi-monthly detail of accounts for payment and accounts paid by electronic funds transfer.	

Moved (Cr Kelly/Cr Strzina)

- 10.3.1 The payment of Municipal Fund Cheque Vouchers numbered 6882 to 7002 totalling \$741,008.66 be endorsed.
- 10.3.2 The Schedule of Accounts paid by Electronic Funds Transfer totalling \$73,748.00 be endorsed.
- 10.3.3 The Schedule of Sundry Debtors outstanding to 31 October 2007 be noted.

Motion Carried 4/0

10.4 Waste Receivals Report to 31 October 2007

Report submitted by Operations Manager	
Dated: 27 November 2007	File No: 2.6
The report provided detail on the waste receival statistics for the period ending 31 October 2007.	

Moved (Cr Jacobsen/Cr Strzina)

- 10.4.1 The Waste Receival Report for the period ending 31 October 2007 be noted.

Motion Carried 4/0

10.5 Earth Carer's Report for October 2007 and November 2007

Report submitted by Earthcarer Coordinator	
Dated: 27 November 2007	File No: 4.1.5
The report outlined the progress of the Earth Carer Programme.	

Moved (Cr Strzina/Cr Kelly)

- 10.5.1 The report on the Earthcarers Volunteer Coordinator Programme dated 27 November 2007 be noted.

Motion Carried 4/0

10.6 Future Directions Plan 2006 - 2009

Report submitted by Chief Executive Officer	
Dated: 20 November 2007	File No: 6.1.1
The report provided the progress with the Future Directions Plan 2006 – 2009.	

Moved (Cr Kelly/Cr Strzina)

10.6.1 The Chief Executive Officer’s report on the progress of the Future Directions Plan 2006 – 2009 dated 30 November 2007 be noted.

Motion Carried 4/0

10.7 Earthcarer’s Future Strategic Plan 2006-2009

Report submitted by Earthcarer Co-ordinator	
Dated: 27 November 2007	File No: 4.1.5
The report provided the progress on the Strategic Plan 2006-2009.	

Moved (Cr Strzina/ Cr Kelly)

10.7.1 The Earthcarer Coordinator’s report on the progress of the Future Directions Plan 2006-2009 dated 27 November 2007 be noted.

Motion Carried 4/0

10.8 Waste Supply Agreement Implementation – Status Report November 2007

Report submitted by Chief Executive Officer	
Dated: 28 November 2007	File No: 4.3.8
The report outlined the progress of the Agreement.	

Moved (Cr Jacobsen/Cr Strzina)

10.8.1 The Chief Executive Officer’s report dated 28 November 2007 on the Waste Supply Agreement Implementation be noted.

Motion Carried 4/0

10.9 Proposal to Rename Brockway Transfer Station

Report submitted by Chief Executive Officer	
Dated: 28 November 2007	File No: 4.3.1
The report advised members of the decision by the Geographic Names Landgate	

Moved (Cr Kelly/Cr Strzina)

10.9.1 The Administration be authorised to arrange an official function with invitations to the McGeough Family to rename the Brockway Transfer Station to the 'J F R (Jim) McGeough Resource Recovery Facility'.

Motion Carried 4/0

10.10 Annual Report 2006/2007

Report submitted by Operations Manager	
Dated: 29 November 2007	File No: 2.10 and 2.18
The report submitted the Draft Annual Report for 2006/2007 for adoption.	

NOTE: REQUIRES AN ABSOLUTE MAJORITY OF COUNCIL

Moved (Cr Jacobsen/Cr Kelly)

10.10.1 The *Draft* Annual Report for 2006/2007 as circulated under separate cover with this agenda be accepted as the Regional Council's Annual Report for 2006/2007.

Motion Carried by Absolute Majority 4/0

10.13 Zero Waste Plan – Progress Report No 1

Report submitted by Operations Manager	
Dated: 29 November 2007	File No: 4.1.6
The report outlined the recommendations from the workshops.	

Moved (Cr Strzina/Cr Jacobsen)

10.13.1 The Administration be authorised to seek legal advice from the Regional Council's solicitors on the imposition of waste management plans via the building and demolition licencing process.

