

Minutes

ORDINARY COUNCIL MEETING (OCM 04/26)

27 August 2026
Commenced at 5:28 pm

Town of Mosman Park
1 Memorial Drive
Mosman Park WA 6012

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1. DECLARATION OF OPENING

Meeting opened at 5.28pm

2. RECORD OF ATTENDANCE AND APOLOGIES

Councillors

Cr P Kelly	Chair	Town of Claremont
Cr A Baird	Deputy Member	Town of Mosman Park
Cr L Young	Deputy Member	Town of Cottesloe
Cr P Macintosh	Member	Shire of Peppermint Grove
Cr R Jones	Member	City of Subiaco

Staff

S Devenish	Chief Executive Officer	WMRC
L Eustance	Strategy & Corporate Lead	WMRC
J Fenlon	Finance Lead	WMRC
B Jackson	Projects Lead	WMRC
J Smith	Site Operations Lead	WMRC
E Hindle	Communications & Education Lead	WMRC
J Crowe	Verge Valet Lead	WMRC
C Francis	Finance & Customer Service Officer	WMRC

Leave of Absence

Nil

Visitors

Nil

Apologies

Cr A Maurice	Deputy Chair	Town of Mosman Park
Cr B Wylynko	Member	Town of Cottesloe
B McInnes	Chief Operating Officer	WMRC

3. DISCLOSURES OF INTERESTS

CEO S Devenish noted a financial interest in Item 10.4, Review of Performance of CEO and will withdraw during this item discussion.

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5. PUBLIC QUESTION TIME

Nil

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7. PETITIONS, APPROVED DEPUTATIONS AND PUBLIC STATEMENTS

Nil

8. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

Nil

9. CONFIRMATION OF PREVIOUS COUNCIL MINUTES

9.1 CONFIRMATION OF PREVIOUS ORDINARY COUNCIL MEETING MINUTES

Minutes of the previous Ordinary Council Meeting held on 28 May 2026 were circulated earlier under separate cover. A copy of the May OCM minutes is at [this link](#) with the relevant attachments [at this link](#).

Moved by: Cr P Macintosh

Seconded by: Cr R Jones

RESPONSIBLE OFFICER RECOMMENDATION AND COUNCIL RESOLUTION

9.1.1 Council accepts the minutes of the previous Ordinary Council Meeting held on 28 May 2026 as a true and accurate record of proceedings.

CARRIED: 5/0

9.2 CONFIRMATION OF PREVIOUS SPECIAL COUNCIL MEETING MINUTES

Minutes of the previous Special Council Meeting held on 2 July 2026 were circulated earlier under separate cover. A copy of the July SCM minutes is at [this link](#) with the relevant attachments at [this link](#).

Moved by: Cr P Macintosh

Seconded by: Cr R Jones

RESPONSIBLE OFFICER RECOMMENDATION AND COUNCIL RESOLUTION

9.2.1 Council accepts the minutes of the previous Special Council Meeting held on 2 July 2026 as a true and accurate record of proceedings.

CARRIED: 5/0

10. REPORTS OF COMMITTEES AND OFFICERS

10.1 FINANCIAL STATEMENTS

Responsible Officer:	Finance Lead
Date:	18 August 2026
Attachment:	10.1A Financial Report May 2026 10.1B Interim Financial Report June 2026

PURPOSE

To provide a monthly and year to date summary of the WMRC's operating performance and financial position, along with explanations of variance to budget.

BACKGROUND

Local Government (Financial Management) regulation 34 requires monthly financial activity statements to be presented to the Council. The statements include a statement of financial activity reporting on revenue and expenditure, as set out in the annual budget under *FM regulation 22 (1)(d)*.

Each year, Council is required to adopt a percentage or value to be used for material variance (actual versus budget/ forecast) reporting accompanied with explanatory notes. At its meeting on 12 June 2025, Council adopted a value of \$20,000 or 10% for reporting material variances (actual versus budget/ forecast).

DETAIL AND OPTIONS ANALYSIS

The following financial attachments outline business performance and position for the year-to-date periods ended 31 May 2026 and the interim financial reports for the period ending 30 June 2026.

Financial reports May 2026

For the first eleven months to May FY26, total revenue — including Fees & Charges, Service Delivery Charges, and other income sources — amounted to \$12,716,844, compared to an amended budget of \$12,551,872 resulting in a favourable variance of \$164,972.

For the first eleven months to May FY26, total expenses were \$12,221,745 compared to an amended budget of \$11,981,578 – an unfavourable variance of \$240,167. This was contributed to by higher volumes and higher labour, material and contract costs.

Net result to May 2026 is \$495,099 which is \$75,195 unfavourable to amended budget.

Interim financial reports June 2026

The financial reports for the June year to date FY26 are prepared as an interim report and subject to minor changes as part of the End of Financial Year (EOFY) reporting and audit.

The WMRC has earned \$13,961,268 income for the period to June 2026 (\$271,586 positive variance on the amended budget). Primarily this is due to the increased volume of all waste fees and charges earned during the period.

Expenses are correspondingly higher for the year to date by \$152,899 (\$13,242,283 to \$13,089,384). The increase in the materials and contracts and staff employee costs attribute most of the variance. Depreciation has a positive variance due to the asset revaluation as at end of financial year.

The entity has a net result of \$718,985 comprehensive income as per the profit and loss statement and the surplus in the Statement of Financial Activity of \$132,992 against the original budget of \$639 and amended budget of \$434,309. Reserves funding has not yet been accounted.

Reconciliations are materially complete to date.

RISK MANAGEMENT

The policy addressed in this report relate to, and assist mitigation of risks associated with the following areas of the Corporate Risk Register:

Financial;

- SF1 – Declining financial health
- OF2 – Unpaid revenue
- OF3 – Undefined liabilities
- OF5 – Fraud and corruption
- OF6 – Cashflow risk

Commercial & Legal;

- SC1 – Economic conditions
- OC6 - Amendments to legislation

Strategic;

- SS9 – Strategies misaligned
- OS1 – Delivery of competitive services

Reputational;

- SR1 – Adverse publicity
- SR2 – Perception of poor leadership
- SR6 – Excessive cost escalation

Governance;

- OG3 – Inadequate reporting

COMMUNICATION AND CONSULTATION

The financial performance of the WMRC is discussed amongst WMRC leadership group and with the member CEO group at its meetings bimonthly.

REPORT IMPLICATIONS

Legislation and Policy Alignment

Local Government (Financial Management) Regulations

Regulation 34 requires monthly financial activity statements to be presented to Council. A Statement of Financial Activity is the minimum requirement and must contain:

- Annual budget estimates
- Monthly budget estimates

- Monthly actual expenditure, revenue and income
- Material variances between comparable amounts with an explanation of material differences
- The net current assets at month end
- Statement of Financial Position

The financial report is prepared in accordance with Council Policy: Finance. Policies are reviewed from time to time as required to ensure compliance with legislative and statutory obligations.

Strategic Alignment

Financial reporting of the operational activities addresses theme 3 of the Council Plan 2026 as follows:

Strengthen the organisation's financial sustainability by growing self-generated revenue streams, improving economies of scale and supporting the development of viable markets for recovered resources.

Financial reporting of the operational activities addresses theme 6 of the Council Plan 2026 as follows:

Maintain a capable, adaptable and resilient organisation that can sustainably deliver services, manage risk and support long-term strategic objectives.

Financial and Resource Implications

The report presents the operating performance and statement of financial position of the council.

COMMENTS

It is recommended that Council note the financial results to date.

VOTING REQUIREMENT

Simple majority

Moved by: Cr P Macintosh

Seconded by: Cr L Young

RESPONSIBLE OFFICER RECOMMENDATION AND COUNCIL RESOLUTION

10.1.1 Council resolve to note both the financial reports for May 2026 and Interim report for June 2026.

CARRIED: 5/0

10.2 CREDITOR AND DEBTOR PAYMENTS

Responsible Officer:	Customer Service & Finance Officer
Date:	16 July 2026
Attachment:	10.2A May 2026 Payments 10.2B May 2026 Credit Card Statements and Payments (29 April 2026 – 27 May 2026) 10.2C June 2026 Payments 10.2D June 2026 Credit Card Statements and Payments (28 May 2026 – 25 June 2026) 10.2E Debtors Outstanding as of 30 June 2026

PURPOSE

The schedule of accounts paid for May and June 2026 is attached for the endorsement of Council. The schedule of debtors as of 30 June 2026 is attached for receipt by Council.

BACKGROUND

In accordance with Regulation 13 and 13A of the *Local Government (Financial Management Regulations) 1996*, if the local government has delegated to the CEO the exercise of its power to make payments from the municipal fund, a list of accounts paid is to be prepared for each month.

RISK MANAGEMENT

This report addresses and aids mitigation of the following areas of the Corporate Risk Register:

Financial;	Strategic;
OF5 – Fraud and Corruption	OS3 – Exposure to Sole Supplier
Governance;	HR Management;
OG3 – Inadequate reporting	OHR9 – Over reliance on individuals
OG5 – WMRC Service Delivery	Information Technology;
OG7 – Compliance with processes	SIT1 – Loss of access to digital
	OIT2 – Financial/business continuity

COMMUNICATION AND CONSULTATION

None.

