

## Waste Watchers Volunteers

Our vision is a world where waste and its impact on the environment is minimised. We're looking for reliable and committed volunteers who share our vision. WMRC Volunteers are interested in waste and recycling, motivated, willing to learn, and share our passion for community waste education. Ready to make a difference?

### Events Assistant Position Description:



<b>Position title:</b>	Event Assistant
<b>Job description:</b>	<p>Are you passionate about reducing waste? Do you enjoy engaging in waste-related conversation?</p> <p>Let your passion make an impact and join WMRC's Community Waste Education team to assist with events and stalls we run and attend in Perth's western suburbs. The aim is to make good waste practices normal by educating the community about waste avoidance and recycling.</p>
<b>Key responsibilities:</b>	<p>You will be a friendly face the community can look to for reliable advice about how to reduce waste, recycle right and deal with things that don't go in the bins at home. You will play a key role in making sure participants at WMRC's events feel welcome and have a positive experience. Your role as an Event Assistant may include:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Greeting guests at events and taking registrations.</li> <li><input type="checkbox"/> Engaging with community members in waste-related conversation &amp; answering questions.</li> <li><input type="checkbox"/> Assisting with set-up and pack down for events, such as: chairs and tables, catering, promotional material, activity stations etc.</li> <li><input type="checkbox"/> Facilitating waste activity stations.</li> <li><input type="checkbox"/> Directing difficult resident waste and recycling questions to the WMRC Education &amp; Community Officer working with you.</li> </ul>
<b>Knowledge, skills &amp; attributes:</b>	<p>The skills and attributes required of an Event Assistant include:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> Knowledge of what goes in Recycling, General Waste, Garden Organics (GO) and Food Organics &amp; Garden Organics (FOGO) bins. See <a href="#">Recycle Right</a> for up-to-date information.</li> <li><input type="checkbox"/> Knowledge of WMRC <a href="#">member and participating councils</a> and <a href="#">services</a>.</li> <li><input type="checkbox"/> A friendly disposition with good communication and customer service skills.</li> <li><input type="checkbox"/> Ability to work in a team as well as individually.</li> </ul>

	<ul style="list-style-type: none"> <li><input type="checkbox"/> Ability to stand for up to 4 hours and lift up to 10 kgs.</li> </ul>
<b>Events:</b>	<p>Events you may assist at include:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> <a href="#">Waste education workshops and tours</a> – Workshops, , Recycling Facility tours, clothing swaps, Plastic Free July events and more.</li> <li><input type="checkbox"/> Stalls at community events and farmer’s markets.</li> </ul>
<b>Shift times, days, location &amp; transport:</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Shift times will be emailed to volunteers.</li> <li><input type="checkbox"/> Shifts will generally be after 5pm on weekdays or during the day on weekends and range in length from 3-5 hours.</li> <li><input type="checkbox"/> Shifts will be located at community venues mainly within Perth’s western suburbs.</li> <li><input type="checkbox"/> Most venues are accessible by public transport. Access to other modes of transport such as car or bicycle may be helpful where public transport is limited.</li> <li><input type="checkbox"/> Volunteers can choose the shifts that work for them.</li> </ul>
<b>Training &amp; support provided:</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Waste Watchers Volunteer Induction sessions will be held periodically at our Subiaco office throughout the year.</li> <li><input type="checkbox"/> On-the-day training and support will be provided so you can confidently engage with the community, answer questions, and assist in the facilitation of group activities.</li> <li><input type="checkbox"/> The position supervisor and contact person for the Event Assistant will be the <i>WMRC Education &amp; Community Officer</i>.</li> </ul>
<b>Volunteer benefits:</b>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Help the community reduce their waste and share sustainable alternatives.</li> <li><input type="checkbox"/> Meet like-minded people, have fun, and improve your confidence.</li> <li><input type="checkbox"/> Gain knowledge, skills, and experience in: <ul style="list-style-type: none"> <li><input type="checkbox"/> Waste education,</li> <li><input type="checkbox"/> Community engagement, and</li> <li><input type="checkbox"/> Event management.</li> </ul> </li> <li><input type="checkbox"/> The opportunity to attend WMRC events and tours to further your waste and recycling knowledge for FREE upon completion of your first volunteer shift.</li> <li><input type="checkbox"/> A meal and refreshments are included at particular events.</li> <li><input type="checkbox"/> Opportunity to learn more about the waste industry</li> <li><input type="checkbox"/> Use WMRC as a reference for job applications</li> </ul>