10.13.2 The Zero Waste Plan progress Report No 1 be noted.

Motion Carried 4/0

10.14 Potential Carbon Credit Forum

Report submitted by Chief Executive Officer	
Dated: 29 November 2007	File No:
The report advised of the possibility of holding a Carbon Credit Forum.	

Moved (Cr Kelly/Cr Strzina)

10.14.1 The Chief Executive Officer's status report on the feasibility of hosting a Forum on Carbon Credits be noted.

Motion Carried 4/0

11 NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PRESIDING MEMBER OR BY A DECISION OF THE MEETING

11.1 Household Hazardous Waste

Report submitted by Operations Manager (copy attached)	
Dated: 5 December 2007	File No: 5.7
The report advised of the possibility of holding a Household Hazardous Waste Day at Brockway Transfer Station	

NOTE: REQUIRES AN ABSOLUTE MAJORITY OF COUNCIL

Moved (Cr Strzina/Cr Jacobsen)

- 11.1.1 The Regional Council authorises the Administration to undertake the trial Household Hazardous Waste collection day at the Brockway Waste Transfer Station and recoup all expenditure from the Department of Environment and Conservation.

Motion Carried by Absolute Majority 4/0

11.2 Retirement of Councillor R Wells

Verbal report submitted by Mayor R Norris.	
Dated: 6 December 2007	File No: 1.1
It was noted that Cr R Wells was no longer the delegate for the City of Subiaco and that his participation and contribution to the Western Metropolitan Regional Council be acknowledged.	

Moved (Mayor Norris/Cr Kelly)

- 11.2.1 Councillor R Wells be thanked for his contribution and participation in the Western Metropolitan Regional Council and be invited to the next Regional Council's Annual Dinner.

Motion Carried 4/0

11.3 Genetically Modified Organisms

Verbal report submitted by Mayor R Norris.	
Dated: 6 December 2007	File No: 1.1
Following the informal presentation prior to the meeting by Dr M Lilith of the Conservation Council of WA on Genetically Modified Organisms it was considered that a report be provided on any actions that may be appropriate for the Regional Council to consider.	

Moved (Mayor Norris/Cr Kelly)

- 11.3.1 The Administration investigate the issue of Genetically Modified Organisms and report on what actions may be appropriate for the Regional Council to consider.

Motion Carried 4/0

11.4 Climate Change Grants

Verbal Report by Officer R Levett	
Dated: 6 December 2007	File No: 1.1
It was advised that the Eastern Metropolitan Regional Council and Southern Metropolitan Regional Council may have received grants from the Federal Department of Climate Change for local climate change initiatives.	

Moved (Cr Strzina/Cr Jacobsen)

- 11.4.1 The Administration investigate the feasibility of sourcing grants available from the Federal Department of Climate Change for local climate change initiatives.

Motion Carried 4/0

**12 ITEMS REQUIRING CLOSURE OF MEETING TO PUBLIC.
NO BUSINESS**

WESTERN METROPOLITAN REGIONAL COUNCIL



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●TOWN OF COTTESLOE ●TOWN OF MOSMAN PARK ●SHIRE OF PEPPERMINT GROVE

REPORT

REPORT TO: WESTERN METROPOLITAN REGIONAL COUNCIL

FROM: OPERATIONS MANAGER

SUBJECT: HOUSEHOLD HAZARDOUS WASTE – COLLECTION
DAY – TRIAL FOR DEC - SATURDAY 16 FEBRUARY,
2008

FILE NO: 5.7

DATE: 5 DECEMBER 2007

1.0 **BACKGROUND:**

Members may recall that a report was presented to the October 2007 meeting of the Regional Council outlining a proposal by the Department of Environment and Conservation (DEC) to engage a contractor to conduct a “trial” Household Hazardous Waste (HHW) collection day at the Brockway Waste Transfer Station.

The Regional Council considered the proposal and resolved as follows:

“The Regional Council authorises the Administration to accommodate the Department of Environment and Conservation’s trial Household Hazardous Waste collection day at Brockway Waste Transfer Station subject to the DEC indemnifying the Regional Council against any loss or damage.”

The report is attached for information.