REPORT IMPLICATIONS

Legislation and Policy Alignment

- *Local Government (Financial Management) Regulations 1996*
- *Local Government Act 1995*

Business and Strategic Alignment

This is aligned to strategic actions as follows:

- Key Strategy 1: Achieve a comprehensive, cost-effective waste management service across the region.
- Key Strategy 5: Develop a strong and capable organisation – Deliver responsible financial management.

Financial and Resource Implications

Nil.

COMMENTS

The statements attached to the report satisfy the reporting obligations of the Act and schedule payments made in accordance with appropriate authorities. The schedules are recommended for endorsement and receipt accordingly.

VOTING REQUIREMENT

Simple majority.

Moved by: Cr L Young

Seconded by: Cr A Baird

RESPONSIBLE OFFICER RECOMMENDATION AND COUNCIL RESOLUTION

- 10.2.1 Council endorses the schedule of accounts paid of \$2,168,186.63 and \$2,285,547.40 for the months of May and June 2026 respectively.**
- 10.2.2 Council endorses the schedule of accounts paid of \$3,991.56 and \$10,070.62 Credit Card Statements for May and June 2026 respectively.**
- 10.2.3 Council receives the schedule of debtors outstanding as of 30 June 2026.**

CARRIED: 5/0

10.3 ANNUAL REVIEW OF DELEGATIONS

Responsible Officer: Chief Executive Officer

Date: 27 August 2026

Attachments: 10.3A Schedule of Delegations 2026-27
10.3B Expenditure Authority Limits 2026-27

PURPOSE

To review the terms of authorities delegated by Council, enabling the effective administration of functions.

BACKGROUND

The *Local Government Act 1995* is the primary legislation governing the operations of local government. To enable effective functioning of the organisation, the Act allows decision-making to be delegated to a Committee of Council or the Chief Executive Officer. The Chief Executive may then (within limits) further delegate powers and duties to officers.

The Act requires delegations to be reviewed at least once in each financial year. Council last reviewed its delegations in March 2025 for the 2025–26 financial year. The purpose of the current review is to consider the delegations framework for the 2026–27 financial year and determine whether any amendments are required.

DETAILS

There are three categories of delegation, namely:

- Delegation to a Committee
- Delegation to the Chief Executive Officer
- Sub-delegation by the CEO to nominated officers.

The Delegations Register currently includes recognition of the Audit, Risk and Improvement Committee (refer Delegation 2.1.1). No amendments to this delegation have been identified as necessary.

In relation to delegations to the Chief Executive Officer, the review has updated position title references to align with the revised organisational structure approved by Council. The review has also identified an opportunity to clarify the CEO's authority to execute documents on behalf of Council. Accordingly, it is proposed that a new Delegation 2.2.12 be established to expressly authorise the CEO to sign, on behalf of Council, any document necessary or appropriate to give effect to functions exercised under a written law or pursuant to an authorisation or delegation granted by Council.

A number of delegations have include a reference to a WALGA subscription service 'procurement toolkit'. This has been under the heading 'Compliance Links' within delegations 2.2.2, 2.2.3, 2.2.4, 2.2.5, 2.2.10 and 2.2.11. While the WALGA resource is a useful support service, it is not a compliance obligation. As such, it is not appropriate to list it against the requirement to comply with Council Purchasing Policy. For this reason, the cross reference is removed from the reviewed register.

Apart from these amendments, the existing delegations are considered to provide a clear and appropriate distinction between Council's strategic leadership and governance responsibilities and the administration's responsibility for operational decision-making and service delivery. The delegations continue to support effective organisational governance through clear accountability, administrative efficiency, and timely decision-making.

Attachment 10.3A sets out the proposed Schedule of Delegations for 2026-27, with the review status noted in the version control table at each delegation.

Expenditure authority limits established by the CEO as sub-delegations are listed at **Attachment 10.3B** for noting.

RISK MANAGEMENT

The policy addressed in this report relate to, and assist mitigation of risks associated with the following areas of the Corporate Risk Register:

Governance;

SG3 – working relationships

SG5 – governance duty

OG5 – efficiency and quality

Reputational;

SR1 – decision-making

SR2 – executive leadership

COMMUNICATION AND CONSULTATION

None.

REPORT IMPLICATIONS

Legislation and Policy Alignment

Local Government Act 1995, s5.42, s5.43, s5.46(2)

Local Government (Functions & General) Regulations 1996

Local Government (Administration) Regulations 1996

Local Government (Financial Management) Regulations 1996

Strategic Alignment

Delegated authority arrangements are central to the effective and efficient operations of the organisation and assist delivery of theme 6 of the Council Plan 2026 as follows:

Maintain a capable, adaptable and resilient organisation that can sustainably deliver services, manage risk and support long-term strategic objectives.

Financial and Resource Implications

Nil.

COMMENTS

The annual review of delegations finds the arrangements suitably meet administrative needs. They follow a recognised format and fall within the limits prescribed by the Act. Noting the addition of an authority to execute documents and updates as described, it is recommended the register be adopted. It is also recommended that the expenditure authority limits set by the CEO under delegation be noted.

VOTING REQUIREMENT

Absolute majority.

Moved by: Cr A Baird

Seconded by: Cr R Jones

RESPONSIBLE OFFICER RECOMMENDATION AND COUNCIL RESOLUTION

- 10.3.1 That the delegations and expenditure authorities to the Committee of Council and the Chief Executive Officer as detailed in Attachment 10.3A be adopted in accordance with section 5.42 of the *Local Government Act 1995*.**
- 10.3.2 That Council note the sub-delegations by the Chief Executive Officer as set out within the Delegations Register and the Expenditure Authority Limits 2026 at Attachment 10.3B.**

CARRIED: 5/0

10.4 REVIEW OF PERFORMANCE OF CEO

Responsible Officer: Chief Executive Officer

Date: 27 August 2026

Attachments: Nil

PURPOSE

To determine the facilitation arrangements for the 2025/26 CEO Performance Review and appoint an independent consultant to conduct the review process.

BACKGROUND

A review of the performance of the CEO is to be undertaken annually. This is required by the *Local Government Act 1995* and is to be in accordance with the *Local Government (Administration) Regulations 1996* and Council Policy. The arrangements require reviews to be undertaken in an impartial and transparent manner by reference to performance criteria. The process for the review must also be agreed between the Council and the CEO.

The most recent CEO performance review was completed in July 2025 and was facilitated by an independent consultant, Price Consulting Group. Following a competitive procurement process, the firm's Senior Associate, Angie Dominish, was engaged to lead the review.

At the time, Council resolved to authorise the Chair and Deputy Chair, in consultation with the CEO, to select a suitably qualified consultant. Price Consulting Group was subsequently appointed based on an assessment of proposed methodology, experience and overall value for money.

DETAILS

For the 2026 review, a direct request for quotation was issued to Price Consulting Group. Having successfully facilitated the 2025 review, it was considered the consultant possesses detailed knowledge of the agreed performance framework, Council's expectations and the CEO's performance objectives. Continuity of facilitation will assist Council in assessing progress against previously identified priorities while delivering efficiencies in both time and cost.

Price Consulting Group has submitted a quote for service. The submission proposes a structured and independent review process comprising initial consultation with the Chair, Councillors and the CEO to confirm the review framework and timeline; collection of feedback through a confidential questionnaire aligned to the CEO's agreed performance criteria; review of the CEO's self-assessment against key performance indicators; and analysis of all feedback received. The consultant will facilitate discussions between Council and the CEO, assist in the development of performance criteria for the next review period, and prepare both a confidential assessment report and a summary report to Council. The methodology is designed to ensure the review is conducted in a fair, transparent and evidence-based manner, consistent with legislative requirements, Council policy and contemporary local government governance practice.

RISK MANAGEMENT

The policy addressed in this report relate to, and assist mitigation of risks associated with the following areas of the Corporate Risk Register:

Governance; SG31 – elected member and administration relationship	Workplace Health and Safety; WHSS1 – failure to maintain a safe workplace
HR Management; SHR1– retention of suitably skilled staff SHR2 – organisational culture SHR4 – critical thinking SHR5 – staff capacity and capability OHR4 – performance management	Reputational; SR2 – perception of poor executive leadership OR1 – poor quality service OR8 – public criticism OR9 – unnecessary controversy

COMMUNICATION AND CONSULTATION

None.

REPORT IMPLICATIONS

Legislation and Policy Alignment

Local Government Act 1995, s5.38

Council Policy: Standards for CEO Recruitment, Performance and Termination

Strategic Alignment

This report aligns with Theme 6 of the Council Plan 2026 as follows:

Maintain a capable, adaptable and resilient organisation that can sustainably deliver services, manage risk and support long-term strategic objectives.

Financial and Resource Implications

The proposed consultancy fee is in-line with budget provision and commensurate with the scope of service.

