

Minutes

SPECIAL COUNCIL MEETING (SC 05/25)

6 November 2025
Commenced at 5:30 pm

WMRC
2/317 Churchill Avenue, Subiaco WA 6008

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1. DECLARATION OF OFFICE

In accordance with Clause 3 of Schedule 2.3 of the *Local Government Act 1995*, the Acting Chief Executive Officer Libby Eustance presided at the meeting until the office of Chair was filled.

In accordance with Section 2.29 of the *Local Government Act 1995*, the Acting Chief Executive Officer Libby Eustance witnessed the declaration of the following re-elected and newly elected Council members and deputies:

Councillor	Deputy Councillor	Member Council
Cr. P Kelly		Town of Claremont
Cr. B Wylynko		Town of Cottesloe
Cr. A Maurice		Town of Mosman Park
Cr. P Macintosh	Cr. E Bond	Shire of Peppermint Grove
Cr. R Jones		City of Subiaco

Council Members and Deputies were asked to declare the following:

I ...(name)... of ...(address)..., having been elected to the office of Councillor / Deputy Councillor of the Western Metropolitan Regional Council, declare that I take the office upon myself and will duly, faithfully, honestly and with integrity fulfil the duties of the office for the people in the district according to the best of my judgement and ability; and will observe the Code of Conduct adopted by the WMRC under section 5.104 of the Local Government Act 1995.

2. DECLARATION OF OFFICIAL OPENING

At 5:34 pm, the Acting Chief Executive Officer declared the meeting open and requested the recording of attendance and apologies.

3. RECORD OF ATTENDANCE AND APOLOGIES

Councillor	Deputy Councillor	Member Council
Cr. P Kelly		Town of Claremont
Cr. B Wylynko		Town of Cottesloe
Cr. A Maurice		Town of Mosman Park
Cr. P Macintosh		Shire of Peppermint Grove
Cr. R Jones		City of Subiaco

Staff

L Eustance	Acting Chief Executive Officer	WMRC
B McInnes (online)	Manager Operations	WMRC

Leave of Absence

Nil

Visitors

Nil

Observers

Nil

Apology

S Devenish	Chief Executive Officer	WMRC
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4. ELECTION OF CHAIR AND DEPUTY CHAIR

4.1 NOMINATION AND ELECTION OF CHAIR

One nomination for Chair was received prior to the meeting. There were no other nominations. Councillor P. Kelly was duly elected.

4.2 DECLARATION OF CHAIR OF WMRC

The A/CEO officiated the declaration of the Chair of WMRC:

The Chair of the Western Metropolitan Regional Council assumed the chair and presided over the meeting.

4.3 NOMINATION AND ELECTION OF DEPUTY CHAIR

One nomination for Chair was received by the A/CEO prior to the meeting. There were no other nominations. Councillor A. Maurice was duly elected.

4.4 DECLARATION OF DEPUTY CHAIR OF WMRC

The Chair officiated the declaration of the Deputy Chair of WMRC:

5. ELECTION OF COMMITTEE REPRESENTATIVES

In accordance with Section 5.10 of the *Local Government Act 1995*, a Councillor is entitled to be a member on at least one committee. Additionally, the Chairman is entitled to be a member on any committee. The CEO is entitled to be on (or appoint a representative to) any committee having employee representation. In respect of the Deputy Councillors, Council protocol appoints the Councillors who are not members to the committee as Deputy Delegates to enable their attendance and participation in committee meetings to ensure quorums.

5.1 DELEGATE TO MUNICIPAL WASTE ADVISORY COUNCIL

Responsible Officer:	Chief Executive Officer
Date:	31 November 2025
Attachments:	Nil

PURPOSE

To appoint a delegate to the Municipal Waste Advisory Council.

BACKGROUND

The Municipal Waste Advisory Council (MWAC) is a standing committee of the Western Australian Local Government Association (WALGA) with delegated authority on municipal waste issues. MWAC is formed with representation from regional councils and local government authorities. This makes MWAC a unique forum through which all the major Local Government waste management organisations cooperate. MWAC seeks to represent the entire Local Government waste management arena, including both the metropolitan and non-metropolitan areas.

An Officer Advisory Group (OAG) meets prior to each MWAC meeting to provide input to the MWAC agenda. The WMRC CEO is presently Chair of the OAG.

DETAIL

MWAC meetings commence at 3pm and are held online or at the WALGA premises at 170 Railway Parade, West Leederville. The next MWAC meeting will be held on 10 December 2025.

VOTING REQUIREMENT

Simple Majority

Moved by: Cr. B Wylynko

Seconded by: Cr P. Macintosh

RESPONSIBLE OFFICER RECOMMENDATIONS AND COUNCIL RESOLUTIONS

- 5.1.1 Cr A. Maurice be nominated to the Municipal Waste Advisory Council until the Local Government Elections of October 2027.
- 5.1.2 WMRC Chief Executive Officer be nominated to represent WMRC on the MWAC Officers Advisory Group and represent the WMRC on MWAC where the Councillor Representative is unavailable.

CARRIED: 5/0

5.2 AUDIT, RISK AND IMPROVEMENT COMMITTEE MEMBERSHIP

Responsible Officer:	Chief Executive Officer
Date:	31 November 2025
Attachment:	5.2A Terms of Reference Audit, Risk and Improvement Committee

PURPOSE

To determine Councillor membership to the Audit, Risk and Improvement Committee.

BACKGROUND

Updated terms of reference for the Audit Risk and Improvement Committee were adopted by Council on 9 May 2025 as at Attachment 6.2A.

Section 7.1A (2) of the *Local Government Act 1995* requires the Committee to comprise of at least 3 members and the majority of members are to be Councillors. When s.87 of the *Local Government Amendment Act 2024* s.87 is proclaimed, two members (the presiding and deputy members) must be independent. Therefore, at least 3 Councillors are required to be appointed to the Audit, Risk and Improvement Committee.

DETAIL

The Chair is entitled to sit on the committee if he chooses to do so. In addition, any Councillor is entitled to attend any committee meeting as an observer.

VOTING REQUIREMENT

Absolute Majority

Moved by: Cr. P. Macintosh

Seconded by: Cr R. Jones

RESPONSIBLE OFFICER RECOMMENDATION AND COUNCIL RESOLUTION

5.2.1 In accordance with section 5.10 of the *Local Government Act 1995*, Council appoints as members of the WMRC Audit, Risk and Improvement Committee until the Local Government Elections of October 2027:

Cr P. Macintosh, Cr. R. Jones, Cr P. Kelly

CARRIED: 5/0

6. PUBLIC QUESTION TIME

Nil

7. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

Nil

8. CLOSURE OF MEETING

The meeting closed at 5:40pm.

Next Ordinary Meeting of Council: 5:30 pm 27 November 2023 at Town of Cottesloe.