2.0 DISCUSSION

The purpose of this report is to consider a variation on the previous authorisation whereby the Regional Council undertakes the “trial” HHW collection day at Brockway Waste Transfer Station on behalf of the DEC.

This has come about as a result of the failure of the DEC’s tender to attract a suitably qualified and experienced contractor to undertake the proposed trial of 17 November 2007.

The DEC is still keen to conduct a HHW collection day to firm up the format and costings prior to the formal commitment to a proposed statewide programme.

Further discussions between the DEC and the Household Hazardous Waste Working Group has resulted in the development of an alternative format for the proposed trial whereby the Western Metropolitan Regional Council would plan and conduct the trial at the Brockway Waste Transfer Station and be recompensed for all costs by the DEC. The attached correspondence from the DEC refers.

No Western Metropolitan Regional Council staff would be involved in the trial. The WMRC would plan, promote and secure all resources both human and physical, necessary for the conduct of the trial (ie, safety, PPE, traffic management devices, signage, temporary storage receptacles/containers etc) the cost of which would be recouped from the DEC following the event. Additionally, the DEC would be responsible for the subsequent removal and disposal of the collected HHW at the conclusion of the trial.

As mentioned in the previous report the Western Suburbs Environmental Health Officers Group has run very successful “Poisons Days” at the Brockway Waste Transfer Station site in previous years and this “trial” would be very similar in format and draw upon those previous experiences.

It is interesting to note that the DEC is currently negotiating the terms of a three year agreement whereby WALGA would be responsible for the delivery of the HHW programme throughout the state. The initial outline is proposing four (4) HHW collection days per annum per Regional Council district in the metropolitan area. Sites to be negotiated with the respective regional local governments. The programme is to be funded from the Landfill Levy Fund.

Late Item RC 12/2007

HOUSEHOLD HAZARDOUS WASTE – COLLECTION DAY – TRIAL FOR
DEC - SATURDAY 16 FEBRUARY, 2008

The Regional Council's support for the proposed trial and any subsequent programme to remove significant quantities of HHW from the municipal solid waste stream could only be seen as positive for the success of the DiCOM Alternative Waste Treatment Facility currently under construction at Brockway.

3.0 BUDGET IMPACT

Estimates indicate that the trial will cost less than \$10,000. The initial outlay will be borne by the Regional Cost and then recouped from the DEC on account.

Overall budget is Nil.

An absolute majority decision of the Regional Council is required because this expenditure, all be it that the expenditure is to be fully recouped, is not provided for in the Adopted Budget.

4.0 FUTURE PLAN IMPACT

NIL

5.0 POLICY IMPACT

NIL

6.0 RECOMMENDATION

NOTE: ABSOLUTE MAJORITY OF COUNCIL REQUIRED.

The Regional Council authorises the Administration to undertake the trial Household Hazardous Waste collection day at the Brockway Waste Transfer Station and recoup all expenditure from the Department of Environment and Conservation.

B G BURNETT
OPERATIONS MANAGER

HOUSEHOLD HAZARDOUS WASTE – COLLECTION DAY – TRIAL FOR
DEC - SATURDAY 16 FEBRUARY, 2008

30/11 2007 10:46 FAX 08 6467 5532

WASTE MANAGEMENT DOE

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Department of
Environment and Conservation

Your ref:
Our ref: DEC3716
Enquiries: Jill Lethlean
Phone: 6467 5305
Fax: 6467 5532
Email: jill.letllean@dec.wa.gov.au

Bernie Burnett
Manager Environmental Services
Town of Mosman Park
PO Box 3
Mosman Park WA 6912

FX: 9384 3694

Dear Mr Burnett

DEC funding commitment for Household Hazardous Waste Collection trial

I am writing to confirm that the Department of Environment and Conservation (DEC) will fund a pilot household hazardous waste collection day at Brockway transfer station on 16 February 2008. The pilot collection day must be consistent with the attached scope of works.

In addition, DEC is prepared to fund a limited promotional campaign, consisting of printing and letter box drop of DL brochures promoting the collection day, as well as 1-2 advertisements in the local newspapers covering the Western Metropolitan Regional Council area.

Thank you for your assistance in organising this event. I hope that you and your constituents find the day worthwhile.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Jill Lethlean', written over a horizontal line.

