Western Metropolitan Regional Council

Managing waste wisely

Agenda

ORDINARY COUNCIL MEETING (OCM 06/26)

26 November 2026
Commencing at 5:30 pm

Town of Claremont
308 Stirling Highway
Claremont WA 6010

Suite 2/ 317, Churchill Avenue, Subiaco WA 6008
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Dear Chair and Councillors

I advise that an Ordinary Meeting of the Western Metropolitan Regional Council will be held at the Town of Claremont, 308 Stirling Highway, Claremont on **Thursday 26 November 2026** commencing at **5.30pm.**

Stuart Devenish

Chief Executive Officer

Open Council Meetings – Procedures

1. All Council meetings are open to the public, except for matters raised by Council under "confidential items".
2. Members of the public may ask a question at an Ordinary Council meeting under "public question time".
3. Members of the public who are unfamiliar with meeting procedures are invited to seek advice at the meeting. If unsure about proceedings, just raise your hand when the presiding member announces public question time.
4. All other arrangements are in accordance with the Council's Meeting Procedures Local Law, policies and decisions of the organisation.

Stuart Devenish

Chief Executive Officer

20 November 2026

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1 DECLARATION OF OPENING

2 RECORD OF ATTENDANCE AND APOLOGIES

Councillors

Cr P Kelly	Chair	Town of Claremont
Cr A Maurice	Deputy Chair	Town of Mosman Park
Cr B Wylynko	Member	Town of Cottesloe
Cr R Jones	Member	City of Subiaco
Cr P Macintosh	Member	Shire of Peppermint Grove

Staff

S Devenish	Chief Executive Officer	WMRC
B McInnes	Chief Operating Officer	WMRC
J Fenlon	Finance Lead	WMRC
B Jackson	Projects Lead	WMRC
J Smith	Site Operations Lead	WMRC
E Hindle	Communications & Education Lead	WMRC
J Crowe	Verge Valet Lead	WMRC
C Francis	Finance & Customer Service Officer	WMRC

Leave of Absence

Nil

Visitors

Apologies

L Eustance	Strategy & Corporate Lead	WMRC

3 DISCLOSURES OF INTERESTS

4 RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

5 PUBLIC QUESTION TIME

6 APPLICATIONS FOR LEAVE OF ABSENCE

7 PETITIONS, APPROVED DEPUTATIONS AND PUBLIC STATEMENTS

8 ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

9 CONFIRMATION OF PREVIOUS COUNCIL MINUTES

9.1 CONFIRMATION OF PREVIOUS ORDINARY COUNCIL MEETING MINUTES

Minutes of the previous Ordinary Council Meeting held on 24 September 2026 were circulated earlier under separate cover. A copy of the September OCM minutes is at this link with the relevant attachments at this link.

RESPONSIBLE OFFICER RECOMMENDATION

9.1.1 Council accepts the minutes of the previous Ordinary Council Meeting held on 24 September 2026 as a true and accurate record of proceedings.

10. REPORTS OF COMMITTEES AND OFFICERS

10.1 AUDIT, RISK & IMPROVEMENT COMMITTEE

Responsible Officer:	**Chief Executive Officer**
Date:	**26 November 2026**
Attachments:	**10.1A Minutes of the Audit, Risk & Improvement Committee, 29 October 2026**
	10.1B Corporate Risk Register – Strategic Category
	10.1C Interim Audit Findings
	10.1D Final Audit Findings
	10.1E Independent Auditors Report 2026

PURPOSE

To receive the minutes of the Audit, Risk and Improvement Committee meeting of 29 October 2026 and to consider recommendations of the Committee.

BACKGROUND

The minutes of the Committee and attachments relevant to the recommendations of the Committee are attached.

RISK MANAGEMENT

The policies addressed in this report relate to, and assist mitigation of risks associated with the following areas of the Corporate Risk Register:

Strategic;
- OS5 – service delivery capability

Financial;
- OF5 – fraud and corruption

Governance;
- SG5 – failure to fulfill duties

Reputational;
- SR1 – poor decision-making
- OR8 – public criticism

COMMUNICATION AND CONSULTATION

None.

REPORT IMPLICATIONS

Legislation and Policy Alignment

Local Government Act 1995
Local Government (Audit) Regulations 1996

Local Government (Functions & General) Regulations 1996
Local Government (Administration) Regulations 1996
Local Government (Financial Management) Regulations 1996

Business and Strategic Alignment

The function of the Committee supports theme 5 of the Council Plan 2026 as follows:

> *Support and influence community behaviour to reduce waste generation and improve participation in best-practice waste management and resource recovery systems.*

Financial and Resource Implications

Nil.