COMMENTS

The engagement of an independent consultant to facilitate the CEO performance review promotes objectivity, transparency and governance integrity. An external facilitator provides specialist expertise in executive performance assessment, ensures a consistent and rigorous review process, and enables confidential feedback to be gathered and evaluated impartially. This approach enhances the credibility of the review outcomes and supports both Council's governance responsibilities and the CEO's professional development.

In addition, the proposed fee is considered reasonable having regard to the scope of the review, the consultant's familiarity with the organisation and the cost of the previous engagement. Accordingly, the reappointment of Price Consulting Group is recommended.

VOTING REQUIREMENT

Simple majority.

The CEO declared interest in this item and left the room at 5.50pm.

Moved by: Cr R Jones

Seconded by: Cr A Baird

RESPONSIBLE OFFICER RECOMMENDATION AND COUNCIL RESOLUTION

10.4.1 That Council resolve to appoint Price Consulting Group to facilitate the 2025/26 CEO performance review.

10.4.2 Authorise the Chief Executive Officer and Chair to finalise the review arrangements.

CARRIED: 5/0

The CEO returned at 5.53pm.

10.5 ASSET MANAGEMENT POLICY

Responsible Officer: Projects Lead
Date: 27 August 2026
Attachment: Attachment 10.5A

PURPOSE

The purpose of this report is to consider adoption of an Asset Management Policy to inform the development of the Asset Management Plan, supporting the rationale for future investment decisions by Council.

BACKGROUND

At the December 2025 Ordinary Council Meeting (OCM), Council received a report outlining the proposal to overhaul the existing Strategic Community Plan and Corporate Business Plan to reflect intention of implementation of contemporary strategic planning.

A feature of this intent was to meet the requirements of section 5.56 of the Local Government Act for Councils to Plan for the Future.

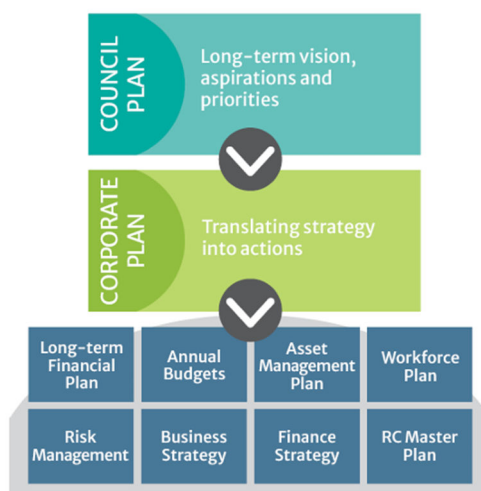
The new Council Plan and Corporate Plan were adopted at the May 2026 OCM.

DETAIL AND OPTIONS ANALYSIS

Strategic Framework

In response to the requirements of WMRC to Plan for the Future a strategic framework of Council Plan, Corporate Plan and supporting plans and strategies was endorsed by Council.

Relevant to this Report is the Asset Management Plan as shown in the diagram below:



Asset Management Plan 2023

Council endorsed an Asset Management Plan in 2023 at the April 2023 OCM as a component of the review of the Corporate Business Plan.

As outlined in previous Council reports since 2025, the intent will be to develop a new Asset Management Plan in 2026 which is informed by Asset Management Policy.

Asset Management Policy

It is intended that Council endorse an Asset Management Policy which will inform the new Asset Management Plan. In this regard, the intent is that Council sets 'high level' direction for the administration such that the Asset Management Plan is developed in line with agree directions.

The proposed Asset Management Policy is provided as Attachment 10.5A.

Guiding Principles

The policy contains several guiding principles. It would be beneficial to explain the rationale behind these principles. The following table details this:

Principle	Rationale
Leadership	The Leadership Group is charged by Council with responsibility and accountability for successful Asset Management
Financial Sustainability	WMRC must carefully manage funding demand vs funding availability
Service Levels	Elimination, over time, of over investment or under investment in maintaining assets
Use of Reserves	To distribute funding requirements more evenly across years, reducing peak annual budget demands
Maintenance Planning	The current predominance of reactive maintenance results in operational outages and higher overall costs. Refined maintenance planning is more efficient and effective.

RISK MANAGEMENT

The policy addressed in this report relate to, and assist mitigation of risks associated with the following areas of the Corporate Risk Register:

Strategic;

SS1 – Long term planning
SS8 – emerging technologies
SS9 – strategy misalignment
OS1 – resource allocation
OS2 – operational inefficiencies
OS4 – operational scale
OS5 – organisational capability

Commercial and Legal;

SC2 – value for money
SC3 – economies of scale
Financial;
SF1 – financial health

Governance;

SG1 – priorities and programs
SG5 – governance duty
OG5 – efficiency and quality

Reputational;

SR1 – decision-making
SR2 – executive leadership

COMMUNICATION AND CONSULTATION

Formal stakeholder consultation is not necessary for the adoption of this policy.

REPORT IMPLICATIONS

Legislation and Policy Alignment

This policy is consistent with current requirements with s5.56 of the *Local Government Act 1995* and is enabled by s2.7 which provides for Council to determine policies.

It is understood that the State is proposing amendments to the regulatory framework in and around Asset Management. Any need for amendments to the Policy will be brought to Council in due course.

Strategic Alignment

Adoption of an Asset Management Policy is part of the suite of planning and actions to address theme 1 of the Council Plan 2026 as follows:

Deliver reliable, safe and high-quality waste management and resource recovery services that meet current and emerging member and customer needs, while optimising the performance, capacity and value of core assets.

The policy works toward achievement of theme 2 of the Council Plan 2026 as follows:

Maximise environmental performance through waste prevention, increased resource recovery and processing outcomes, whilst maintaining cost-effective service delivery.

Financial and Resource Implications

The ensuing Asset Management Plan stemming from this Policy will detail future funding and resource requirements.

COMMENTS

The proposed policy provides a clear framework for sustainable, evidence-based asset planning that supports service delivery, manages risk, aligns with long-term financial planning objectives and ensures the organisations assets are maintained and renewed in a financially responsible manner. The policy is recommended accordingly.

VOTING REQUIREMENT

Simple majority

Moved by: Cr L Young

Seconded by: Cr R Jones

RESPONSIBLE OFFICER RECOMMENDATION AND COUNCIL RESOLUTION

10.5.1 That Council, pursuant to s2.7(2)(b) of the *Local Government Act 1995*, to ADOPT the Asset Management Policy as at Attachment 10.5A.

CARRIED: 5/0

11 INFORMATION BULLETINS

11.1 SAFETY AND OPERATIONS REPORT

Responsible Officer: Chief Operating Officer
Date: 27 August 2026
Attachment: Nil

PURPOSE

To provide Council with an overview of WMRC safety performance, risk management and operational activities for the period 1 June to 10 August 2026, with emphasis on corrective actions, service performance, operational resilience and workforce capability across the West Metro Recycling Centre.

BACKGROUND

The West Metro Recycling Centre continues to manage sustained growth in waste throughput and increasing operational complexity. During the reporting period, management maintained a strong focus on workplace safety, regulatory compliance, traffic management, plant reliability, workforce capability and priority infrastructure initiatives.

Consistent with the public nature of the Council agenda, this report presents material outcomes and management responses at an appropriate level. Detailed operational, compliance and risk information continues to be managed through WMRC's internal governance processes and may be provided to Council or Member Council Chief Executive Officers where required.

DETAILS

Safety and Compliance

- **Toolbox and Safety Briefings:** Fortnightly toolbox talks continue across the Recycling Centre, reinforcing current hazards, plant interactions, traffic controls, safe work practices and operational changes. Actions are followed through site supervision and routine inspections.
- **WorkSafe Compliance:** Substantial progress has been made in closing out compliance actions identified during May. Most actions have been completed, with traffic management improvements continuing under active implementation and governance oversight.
- **Safety Performance:** All incidents recorded during the reporting period were low-severity. No lost-time injuries or major injuries occurred. Incident and near-miss trends continue to be reviewed by management and used to inform toolbox talks, supervision and site controls.
- **Training and Competency:** Five employees completed Working at Heights Rescue Training during July, three employees were trained as forklift operators and two were trained as loader operators. This supports WMRC's broader multi-skilling program and strengthens operational flexibility.

- **PPE and Site Safety:** Site safety expectations, including PPE requirements and compliance with traffic directions, continue to be reinforced. Compliance improved during the reporting period through clearer expectations, monitoring and supervision.
- **Household Hazardous Waste:** A temporary capacity issue in the HHW area was resolved during the reporting period. Storage and operating arrangements are being reviewed to strengthen resilience and support reliable service delivery.
- **Skytrust WHS System:** Implementation planning remains focused on establishing the safety application and controlled access to core WHS documentation, with rollout support being considered to accelerate implementation.