Jill Lethlean

30 November 2007

DIRECTOR GENERAL AND ENVIRONMENTAL SERVICES DIVISIONS: The Atrium, 168 St Georges Terrace, Perth, Western Australia 6000
Phone: (08) 6364 6500 Fax: (08) 6467 5513 TTY: 1880 555 630

PARKS AND CONSERVATION SERVICES DIVISIONS: Executive: Corner of Australia II Drive and Hackett Drive, Crawley, Western Australia 6009
Phone: (08) 9442 0300 Fax: (08) 9386 1578 Operations: 17 Dick Perry Avenue, Kensington, Western Australia 6151
Phone: (08) 9334 0333 Fax: (08) 9334 0498 TTY: 9334 0546

POSTAL ADDRESS FOR ALL DIVISIONS: Locked Bag 104, Bentley Delivery Centre, Western Australia 6983
www.dec.wa.gov.au

HOUSEHOLD HAZARDOUS WASTE – COLLECTION DAY – TRIAL FOR
DEC - SATURDAY 16 FEBRUARY, 2008

30/11 2007 10:48 FAX 08 6467 5532

WASTE MANAGEMENT DOE

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Department of
Environment and Conservation

The Atrium
Level 4, 168 St Georges Terrace
Perth Western Australia 6000
PO Box K822 Perth Western Australia 6842
Locked Bag 104 Bentley Delivery Centre Western Australia 6983
Telephone (08) 6364 6500 Facsimile (08) 6364 6520
TTY 1800 555 630
Email info@dec.wa.gov.au
www.dec.wa.gov.au

FACSIMILE TRANSMISSION			
To:	Western Metropolitan Regional Council	Date:	30 Nov 2007
Attention:	Bernie Burnett	Fax No:	9384 3694
From:	Jill Lettlean	Phone No:	6467 5305
Total pages:	4	Direct Fax No:	6467 5532
Subject:	HHW collection day		
UNINTENDED RECIPIENTS The contents of this facsimile (including attachments) are confidential. Copying, dissemination, publication or other use of the contents is prohibited. If you are not the addressee, please telephone immediately and then destroy the document. Reverse charges for the telephone call will be accepted. THANK YOU			
Message:			

HOUSEHOLD HAZARDOUS WASTE – COLLECTION DAY – TRIAL FOR
DEC - SATURDAY 16 FEBRUARY, 2008

30/11 2007 10:47 FAX 08 6467 5532

WASTE MANAGEMENT DOE

003

Scope of Works

Household Hazardous Waste Collection Day Pilot
2007

Background

The State Government and the WA Local Government Association is investigating the establishment of programs for the collection of Household Hazardous Waste in Western Australia. In order to gain the necessary information to adequately design the program, it is proposed to conduct a one-off "pilot" collection day in Perth's Western Suburbs. The purpose of the "pilot" is to develop an estimate of the initial response to the program, an estimate of expected volume/weight of each material type and an estimate of overall costs of running the proposed program.

The WA DEC is seeking one or more suitably qualified and experienced contractors to undertake the pilot Household Hazardous Waste collection day as per the specifications below.

Specifications

The pilot Household Hazardous Waste collection day will consist of a temporary drop-off point, at the Western Metropolitan Regional Council's Depot (Brockway Rd Transfer Station, corner of Lemnos St and Brockway Rd, Nedlands), to be operated for one day only, where residents from the Western Regional Council area will be able to dropoff household hazardous waste. The contractor(s) will be expected to set up the site, receive household hazardous waste from residents, store the chemicals safely on site during the day and remove the collected materials for safe disposal.

It is anticipated that the pilot collection day will be conducted on 17 November 2007, but this is subject to confirmation ...