COMMENTS

Details of the matters addressed by the Committee are contained within the attached minutes.

VOTING REQUIREMENT

Simple majority.

RESPONSIBLE OFFICER'S AND COMMITTEE RECOMMENDATION

10.1.1 That Council receives the Minutes of the Audit, Risk and Improvement Committee meeting of 29 October 2026.

10.1.2 That Council:

a) Adopt the revised primary risks of the Strategic category within the Corporate Risk Register as contained in Attachment 10.1B

b) Note that the revised Strategic category will form the basis for the ongoing review of the remaining categories of the Corporate Risk Register.

10.1.3 That Council:

a) Receive the Independent Auditor's Report, Interim Audit Findings, and Final Audit Findings for the year ended 30 June 2026.

b) Note the Auditor General's unmodified audit opinion in respect of the Annual Financial Statements for the year ended 30 June 2026.

c) Note the interim and final audit findings and management actions undertaken in response to those findings.

d) Note that management will continue implementing actions to address the remaining segregation of duties finding identified through the interim audit.

10.2 FINANCIAL STATEMENTS

Responsible Officer:	**Chief Financial Officer**
Date:	**26 November 2026**
Attachment:	**10.2A Financial Report September 2026**
	10.2B Financial Report October 2026

PURPOSE

To provide a monthly and year to date summary of the WMRC's operating performance and financial position, along with explanations of variance to budget.

BACKGROUND

Local Government (Financial Management) regulation 34 requires monthly financial activity statements to be presented to the Council. The statements include a statement of financial activity reporting on revenue and expenditure, as set out in the annual budget under *FM regulation 22 (1)(d).*

Each year, Council is required to adopt a percentage or value to be used for material variance (actual versus budget/ forecast) reporting accompanied with explanatory notes. At its meeting on 12 June 2025, Council adopted a value of $20,000 or 10% for reporting material variances (actual versus budget/ forecast).

DETAIL AND OPTIONS ANALYSIS

September 2026 Financial performance and position FY27

WMRC has a total comprehensive income of $591,802 against budget of $220,792; $371,010 or 268% of Year to September budget.

Fees and charges for the first quarter are approximately $300,000 higher than anticipated (10.5%) while Materials and Contracts (COGS) are more efficient with $100,000 (4.3%) higher than budget.

The gross operating margin on operations is 23.6% and net surplus margin 15.8%.

October 2026 Financial performance and position FY27

The WMRC has continued FY27 steadily above budget for year-to-date October, achieving comprehensive income of $684,889 which is 233% or $390,500 above budget year to date.

Income from fees and charges at the recycling centre is 10.5% almost $394,657 higher than budget ($3,741,985) at $4,163,642.

Materials and contracts are efficiently managed in line with increased volume; above budget by $226,315 (7.5%) at $3,254,192. Other expenses and salaries are both are significantly lower than budget by $113,384 and $119,518 respectively.

Interest revenue is $46,041 above budget by $23,541 due to increased interest rates in term deposits and closer management of all cash holdings.

A revaluation of assets at EOFY26 results in depreciation expense higher than originally budgeted year to date and going forward. YTD depreciation is $134,510 rather than $105,452 ($29,058: 27.5% over budget).

The factors above combine to yield a gross operating margin on operations of 21.3% and net surplus margin of 13.7%.

RISK MANAGEMENT

The policy addressed in this report relate to, and assist mitigation of risks associated with the following areas of the Corporate Risk Register:

Financial;
- SF1 – Declining financial health
- OF2 – Unpaid revenue
- OF3 – Undefined liabilities
- OF5 – Fraud and corruption
- OF6 – Cashflow risk

Commercial & Legal;
- SC1 – Economic conditions
- OC6 - Amendments to legislation

Strategic;
- SS9 – Strategies misaligned
- OS1 – Delivery of competitive services

Reputational;
- SR1 – Adverse publicity
- SR2 – Perception of poor leadership
- SR6 – Excessive cost escalation

Governance;
- OG3 – Inadequate reporting

COMMUNICATION AND CONSULTATION

The financial performance of the WMRC is discussed amongst WMRC leadership group and with the member CEO group at meetings bimonthly.