Operational Highlights

- **Plant Asset Management:** The ageing profile and deteriorating condition of parts of the loader fleet are contributing to increased maintenance requirements. Preventative maintenance, timely repairs, contingency arrangements and forward replacement planning remain priorities to maintain reliable plant availability and service continuity.
- **Second Waste Compactor:** The procurement process for the second waste compactor is underway and a licence amendment application has been lodged with DWER. Once installed and commissioned, the unit will provide additional processing capacity and redundancy and will enable full retirement of the ageing silo system, supporting a safer and more efficient transfer operation.
- **Weather and Material Management:** Prolonged rainfall and storm activity during June increased Green Waste and FOGO receivals. Coordinated material handling and haulage arrangements maintained service continuity throughout the period.
- **Green Waste Loading Ramp:** The green waste loading ramp project continues to progress using the available design work. The project is intended to support safer and more efficient self-loading operations, reduce double handling and lower reliance on hired plant.
- **Verge Valet Scheduling:** Bulk waste increased toward the end of July as Verge Valet collections intensified. Collection and processing schedules will continue to be reviewed to smooth peak periods where practicable.
- **Self-Haul Operations:** WMRC-operated self-haul continues to mature, with ongoing focus on fleet utilisation, trailer turnaround, depot movements and operating efficiency.
- **Environmental Performance:** No significant environmental breaches were recorded during the reporting period. Litter, stormwater and odour controls continued to be managed through routine operational and maintenance activities.
- **Security:** Site security controls continue to be actively monitored and enhanced.

Waste Volumes - Operational Overview (1 June to 10 August 2026)

Table 1: Key Operational Metrics - 1 June to 10 August 2026

Metric	Current Period	Same Period Last Year	Change
Net weight processed	22,197.22 t	18,542.83 t	+19.71%
Transactions completed	19,419	19,237	+0.95%
Average net weight per transaction	1.14 t	0.96 t	+18.6%

Mandalay reporting to 10 August 2026 shows continued growth in total throughput. Net weight processed is 19.71% above the comparable period last year, while transaction numbers are only 0.95% higher. The increase is therefore being driven predominantly by larger average loads rather than a material increase in site visits.

The higher throughput profile reinforces the importance of reliable compaction capacity, plant availability, coordinated haulage and a capable, flexible workforce.

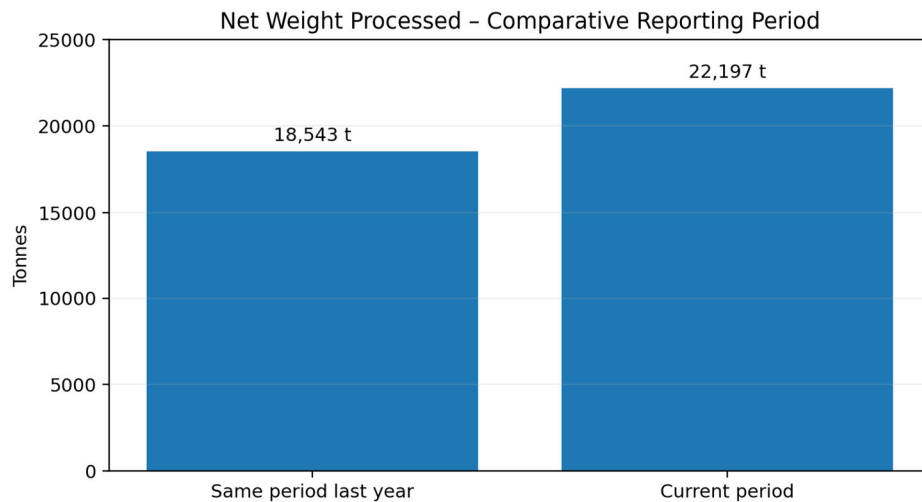
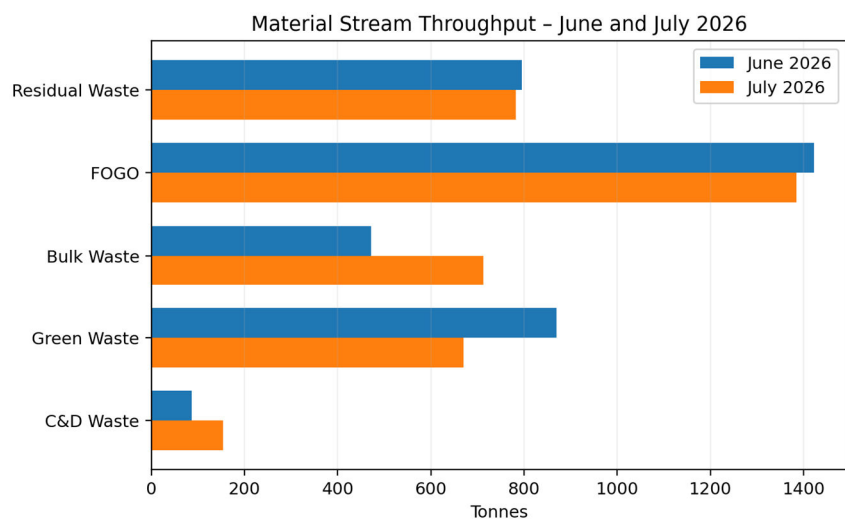


Table 2: Material Stream Throughput - June and July 2026

Material Stream	June 2026	July 2026
Residual Waste	794.63 t	781.87 t
FOGO	1,421.59 t	1,384.78 t
Bulk Waste	471.68 t	712.48 t
Green Waste	869.75 t	669.76 t
C&D Waste	86.98 t	154.50 t



Customer Activity and Service Delivery

The Recycling Centre continued to experience strong utilisation across Member Councils, participating councils and commercial customers during the reporting period. The growth in net tonnage, without a comparable increase in transaction numbers, reflects a continuing shift toward larger average loads and higher-volume receivals.

- **Verge Valet:** Higher bulk waste receivals toward the end of July were managed through operational scheduling and material movement arrangements. Scheduling will continue to be reviewed to support efficient processing during peak periods.
- **City of Perth FOGO:** FOGO receivals continue following commencement of the service earlier in 2026 and are being managed within available transfer capacity and licence requirements.
- **Customer and Contractor Interface:** Site supervision and traffic controls continue to be actively managed during busy operating periods. Longer-term improvements to vehicle movement and separation are being progressed through site planning to support safer and more efficient traffic flow.

Workforce Capacity and Capability

Workforce capacity pressures are being addressed through recruitment, training and multi-skilling. Two new employees commenced during July and have integrated well into the team, strengthening day-to-day operational coverage.

- **Training and Multi-Skilling:** Loader, forklift, heavy vehicle, Working at Heights and rescue training is expanding the number of employees able to perform safety-critical operational tasks and improving roster flexibility.
- **Leadership and Team Engagement:** Team performance and engagement remain strong, with employees increasingly participating in site improvement initiatives. Structured supervision, clear task allocation and consistent follow-up continue to support operational discipline and housekeeping standards.

RISK MANAGEMENT

This report addresses and aids mitigation of the following areas of the Corporate Risk Register:

Strategic:

- SS2 –circular economy opportunities
- SS3 –environmental outcome demand
- SS9 – misaligned strategy
- OS1 – resource allocation
- OS3 – sole supplier
- OS5 – organisational structure

Governance:

- SG1 – Member Council alignment
- SG4 – Member Council relationship

Commercial:

- SC3 – economies of scale

HR management:

- SHR5 – capacity/capability gaps
- OHR8 – organisational productivity

Operational:

- OO5 – service provider failure
- OO9 – contractor compliance

Information Technology:

- SIT1 – digital information access

OC2 – intellectual property
OC3 – contract management
OC7 – contractor non-performance

SIT2 – unauthorized digital access

WHS:

WHSS1 – safe workplace
WHS07 – contractor practices
WHS09 – sharps
WHS011 – manual handling
WHS012 – 16 – Hazardous substances

Reputation:

SR5 – public scepticism
OR2 – contractor standards
OR6 – public scepticism
OR7 – NGO influence

Financial:

SF1 – financial health
SF2 – cross-subsidising

COMMUNICATION AND CONSULTATION

Nil.

REPORT IMPLICATIONS

Legislation and Policy Alignment

Services are provided in accordance with the arrangements of the Establishment Agreement for the organisation. The Verge Valet™ service is provided under contract to non-Member Councils and under a Memorandum of Understanding to Member Councils.

Business and Strategic Alignment

Operational services are aligned with the following Key Strategies (Council Plan 2026):

- Theme 1: *Deliver reliable, safe and high-quality waste and resource recovery services that meet current and emerging member and customer needs, while optimising the performance, capacity and value of core assets.*
- Theme 2: *Maximise environmental performance through waste prevention, increased resource recovery and processing outcomes, whilst maintaining cost-effective service delivery.*
- Theme 3: *Strengthen the organisation's financial sustainability by growing self-generated revenue streams, improving economies of scale and supporting the development of viable markets for recovered resources.*
- Theme 5: *Support and influence community behaviour to reduce waste generation and improve participation in best-practice waste management and resource recovery systems.*
- Theme 6: *Maintain a capable, adaptable and resilient organisation that can sustainably deliver services, manage risk and support long-term strategic objectives..*

Financial and Resource Implications

Services are performing within approved budget parameters, noting that both revenue and expenses vary according to transaction volumes and the associated material haulage and processing requirements.