The contractor(s) will be required to undertake the following tasks:

1. Liaise with Mr. Bernie Bumett, Manager Environmental Services, Town of Mosman Park to co-ordinate the set up and operation of the collection day, and removal of collected materials, in accordance with Council's requirements;
2. On the day, set up the site to facilitate the safe and efficient receipt of household quantities of Household Hazardous Waste from residents;
3. On the day, between the hours of 9am to 5pm, receive from residents and safely store on site household quantities of Household Hazardous Waste in accordance with the list provided below.
4. At a time/date, to be agreed with Council, remove all collected chemicals from the site, and ensure that the site is clean and free of spill or stored chemicals;
5. Ensure the safe recycling, re-use or disposal of all material collected during the collection day;
6. Within 2 weeks of the collection day pilot, report the following information to WALGA and DEC:
 - a. Quantities of each material type collected (to be reported electronically in the spreadsheet provided by the WA DEC or other agreed format)
 - b. Quantities of materials recycled, re-used or disposed

HOUSEHOLD HAZARDOUS WASTE – COLLECTION DAY – TRIAL FOR
DEC - SATURDAY 16 FEBRUARY, 2008

30/11 2007 10:47 FAX 08 8487 5532

WASTE MANAGEMENT DOE

004

- c. Cost of recycling, re-use or disposal by material type
- d. Number of "drop-off events", i.e. individuals or groups of residents utilising the service
- e. Address of each resident for each "drop-off event".

The collection will be limited to household quantities (i.e. less than 20L or 20kg) of the following materials:

- Pesticides / herbicides
- Flammables
- Paints
- Batteries (household and car)
- Thinners / solvents
- Household acids and alkalis
- Gas bottles
- Compact fluorescent lamps and fluorescent tubes
- Pool chemicals.

The following items are excluded and will not be accepted:

- Computers, televisions and other electronic waste
- Asbestos.
- Used oil

WA DEC and WALGA will promote the pilot collection day through community newspapers and a letter drop.

Contract fee

The quoted contract fee may be for a fixed lump sum or divided into a lump sum fee to conduct the collection day and a variable price schedule for the recycling/disposal of materials collected.

HOUSEHOLD HAZARDOUS WASTE – COLLECTION DAY – TRIAL FOR
DEC - SATURDAY 16 FEBRUARY, 2008

Item 10.12 RC 10/2007

WESTERN METROPOLITAN REGIONAL COUNCIL



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●TOWN OF COTTESLOE ●TOWN OF MOSMAN PARK ●SHIRE OF PEPPERMINT GROVE

REPORT

REPORT TO: WESTERN METROPOLITAN REGIONAL COUNCIL

FROM: OPERATIONS MANAGER

SUBJECT: HOUSEHOLD HAZARDOUS WASTE – COLLECTION
DAY – SATURDAY 17 NOVEMBER 2007

FILE NO: 5.7

DATE: 27 SEPTEMBER 2007

1.0 BACKGROUND:

The Department of Environment and Conservation (DEC) via the Household Hazardous Waste Working Group in consultation with the Municipal Waste Advisory Council (MWAC) have been working on a proposal to run a Household Hazardous Waste (HHW) collection programme throughout the metropolitan area and possibly the state on a regular basis utilising an appropriate contractor. Prior to committing to the project the DEC are proposing to run a one off “trial” to gauge both community support and contractor capability.

A verbal approach from Municipal Waste Advisory Council (MWAC) was received early September seeking to utilise the Brockway Waste Transfer Station for the HHW “trial”. The understanding being that the DEC would appoint a contractor to provide all resources and be responsible for the removal of all collected HHW upon the completion of the trial. The Regional Council would only be required to provide the venue, all costs for the trial being met by the DEC.

HOUSEHOLD HAZARDOUS WASTE – COLLECTION DAY – TRIAL FOR
DEC - SATURDAY 16 FEBRUARY, 2008

2.0 DISCUSSION:

The purpose of this report is to formalise the Regional Council's approval for the DEC to utilise the Brockway Waste Transfer Station for the "trial" HHW collection day.

Further communication with the DEC has ensued and the tentative date for the "trial" is the 17 November, 2007. A draft leaflet is also attached.

Members may recall that in previous years the Western Suburbs Environmental Health Officers Group ran very successful "Poisons Days" on an annual basis at the Brockway site to service the WESROC local governments. The DEC proposal would be very similar in format.

Eco Victoria which is a division of the Victorian EPA has been running contractor resourced HHW collection days very successfully for a number of years. Through funding allocations their contractor has developed specialised vehicle mounted HHW storage systems which can be transported throughout the state. Eco Victoria also relies on a collaborative approach with local/regional local governments and major shopping centers to make available suitable venues and assist in the promotion of these events.