REPORT IMPLICATIONS

Legislation and Policy Alignment

Local Government (Financial Management) Regulations

Regulation 34 requires monthly financial activity statements to be presented to Councill. A Statement of Financial Activity is the minimum requirement and must contain:

- Annual budget estimates
- Monthly budget estimates
- Monthly actual expenditure, revenue and income
- Material variances between comparable amounts with an explanation of material differences
- The net current assets at month end
- Statement of Financial Position

The financial report is prepared in accordance with Council Policy: Finance. Policies are reviewed from time to time as required to ensure compliance with legislative and statutory obligations.

Strategic Alignment

Financial reporting of the operational activities addresses theme 3 of the Council Plan 2026 as follows:

> *Strengthen the organisation's financial sustainability by growing self-generated revenue streams, improving economies of scale and supporting the development of viable markets for recovered resources.*

Financial reporting of the operational activities addresses theme 6 of the Council Plan 2026 as follows:

> *Maintain a capable, adaptable and resilient organisation that can sustainably deliver services, manage risk and support long-term strategic objectives.*

Financial and Resource Implications

The report presents the operating performance and statement of financial position of the Council.

COMMENTS

It is recommended that Council note the financial results to date.

VOTING REQUIREMENT

Simple majority

RESPONSIBLE OFFICER'S RECOMMENDATION

10.2.1 Council resolve to note the financial reports for September 2026 and October 2026 respectively.

10.3 CREDITOR AND DEBTOR PAYMENTS

Responsible Officer:	**Customer Service & Finance Officer**
Date:	**26 November 2026**
Attachment:	**10.3A September 2026 Payments & Receivable Summary**
	10.3B October 2026 Payments & Receivable Summary

PURPOSE

The schedules of payment summary and aged debtors for September and October 2026 are presented for receipt by Council.

BACKGROUND

In accordance with Regulation 13 and 13A of the *Local Government (Financial Management Regulations) 1996*, if the local government has delegated to the CEO the exercise of its power to make payments form the municipal fund, a list of accounts paid is to be prepared for each month.

DETAILS

The list of payments made during September and October 2026 are included within attachments 10.3A and 10.3B respectively. The attachments also include a schedule of aged receivables.

RISK MANAGEMENT

This report addresses and aids mitigation of the following areas of the Corporate Risk Register:

Governance;

- OG3 – Inadequate reporting
- OG5 – WMRC Service Delivery
- OG7 – Compliance with processes

Financial;

- OF5 – Fraud and Corruption

COMMUNICATION AND CONSULTATION

Internal.

REPORT IMPLICATIONS

Legislation and Policy Alignment

- *Local Government (Financial Management) Regulations 1996*
- *Local Government Act 1995*

Business and Strategic Alignment

This is aligned to strategic actions as follows:

- Key Strategy 1: Achieve a comprehensive, cost-effective waste management service across the region.
- Key Strategy 5: Develop a strong and capable organisation – Deliver responsible financial management.

Financial and Resource Implications

Nil.

COMMENTS

The statements attached to the report satisfy the reporting obligations of the Act and schedule payments made in accordance with appropriate authorities. The schedules are recommended for receipt accordingly.

VOTING REQUIREMENT

Simple majority.

RESPONSIBLE OFFICER'S RECOMMENDATION

10.3.1 That Council receives the schedule of accounts paid of $1,928,146.93 and $712,315.49 for the months of September and October 2026 respectively.

10.3.2 That Council receives the schedule of accounts paid of $10,863.63 and $5,443.89 Credit Card Statements for September and October 2026 respectively.

10.3.3 That Council receives the schedule of debtors outstanding as of 30 September and 31 October 2026.

10.4 ANNUAL REPORT 2025-26

Responsible Officer:	**Chief Executive Officer**
Date:	**12 November 2026**
Attachment:	**Attachment 10.4A: WMRC Annual Report 2025-26**

PURPOSE

This report presents the WMRC Annual Report for the financial year ended 30 June 2026 for consideration and adoption by Council.

BACKGROUND

The Annual Report 2025-26 details the activities and performance of the organisation over the past year supported by the Annual Financial Statements and Auditor's Report.

The Annual Financial Statements includes a statement of financial position as of 30 June 2026, a statement of comprehensive income, a statement of changes in equity and a statement of cash flows for the year ended 30 June 2026 inclusive of accounting policies and other explanatory notes and statements. The Annual Financial Statements have been audited by the OAG and signed off by the CEO and OAG following the OAG's Audit Exit meeting of 26 October 2026.

DETAILS

The WMRC's 2025-26 Annual Report, incorporating the Annual Financial Statements for the year ended 30 June 2026, is presented in accordance with the provision of the *Local Government Act 1995* and addresses all required matters.