COMMENTS

The Recycling Centre continues to perform strongly while managing sustained throughput growth and increasing operational complexity. Current priorities remain focused on safety and traffic management improvements, plant reliability and replacement planning, commissioning of the second compactor, improved green waste handling, HHW resilience and continued workforce capability development.

Management will continue to focus public reporting on material outcomes, corrective actions and service resilience, while detailed operational and risk information is managed through the appropriate internal and Council governance channels.

VOTING REQUIREMENT

Simple majority

Moved by: Cr L Young

Seconded by: Cr A Baird

RESPONSIBLE OFFICER RECOMMENDATION AND COUNCIL RESOLUTION

11.1.1 That the Safety and Operations Report be noted.

CARRIED: 5/0

11.2 COMMUNICATIONS AND EDUCATION REPORT

Responsible Officer: Communications and Education Lead

Date: 21 August 2026

Attachment: Nil

PURPOSE

To note the Communications and Education team activity for the period.

BACKGROUND

The WMRC Establishment Agreement provides for the delivery of “*education and promotion regarding processes, industries or activities relating to the collection, treatment and disposal of waste and/or to the recycling or reuse of waste and other materials.*”

The recently adopted Council Plan 2026 further reinforces this purpose through a series of interconnected strategic themes that support the organisation's establishment objectives, including education, communication, and community engagement. The work of the Communications and Education (C&E) team directly contributes to three of the Plan's six strategic themes:

- Theme 2: Environmental Performance and Resource Recovery
- Theme 4: Policy Influence and Sector Leadership
- Theme 5: Community Engagement and Behaviour Change

In addition, the team's activities contribute indirectly to the achievement of the remaining strategic themes through increased community awareness, stakeholder engagement, and informed decision-making.

DETAIL

Activities are described under relevant themes from the Council Plan 2026.

Environmental Performance and Resource Recovery

The Communications and Education team contributes to this objective through projects and initiatives that encourage waste avoidance, resource recovery and improved environmental outcomes.

During this reporting period, this work was delivered through the following activities:

Waste to Energy project:

The Communications and Education team are working closely with the East Rockingham Waste to Energy (WtE) team to develop and update existing communications materials with accurate information, including: the WMRC website, councillor briefing notes, and a media statement.

Community Recycling Hub project:

The WMRC's Community Recycling Hub is an area at the West Metro Recycling Centre that has been set aside for residents to drop off household quantities of certain items for reuse, recycling and safe disposal. Currently the area is not organised efficiently and has limited signage. This refurbishment project, involving the upgrade and addition of the collections infrastructure and signage, aims to:

- a) attract new users to the Community Recycling Hub by making it easier and more appealing to use, and
- b) educate existing users on what happens with these items in terms of reuse or recovery, and why these resource recovery behaviours are important.

WMRC has submitted an application for a WasteSorted Community Education Grant to undertake this project.

Policy Influence and Sector Leadership

The Communications and Education team contributes to this objective by maintaining strong relationships across government, industry and community sectors, supporting best practice in waste prevention and resource recovery, and strengthening WMRC's profile as a trusted voice in sector-wide policy and advocacy discussions.

During this reporting period, this work was delivered through the following activities:

Waste Management and Resource Recovery Association of Australia (WMRR). Through membership in the WMRR Waste Educators and Circular Economy Working Groups, staff members attended the following webinar sessions: 'Plastics and Packaging', 'The Definition of Waste' and 'Australia's Circular Clothing Future'. These are excellent opportunities for the team's ongoing professional development by providing access to up-to-date information, expert perspectives and emerging sector developments.

WALGA – Consistent Communications Collective and FOGO Forum. The team contributed to state-wide communications planning for the recently updated guidance on accepted items for the FOGO stream. Following the forum, key messages and resources were shared with member councils to support their waste, communications and customer service teams in delivering consistent and accurate information to residents.

WALGA - Women in Waste Breakfast: Four WMRC staff members attended this industry engagement event, which provided an opportunity to learn from women leading change in the waste and resource recovery sector. The session explored material recovery facility operations and emerging industry developments, while also providing valuable networking opportunities.

Battery Product Stewardship and Management Advocacy

The WMRC has been undertaking research into battery product stewardship and safety management practices, in recognition of the rapidly escalating safety, environmental and financial risks associated with batteries (particularly lithium-ion batteries) entering household waste streams.

The previously mentioned discussion paper is being prepared for the September Ordinary Council meeting. It will outline: safety considerations and procedures for safe battery collection and management, the purpose and importance of product stewardship initiatives, the problems they are designed to address, and the outcomes that a mandatory, producer-funded approach could deliver for Western Australia. This topic is increasingly critical as battery-related fires become a routine operational hazard for councils and waste facilities.

Community Engagement and Behaviour Change

The team continues to deliver core community engagement and education activities, including:

- Community engagement event attendance and coordination
- public communications across print and social media, including the development of resources for Member Councils.

Community engagement and education

Education and outreach initiatives delivered during the reporting period included:

Two community tours of West Metro Recycling Centre: 23rd May

These guided tours of the West Metro Recycling Centre cover a wide range of waste education content, including the history of waste management in Perth, the waste streams accepted at the facility and where these materials are sent for processing through recycling, repurposing, recovery and reuse. The tours are opportunities for diverse audiences from across our member councils and beyond, to learn more about the WMRC's role and develop an understanding of key waste and resource recovery concepts and behaviours that align with the waste hierarchy.

FOGO education presentation at the Cancer Council of WA: 27th May

At the request of the City of Subiaco, WMRC staff contributed to a presentation alongside City of Subiaco staff for the Cancer Council of WA. The presentation focused on FOGO education following the City's rollout of FOGO services to commercial properties.

Town of Cottesloe Plastic Free July Beach Clean-up: 25th June

The C&E team delivered a waste education session for attendees at this event, which was held in collaboration with Eco Surf Australia, the Town of Cottesloe, North Cottesloe Surf Life Saving Club and Keep Australia Beautiful. The presentation covered correct waste sorting and practical ways to avoid waste where possible, with a particular focus on reducing plastic waste.

Staff training for the City of Subiaco council and operations staff (8th and 10th July)

At the request of the City of Subiaco, the C&E team delivered two practical training sessions for staff, covering WMRC services provided to member councils, the history of waste management in WA, correct waste sorting, updates to accepted FOGO items, and the environmental benefits of resource recovery.

University of Western Australia (UWA) EnviroFest: 11th August

The C&E team hosted a stall at UWA's annual EnviroFest event, providing information on correct waste sorting and waste avoidance practices. The stall engaged students and staff in discussions about reducing waste, improving resource recovery outcomes and making informed choices to support environmental sustainability.

Communications resources for Member Councils

The team continues to prepare digital assets, print materials and signage on request. New Fees & Charges brochures for the 2026/27 financial year were produced and distributed to member councils, customer councils and local libraries. Updated FOGO communications materials and advice was disseminated to member council staff to allow them to address FOGO related queries from residents, following the updated guidance for this waste stream.

Ongoing communications. The team regularly produces electronic direct mail, social media content, print ads and print materials to support consistent, up-to-date messaging. Website information is continually reviewed and updated to ensure it remains accurate and relevant. Main points include the following:

- **EDM** – The July newsletter went out to 1,680 recipients, with an open rate of just over 55%. This is higher than local government benchmark data provided by Mailchimp (39.6%).
- **Socials** – Social activity has been streamlined due to changing social media usage trends and best practice. Our social posts reached an audience of around 6,886 people (Facebook) and 272 people (Instagram).
- **Website** – continued to review and update website information.
 - Updated waste to energy information
 - Updated FOGO information following the directive from DWER
 - Updated fees & charges
- **POST Newspaper advertisement** – released each month

WMRC's Word on Waste

Got waste passes?

Don't forget to use your 2025–2026 **bulk** or **green** waste passes at the West Metro Recycling Centre before they expire on 31 July 2026.

GREEN WASTE PASS
MOSMAN PARK RESIDENTS
Valid to 31 July 2027

BULK WASTE PASS
MOSMAN PARK RESIDENTS
Valid to 31 July 2027

File them on your waste calendar:
Town of Claremont
Town of Mosman Park
Shire of Peppermint Grove
City of Subiaco

Each valid for 1m³ of waste

Reuse at the Recycling Centre

Recycling is good but reuse is even better!
Take your unwanted but usable **sports equipment, stationery, blankets and towels** to the West Metro Recycling Centre to be reused by local charities.

DONATION
Give Write
STATIONERY
Good condition

DONATION
FAIR GAME
SPORTS EQUIPMENT
Good condition

DONATION
BLANKETS & TOWELS

Create less waste

GREAT Sorts avoid waste by choosing reusable or packaging-free products.