If this trial is successful the DEC are proposing to appoint a contractor to undertake the programme throughout the metropolitan area with funding being drawn from the landfill levy trust fund. An ongoing programme to remove significant amounts of HHW from the municipal waste stream has huge benefits to secondary waste treatment facility operators as well as the environment. Given the Regional Council's decision to progress the DiCOM Stage 1 trial and potentially DiCOM Stage 2 there are definite benefits to the Regional Council to see this HHW programme succeed.

HOUSEHOLD HAZARDOUS WASTE – COLLECTION DAY – TRIAL FOR
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3.0 BUDGET IMPACT:

NIL

4.0 POLICY IMPACT:

NIL

5.0 FUTURE PLAN IMPACT

NIL

6.0 RECOMMENDATION:

The Regional Council authorises the Administration to accommodate the Department of Environment and Conservation's trial Household Hazardous Waste collection day at Brockway Waste Transfer Station.

B G BURNETT
OPERATIONS MANAGER

HOUSEHOLD HAZARDOUS WASTE – COLLECTION DAY – TRIAL FOR DEC - SATURDAY 16 FEBRUARY, 2008

WHAT IS A HOUSEHOLD HAZARDOUS WASTE?

A household hazardous waste is any household product that is no longer needed or has passed its 'use by' date, which contains chemicals or substances that can be harmful to you, your children and pets.

Household hazardous waste must not be poured down the sink or put in the rubbish bin, because it can damage the environment including waterways, vegetation and soil.

Household hazardous waste includes a broad range of products that are flammable, toxic, explosive or corrosive. Our homes may contain many hazardous wastes. You can find them in your house or in your shed.

IDENTIFYING HOUSEHOLD HAZARDOUS WASTE

Words on the product labels identify household hazardous waste. Look out for:

- “DANGEROUS”**
- “POISON”**
- “CORROSIVE”**
- “OXIDIZER”**
- “FLAMMABLE”**

SAFE STORAGE OF HOUSEHOLD HAZARDOUS WASTES

It is important to take the following precautions when **storing** household hazardous wastes:

- Always handle hazardous wastes carefully and avoid direct contact. Wear protective gear / equipment where possible.
- Check the label for correct storage advice.
- Keep wastes away from heat and moisture.
- Store wastes away from children and animals.
- Regularly check that the packaging is in good condition.
- Always store wastes in the original container.
- Do not mix hazardous wastes as they may react violently.
- Ensure all containers are labelled with use by dates.

Poisons Information Centre - Ph: 13 11 26

SAFE TRANSPORT OF HOUSEHOLD HAZARDOUS WASTES

It is important to take the following precautions **transporting** household hazardous wastes:

- Always handle hazardous wastes carefully and avoid direct contact. Wear protective gear / equipment where possible.
- When transporting, ensure lids are tightly fitted and wastes are securely packed.
- When transporting, put in a box or on a tarpaulin in the boot of your car.



HOUSEHOLD HAZARDOUS WASTE – COLLECTION DAY – TRIAL FOR DEC - SATURDAY 16 FEBRUARY, 2008

<p>WHAT WASTES WILL BE ACCEPTED ON COLLECTION DAY?</p> <ul style="list-style-type: none">● Pesticides / herbicides● Flammables● Paints● Batteries● Thinners / solvents● Household acids and alkalis● Gas bottles● Compact fluorescent lamps and fluorescent tubes● Pool chemicals. 	<p>WHERE DO I TAKE MY HOUSEHOLD HAZARDOUS WASTE ON COLLECTION DAY?</p> <p>The collection point will be at the Brockway Road Council Depot, which is located on the corner of Brockway Road and Lemnos Street, Shenton Park.</p> <p>Operating Hours: 9am – 5pm 17 November 2007</p>  <p>MORE INFORMATION</p> <p><INSERT BERNIE'S CONTACT DETAILS?></p> <p>PLEASE INSERT ACT NOW & DEC & Towards ZeroWaste & WMRC logos HERE</p>	<p>Household Hazardous Waste Collection Day Saturday 17th November 2007</p> 
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