The Annual Report includes information on WMRC's revised Council Plan including descriptions of its six key themes, and restructured workforce. There are reports on Recycling Centre and Verge Valet™ operations, Communications and Education activities, and progress in the Strategic and Corporate, and Projects areas.

The Annual Report will be distributed primarily in electronic format to key stakeholders and made available on the WMRC website and at the WMRC offices.

The availability of the WMRC Annual Report 2025-26 will be advertised through local public notice in three locations as required.

RISK MANAGEMENT

Governance;
- SG1 – Aligned priorities
- OG3 – Reporting adequacy
- OG6 – Compliance risk

Financial;
- SF1 – Financial Health
- SF2 – Cross-subsidisation

Information Technology;
- OIT3 – Legal non-compliance

Reputational;
- SR1 – Poor decision-making perception
- SR3 – Public misalignment with strategy

Human Resources: SHR3 – Organisational knowledge SHR5 - Organisational capacity and capability	SR5, OR6 – Public scepticism – resource recovery SR6 – Cost escalation perception

COMMUNICATION AND CONSULTATION

Not applicable

REPORT IMPLICATIONS

Legislation and Policy Alignment

Local Government Act 1995 (s5.53 and s5.54)

The CEO is to give local public notice of the availability of the Annual Report as soon as practicable after the report has been accepted by the local government.

Business and Strategic Alignment

The Annual Report addresses all themes of the Council Plan 2026.

Financial and Resource Implications

No financial implications additional to approved budget.

COMMENTS

The Annual Report is a legislated requirement, an important summary of activity during the year and includes the audited financial statements. Acceptance of the report is recommended accordingly.

VOTING REQUIREMENT

Simple majority

RESPONSIBLE OFFICER'S RECOMMENDATION

10.4.1 Council resolve, pursuant to s5.54(1) of the *Local Government Act 1995* to accept the WMRC Annual Report 2025-26 as contained at Attachment 10.4A.

10.5 GOVERNANCE ARRANGEMENTS AND 2027 MEETING DATES

Responsible Officer: **Chief Executive Officer**

Date: **26 November 2026**

Attachments: **Nil**

PURPOSE

To consider governance arrangements for the WMRC and determine Ordinary Council meeting dates for 2027.

BACKGROUND

The WMRC's governance and decision-making arrangements are supported by a range of formal meetings and other governance forums:

Ordinary Council Meeting	Scheduled every two months, providing six Ordinary Council Meetings each year.
Special Council Meeting	Convened as required to enable Council to consider significant or time-sensitive matters between scheduled Ordinary Council Meetings.
Audit, Risk and Improvement Committee	Convened as required to fulfil statutory and governance functions, as outlined under Legislative and Policy Alignment below.
CEO Forums	Established under terms of reference that replaced the former CEO Advisory Committee. Forums are generally held one week prior to each Ordinary Council Meeting, providing member Council CEOs with an opportunity to consider and provide input on matters to be presented to Council.
Workshops / Forums	Convened as required to enable elected members to consider and discuss complex or significant matters in an informal setting. Examples include budget development and consideration of draft Master Plan proposals for the Recycling Centre.

Council and associated governance meetings held or scheduled during 2025 and 2026 comprise:

MONTH	2025	2026
January	OCM	OCM
February	SCM	Nil
March	OCM, Audit Committee	Nil
April	Nil	OCM
May	OCM, Workshop	OCM, Workshop
June	SCM	2 Workshops
July	OCM, SCM	SCM
August	Nil	OCM
September	OCM	OCM, ARIC
October	Nil	ARIC
November	SCM	OCM
December	OCM, Forum	Nil
	13 meetings	**12 meetings**

Council meeting dates are scheduled, where practicable, to avoid conflicts with member Councils' meeting schedules. WMRC Ordinary Council Meetings (OCMs) are generally held at 5:30pm on the last Thursday of every second month, commencing in January. Additional meetings are convened as required, including Special Council Meetings (SCMs) to facilitate timely decision-making, Audit, Risk and Improvement Committee (ARIC) meetings to fulfil statutory functions, and workshops to support consideration of significant or complex matters.

DETAIL

The setting of the 2027 meeting schedule provides an opportunity to review the effectiveness of the WMRC's broader governance meeting arrangements, including the frequency, number, type and timing of meetings.