Reusable coffee cup

Glass container for restaurant leftovers

Bottled handwash bar soap

Reusable water bottle

Loose produce

Streamers & reusable fabric decorations

West Metro Recycling Centre - Open 7 days

Located on corner of Brockway Road and Lemnos Street, Shenton Park (enter off Brockway Rd)

Weekdays: 7:30AM – 4:00PM
Weekends: 8:00AM – 4:00PM
Public holidays: 7:30AM – 2:00PM
Last vehicle entry 10 minutes before closing time.

Fees apply for some items. Visit wmrc.wa.gov.au for details.

Western Metropolitan Regional Council
Member Councils
Town of Claremont | Town of Cottesloe | Town of Mosman Park
Shire of Peppermint Grove | City of Subiaco

Recycling Hotline 9384 6711 Join us online or sign up to our monthly newsletter – visit wmrc.wa.gov.au for details.
WesternMetroRegionalCouncil | western-metropolitan-regional-council | westernmetroregionalcouncil

Please note
Fees and charges at the West Metro Recycling Centre will change in the new financial year.

June

WMRC's Word on Waste

The soft plastic challenge

Soft and flexible plastic packaging is everywhere. This Plastic Free July, we challenge you to take a look at your food shop and make some of these simple swaps!

- Take a fabric bread bag to the bakery
- Choose yoghurt in recyclable tubs instead of plastic pouches
- Choose loose fruit and veggies
- Break up with cling wrap and use containers instead
- Bring your own jars to fill with pantry staples at the bulk food store

What do I do with the soft plastics I have?

Avoid first – then dispose of them in your general waste bin.

General waste

Our prices have been updated

Pick up a new fees and charges flyer on your next visit to the West Metro Recycling Centre, or scan the QR code to view them on our website.

Scan here

West Metro Recycling Centre
Fees and Charges 2024/25

What to do with waste that can't go in your kerbside bins.

West Metro Recycling Centre - Open 7 days

Located on corner of Brockway Road and Lemnos Street, Shenton Park (enter off Brockway Rd)

Weekdays: 7:30AM – 4:00PM
Weekends: 8:00AM – 4:00PM
Public holidays: 7:30AM – 2:00PM
Last vehicle entry 10 minutes before closing time.

Fees apply for some items. Visit wmrc.wa.gov.au for details.

Western Metropolitan Regional Council
Member Councils
Town of Claremont | Town of Cottesloe | Town of Mosman Park
Shire of Peppermint Grove | City of Subiaco

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WesternMetroRegionalCouncil | western-metropolitan-regional-council | westernmetroregionalcouncil

July

WMRC's Word on Waste

Just the three for FOGO

Your FOGO bin is for food scraps, garden waste, and compostable liners. Just these three things make quality compost.

Garden waste

Food scraps

Compostable liners

Meet the new 10c containers

You can now return most beverage containers between 150ml and 3L at refund points across WA.

Wine

Spirits

3L juice

Cordial

Casks

From BBQs to baking trays

We'll recycle your household scrap metal for free at the West Metro Recycling Centre. This includes all sorts of things you might not expect!

Broken dishwashers, ovens & washing machines • Metal chairs and shelving • Rusty BBQs • Ironing boards • Scratched pots and pans • Bike chains

and more...

West Metro Recycling Centre - Open 7 days

Located on corner of Brockway Road and Lemnos Street, Shenton Park (enter off Brockway Rd)

Weekdays: 7:30AM – 4:00PM
Weekends: 8:00AM – 4:00PM
Public holidays: 7:30AM – 2:00PM
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Western Metropolitan Regional Council
Member Councils: Town of Claremont | Town of Cottesloe | Town of Mosman Park | Shire of Peppermint Grove | City of Subiaco

Recycling Hotline 9384 6711 Join us online or sign up to our monthly newsletter – visit wmrc.wa.gov.au for details.

WesternMetroRegionalCouncil | western-metropolitan-regional-council | westernmetroregionalcouncil

August

The C&E team is currently working on refreshing some of the signage at the Recycling Centre to streamline directions/instructions for visitors to the site.

Current directional signage is cluttered and confusing	Proposed new signage is clear with consistent imagery

COMMUNICATION AND CONSULTATION

Member Council CEOs are briefed on the C&E team activities through the CEO Forums.

Strategic:

- SS2 –circular economy opportunities
- SS3 –environmental outcome demand
- SS9 – misaligned strategy

Governance:

- SG1 – Member Council alignment
- SG4 – Member Council relationship

HR Management:

- SHR2 – staff retention
- SHR5 – capability/capacity gap
- OHR3 – industry knowledge

Financial:

- SF2 – cross-building

Reputation:

- SR3 - public statements
- SR5 – public scepticism
- OR1 – service quality
- OR6 – public scepticism
- OR7 – NGO influence

RISK MANAGEMENT

This report addresses and aids mitigation of the following areas of the Corporate Risk Register:

REPORT IMPLICATIONS

Legislation and Policy Alignment

N/A

Business and Strategic Alignment

These activities are aligned to key strategies 2,4, and 5, of the WMRC Strategic Community Plan 2023-2033 as outlined in the report.

Financial and Resource Implications

Services are provided in-line with budget provisions with the exception of the grant application mentioned above that, if successful, will enable improvements to the community recycling area.

COMMENTS

The information is presented for noting.

VOTING REQUIREMENT

Simple majority

Moved by: Cr R Jones

Seconded by: Cr A Baird

RESPONSIBLE OFFICER RECOMMENDATION AND COUNCIL RESOLUTION

11.2.1 The Communications and Education report to 21 August to be noted.

CARRIED: 5/0

11.3 PROJECTS LEAD

Responsible Officer: Projects Lead
Date: 27 August 2026
Attachment: Nil

PURPOSE

This report provides Council with an overview of major projects currently underway.

BACKGROUND

The WMRC is embarking on significant improvements including new strategies supporting business operations, significant capital works undertakings and the reclamation of the DiCOM area. The Projects Lead role is to facilitate some of these activities.

DETAIL AND OPTIONS ANALYSIS

Second Waste Compactor

Tenders for the supply and installation of the Second Waste Compactor to be used for either Residual or FOGO waste closed on Wednesday 28 July 2026. 8 firms downloaded the tender documents, and 2 compliant tenders were received. Assessment of tenders has been completed and a report recommending award of contract forms part of the Agenda for this OCM.

Asset Management Planning

Works have commenced in developing the WMRC's new Asset Management Plan. This Plan will be developed in response to the new Council Plan. It will inform the Long-Term Financial Plan in terms of forecast need for funding for asset renewals and inform the annual Corporate Plan each year.

As part of this plan, an Asset Management Policy has been drafted for consideration by Council at this OCM.

The Fixed Assets Register within the Finance System has been updated upon the completion of the revaluation investigations. This has facilitated the development of the Asset Management Plan for renewal cost planning which has now commenced.

Business Roadmap

To facilitate the development of future Business Strategy and Finance Strategy Frameworks, the Administration is now embarking of a Business Roadmap Project. Its objectives are

To articulate a clear, high level financial strategy and financial structure for WMRC that:

- Explains current revenue and cost drivers
- Clarifies financial sustainability and risk exposure benchmarks
- Identifies opportunities for revenue diversification and efficiency

- Supports long-term strategic and operational decision making”

Work has commenced on this Project and is anticipated to be completed by end of CY2026.

Reclamation of DiCOM Area

In line with the terms of the Demobilisation Deed with DiCOM, WMRC has now stepped in to facilitate the demobilisation of DiCOM facilities within the Recycling Centre land. The following staged approach is now underway:

- Consultants have been appointed to undertake a stocktake of all plant and equipment within the facility, along with estimates of potential resale value on the open market
- Environmental assessments are underway of any waste products that were left in process tanks or facilities when DiCOM ceased operating
- Market research and contact with possible buyers of some of the plant and equipment is underway
- Plant that can be sold without necessitating substantial removal of other equipment, buildings or infrastructure will be undertaken
- A specialised deconstruction works tender will be prepared taking into account:
 - Items that are of saleable value once removed
 - Operating impacts of works upon Recycling Centre
 - Facilities that WMRC may wish to retain for future use
- This works package will be tendered later in FY27.

RISK MANAGEMENT

Key strategic risks have been identified and comprehensively addressed in the Risk Register. The outcomes of this report address the following risks:

Strategic Risks:

- SS1 – long term planning
- SS3 – environmental outcomes
- SS4 – access to land

Commercial and Legal Risks

- SC2 – value for money

Workplace Health and Safety Risks

- WHSS1 – safe workplace

Operational Risks:

- S02 – risk identification

Reputational Risks:

- SR1 - Leadership

Project Risks – Reclamation of DiCOM Area:

- P1 – Disruption to RC Operations
- P2 – Insufficient income to cover all costs and moneys owed
- P3– Insufficient income to cover all costs
- P4 – DPLH issues in surrendering lease
- P5 – DWER require works approval

COMMUNICATION AND CONSULTATION

Member Council CEOs are briefed on the progress of these projects through the CEO Forums.

