

Freedom of Information

Application to Access Documents

Applicant Details:

Surname: _____

Given Names: _____

Postal Address: _____

_____ Postcode: _____

Telephone number: _____

If the application is on behalf of an organisation, please include the name of the organisation and include the details of the contact person as the applicant above.

Please include specific details regarding your application below and include a date range to reduce the scope and help identify the information you are seeking access to: _____

Type of Access:

- I require a copy of the document(s)
- I wish to inspect the document(s)
- I require access in another form

Fees & Charges

Please enclose a cheque, cash, or money order to the amount of \$30 being the application fee for access to non-personal information. No fee is required for personal information

Applicant Signature: _____ Date: _____