REPORT IMPLICATIONS

Legislation and Policy Alignment

Procurement activities comply with relevant legislation and Council Policy.

Strategic Alignment

The on-site projects underway are addressing theme 1 of the Council Plan 2026 as follows:

Deliver reliable, safe and high-quality waste management and resource recovery services that meet current and emerging member and customer needs, while optimising the performance, capacity and value of core assets.

The business initiatives support theme 3 of the Plan as follows:

Strengthen the organisation's financial sustainability by growing self-generated revenue streams, improving economies of scale and supporting the development of viable markets for recovered resources.

Financial and Resource Implications

The capital projects underway are provided within the 2026/2027 Budget. Once the Reclamation of the DiCOM Area works commence a greater understanding of the 'on ground' resource implications will be developed.

COMMENTS

It is significant that WMRC has now commenced the Reclamation of the DiCOM Area project under its own control as DiCOM have failed to meet their requirements under the Deed of Deconstruction.

VOTING REQUIREMENT

Simple majority

Moved by: Cr L Young

Seconded by: Cr A Baird

RESPONSIBLE OFFICER RECOMMENDATION AND COUNCIL RESOLUTION

11.3.1 That Council NOTE this report.

CARRIED: 5/0

11.4 VERGE VALET REPORT

Responsible Officer: Verge Valet Lead

Date: 27 August 2026

Attachment: Nil

PURPOSE

This report provides updates on the Verge Valet™ service.

BACKGROUND

Verge Valet™ provides residents of host councils with year-round access to prebooked verge waste collections. It currently services 103,294 properties (ABS 2021) as detailed:

Name	MOU/ contract	Service start date	No of properties (ABS2021)	Allocation per property		
				Bulk*	Green	Mattress
Town of Mosman Park	MOU	February 2020	4113	2	1	Y
Town of Cottesloe	MOU	August 2020	3609	2	1	Y
Shire of Peppermint Grove	MOU	March 2021	620	3	3	Y
City of Subiaco	MOU	September 2025	8820	0	3	N
Town of Cambridge	Contract	November 2020	11497	2	1	N
City of Vincent	Contract	April 2021	16794	2		Y
City of Fremantle	Contract	September 2023	15687	1	0	Y
City of South Perth	Contract	July 2025	20851	1	2	Y
Town of Victoria Park	Contract	July 2025	17982	2	1	N
Town of East Fremantle	Contract**	July 2026	3321	1	2	Y

*bulk allocations may be used for green collections, not vice versa

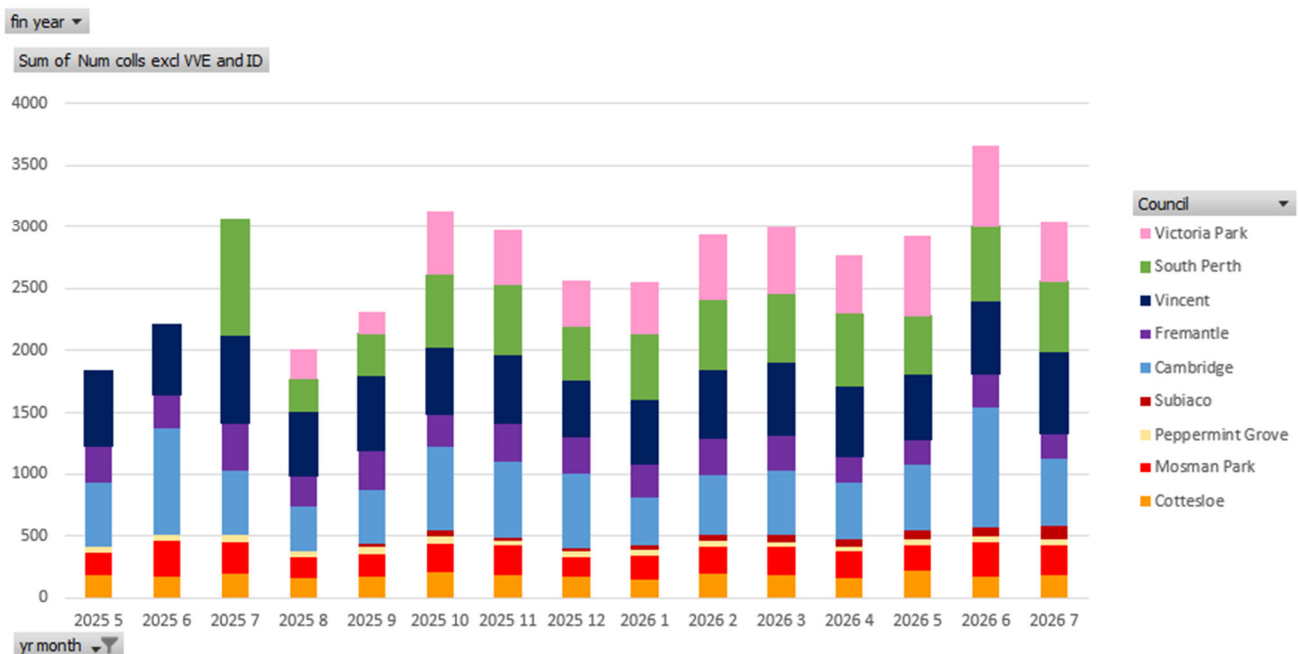
Reports are provided for each Ordinary Council Meeting with an update on collections, along with summary survey results from those who have used the service. Further, the proportion of waste recovered (based on processor estimates) is reported. This is the waste that is separated and

forwarded to re-processors and consequently diverted away from landfill. These waste streams are green waste, metal, cardboard and wood.

DETAILS

Number of collections

The following chart shows the number of collections per month across Verge Valet host councils from May 2025 to July 2026. Collection volumes increased in October and November 2025 following the commencement of Victoria Park bulk waste collections and an additional collection day in South Perth. Volumes dipped in December and January due to the Christmas shutdown before returning to typical levels of 2,700 to 3,000 collections per month. Collections peaked in June 2026 as residents sought to use their annual allocations before the end of the financial year, with strong demand continuing into July.



The collector separates e-waste, white goods and mattresses during collection. Our contractor, Perth Bin Hire, sorts the rest and reports the proportion of bulk waste recovered. This is the same sorting facility as used for the bulk waste from other sources delivered to the Recycling Centre and reported monthly. The latest available figures (to July) show that around 85% of the collected bulk waste is recovered. Material recovered comprises paper and cardboard, ferrous metals, and wood. All of the green waste is recovered.

East Fremantle

Verge Valet™ collections in the Town of East Fremantle officially commenced on 7 August. The first service day was successfully completed, with 20 collections undertaken and positive feedback received from Town staff.

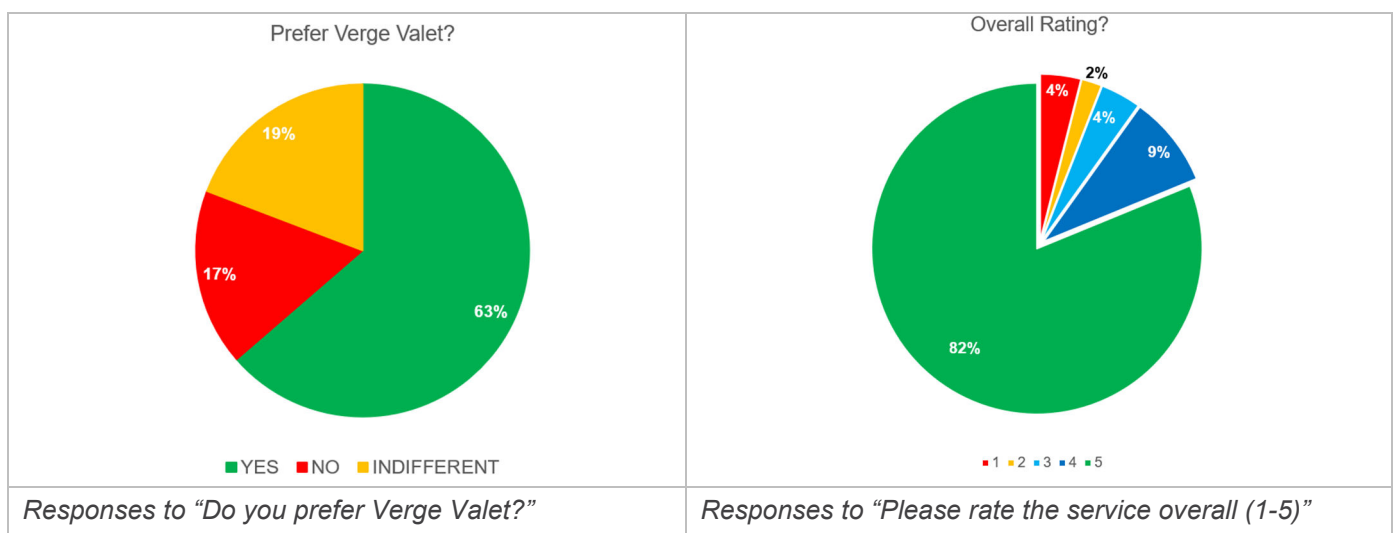
New Booking System

The Verge Valet™ team continues to work closely with D+M Waste Management on the development of a new and enhanced booking system. Testing remains underway within the Town of Mosman Park, the Town of Cottesloe, and the Shire of Peppermint Grove, with valuable feedback from these pilot councils helping to inform further refinements ahead of broader implementation.

The new system represents a significant improvement to the service, introducing automated scheduling of available collection dates, self-service options for residents to modify or cancel bookings, and enhanced reporting capabilities that provide greater visibility of non-conformance data for staff. These improvements are expected to deliver a more streamlined and user-friendly experience for both residents and operational teams.

Resident Feedback

Resident feedback remains positive for FY26, with 63% of 2752 survey respondents preferring Verge Valet™ to traditional bulk waste collection services. The service also achieved a strong overall satisfaction score of 4.64 out of 5. See pie charts below.



WMRC Workforce Plan

As part of the WMRC Workforce Plan, management of the Verge Valet™ service has transitioned to the Operations area of the organisation. Recruitment has been finalised, resulting in a fully staffed team of 2.5 FTE.

Communications Enhancement

The Communications and Education team continues to support the Verge Valet team by developing customised communication materials, including animations, social media assets, and collaborative media stories. Most of these requests have been initiated by the new host councils.

Risk Management

The Verge Valet™ service report addresses and aids mitigation of the following areas of the Corporate Risk Register:

Strategic:

- SS2 –circular economy opportunities
- SS3 –environmental outcome demand
- SS9 – misaligned strategy
- OS1 – resource allocation
- OS3 – sole supplier
- OS5 – organisational structure

Governance:

- SG1 – Member Council alignment
- SG4 – Member Council relationship

Commercial:

- SC3 – economies of scale
- OC2 – intellectual property
- OC3 – contract management
- OC7 – contractor non-performance

WHS:

- WHSS1 – safe workplace
- WHS07 – contractor practices
- WHS09 – sharps
- WHS011 – manual handling
- WHS012 – 16 – Hazardous substances

Financial:

- SF1 – financial health
- SF2 – cross-subsidising

HR management:

- SHR5 – capacity/capability gaps
- OHR8 – organisational productivity

Operational:

- OO5 – service provider failure
- OO9 – contractor compliance

IT:

- SIT1 – digital information access
- SIT2 – unauthorized digital access

Reputation:

- SR5 – public scepticism
- OR2 – contractor standards
- OR6 – public scepticism
- OR7 – NGO influence

COMMUNICATION AND CONSULTATION

Nil.

REPORT IMPLICATIONS

Legislation and Policy Alignment

The Verge Valet™ service is provided under contract to non-Member Councils and under a Memorandum of Understanding to Member Councils.

Strategic Alignment

The provision of the Verge Valet service is aligned with the following Key Strategies (Council Plan 2026):

- Theme 1: *Deliver reliable, safe and high-quality waste and resource recovery services that meet current and emerging member and customer needs, while optimising the performance, capacity and value of core assets.*
- Theme 2: *Maximise environmental performance through waste prevention, increased resource recovery and processing outcomes, whilst maintaining cost-effective service delivery.*
- Theme 3: *Strengthen the organisation's financial sustainability by growing self-generated revenue streams, improving economies of scale and supporting the development of viable markets for recovered resources.*
- Theme 5: *Support and influence community behaviour to reduce waste generation and improve participation in best-practice waste management and resource recovery systems.*

Financial and Resource Implications

Verge Valet continues to generate a positive financial return through services provided to non-member councils. This assists in offsetting organisational overheads and other operating expenses.

COMMENTS

The Verge Valet service has expanded markedly and continues to receive positive feedback from users. The service continues to have a positive impact on our financial position.

VOTING REQUIREMENT

Simple majority

Moved by: Cr R Jones

Seconded by: Cr A Baird

RESPONSIBLE OFFICER RECOMMENDATION AND COUNCIL RESOLUTION

11.4.1 The Verge Valet report be noted.

CARRIED: 5/0

11.5 PROGRESS ON COUNCIL RESOLUTIONS

Responsible Officer: Chief Executive Officer

Date: 27 August 2026

Attachment: 11-5A Progress on Council Resolutions

PURPOSE

Council monitors progress on its resolutions at each OCM. A schedule showing progress on WMRC resolutions up to and including 27 August 2026 is presented at Attachment 11-5A. Only uncompleted resolutions, and those recently completed, are shown on the schedule.

BACKGROUND

In October 2007 Council decided that an information bulletin item tracking the progress of Council resolutions be presented at future meetings.

DETAIL AND OPTIONS ANALYSIS

Please refer to Attachment 11-5A. The schedule is colour coded. Red - resolutions not yet commenced; orange – resolutions in progress; green – resolutions complete.

RISK MANAGEMENT

The implementation of Council resolutions relates to, and assists mitigation of risks associated with the following areas of the Corporate Risk Register:

Strategic;

OS1 – allocation of resources

Governance;

OG5 – service delivery

HR Management;

SHR3 - service delivery

OHR7 – roles and responsibilities

COMMUNICATION AND CONSULTATION

Council resolutions and progress on their implementation are discussed at CEOAC meetings.

REPORT IMPLICATIONS

Legislation and Policy Alignment

Local Government Act 1995

Business and Strategic Alignment

Progress on Council Resolutions is aligned to all six key strategies of the WMRC *Strategic Community Plan*.

Financial and Resource Implications

Not applicable

COMMENTS

The report is provided for noting.

VOTING REQUIREMENT

Simple majority.

Moved by: Cr R Jones

Seconded by: Cr P Macintosh

RESPONSIBLE OFFICER RECOMMENDATION AND COUNCIL RESOLUTION

11.5.1 The progress on Council resolutions be noted.

CARRIED: 5/0

11.6 CEO FORUM – RECORD OF MEETING

Responsible Officer: Chief Executive Officer

Date: 27 August 2026

Attachment: Nil

PURPOSE

For Council to receive a summary of the CEO Forum meeting of August 2026.

BACKGROUND

Council has adopted a policy addressing arrangements for member Council CEO forums. The policy sets out arrangements for forums that enable discussion and input into key issues relevant to the WMRC.

DETAILS

The Terms of Reference provide for the CEO Forum to meet ahead of the Ordinary Council meeting. The CEO Forum did not proceed on 20 August 2026 due to insufficient attendance.

RISK MANAGEMENT

The forums assist mitigation of risks associated with the following areas of the Corporate Risk Register:

Governance

- SG1 – member needs
- SG3 – relationship management
- SG4 - relationship management

Financial

- SF2 – cross subsidisation

Reputational

- SR1 - decision making
- OR8 – public criticism

COMMUNICATION AND CONSULTATION

Nil.

REPORT IMPLICATIONS

Legislation and Policy Alignment

Local Government Act 1995

Business and Strategic Alignment

Business of the CEO Forums includes all key strategies of the WMRC *Strategic Community Plan*.

Financial and Resource Implications

Not applicable

COMMENTS

The Forum plays an important role in fostering engagement between member councils and WMRC, providing an opportunity for strategic discussion, performance monitoring, briefings on key issues, and input into matters before Council. It also provides a valuable mechanism for identifying and discussing emerging issues of relevance to the regional organisation and its member councils.

Member councils have been invited to provide feedback on opportunities to further strengthen participation, engagement and the effectiveness of future meetings.

VOTING REQUIREMENT

Simple majority.

Moved by: Cr R Jones

Seconded by: Cr A Baird

RESPONSIBLE OFFICER RECOMMENDATION AND COUNCIL RESOLUTION

11.6.1 The inability to convene a CEO Forum for August be noted.

CARRIED: 5/0

12. MOTIONS FOR WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

13. QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

Nil

14. MEMBERS' QUESTIONS WITHOUT NOTICE

Nil

15. URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

Nil

16. MATTERS BEHIND CLOSED DOORS

It is proposed that the following item be considered in a closed session:

16.1 Second Waste compactor: Award of Tender RFT02-2026

Moved by: Cr L Young

Seconded by: Cr R Jones

RESPONSIBLE OFFICER RECOMMENDATION AND COUNCIL RESOLUTION

That in accordance with Sections 5.23(2) of the Local Government Act 1995, the meeting is closed to members of the public with the following aspect of the Act being applicable to these matters:

16.1 (c), (d), (e)

CARRIED: 5/0

Doors Closed: 6.21pm

Moved by: Cr L Young

Seconded by: Cr A Baird

That the doors be opened.

CARRIED: 5/0

Doors opened: 6.25pm

The presiding member read out the resolution made behind closed doors which was:

16.1.1 That Council AWARD tender RFT 02-2026 Second Waste Compactor in line with Recommendations within Confidential Attachment 16.1B

CARRIED: 5/0

17. BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING

Nil

18. GENERAL BUSINESS

Nil

19. CLOSURE OF MEETING

Meeting closed: 6.26pm

Next Ordinary Council Meeting: 24 September, Town of Cottesloe