The combination of scheduled OCMs and additional meetings convened as required provides for regular statutory and organisational reporting while retaining flexibility for timely decision-making. The range of meeting types also supports public accountability and transparency, while providing appropriate forums for consideration of new initiatives and significant issues.

The current meeting frequency has proven sufficient to meet the WMRC's governance and decision-making requirements. It is therefore proposed that six Ordinary Council Meetings continue to be scheduled for 2027, with venues rotating among member Councils, as follows:

DATE	LOCATION*
5.30pm, Thursday 28 January 2027	City of Subiaco
5.30pm, Thursday 25 March 2027	Shire of Peppermint Grove
5.30pm, Thursday 27 May 2027	Town of Mosman Park
5.30pm, Thursday 29 July 2027	Town of Cottesloe
5.30pm, Thursday 30 September 2027	Town of Claremont
5.30pm, Thursday 25 November 2027	City of Subiaco

RISK MANAGEMENT

The framework assists in mitigating risks identified in the Corporate Risk Register, including:

Governance;

- SG3 – elected member/administration relationship
- SG4 – member Council administration and WMRC relationships
- SG5 – Fulfilment of governance duty by elected members
- OG4 – compliance with meeting standards
- OG6 – compliance risk leading to reputational damage

COMMUNICATION AND CONSULTATION

The proposed meeting dates were discussed with the Chief Executive Officers of member Councils at a forum on 19 November 2026.

REPORT IMPLICATIONS

Legislation and Policy Alignment

The *Local Government Act 1995*, section 5.3 (2) requires ordinary meetings of Council to be held not more than 3 months apart.

Regulation 12(2) of the *Local Government (Administration) Regulations 1996* requires details of public meetings to be published on the Shire's website. Details include meeting type, date, time and place.

Neither the *Local Government Act 1995* nor associated Regulations require a minimum number of, or scheduled meetings of the Audit, Risk and Improvement Committee. This Committee is convened to enable it to fulfil its statutory functions, namely to:

- Review the annual compliance audit return as required by regulation 13 of the *Local Government (Audit) Regulations 1996;*
- Review the results of a review undertaken under regulation 17 of the *Local Government (Audit) Regulations 1996*;
- Review the results of a review undertaken under regulation 5 of the *Local Government (Financial Management) Regulations 1996*;
- Oversee the implementation of audit or review actions.

Committee meetings are scheduled to coordinate with the timing of these functions.

Business and Strategic Alignment

Governance arrangements support theme 6 of the Council Plan 2026 as follows:

> *Maintain a capable, adaptable and resilient organisation that can sustainably deliver services, manage risk and support long-term strategic objectives.*

Financial and Resource Implications

Nil.

COMMENTS

The existing governance meeting framework provides an appropriate balance between a predictable schedule of Ordinary Council Meetings and the flexibility to convene additional meetings when required. Retaining six scheduled OCMs in 2027 will provide continuity while allowing Special Council Meetings, committee meetings and workshops/forums to be convened in response to statutory requirements, emerging issues or business needs.

It is therefore recommended that the existing meeting framework continue and that Council endorse the proposed 2027 Ordinary Council Meeting schedule.

VOTING REQUIREMENTS

Simple majority.

RESPONSIBLE OFFICER'S RECOMMENDATION

10.5.1 Council endorse the schedule of 2027 Ordinary Council Meetings set out in report 10.5.

10.6 ASSET MANAGEMENT PLAN 2026

Responsible Officer:	**Projects Lead**
Date:	**26 November 2026**
Attachment:	**Attachment 10.6A Asset Management Plan 2026**

PURPOSE

The purpose of this report is to seek adoption of a new Asset Management Plan (AMP) for WMRC. Adoption of the Plan, including the funding targets will inform financial arrangements and progress good asset management practice for WMRC.

BACKGROUND

The adoption of the Council Plan 2026 by Council set out the long-term vision, aspirations and priorities for WMRC. The Corporate Plan 2026 detailed a series of major initiatives to be developed that translate the strategy into action including AMP, Business Strategy, Finance Strategy and RC Master Plan.

An Asset Management Plan is a core outcome from addressing Action Area 1.2 Asset Optimisation within the Corporate Plan.

The last AMP was developed in 2023 and is no longer fit for purpose primarily as WMRC has adopted a Master Plan for the Recycling Centre (thus impacting the 2023 asset renewal base) and the 2026 Council Plan (with its inherent strategic direction)

DETAIL

Necessity for the Asset Management Plan

The AMP is a key document that in turn informs the development of:

1. Budget parameters for consideration by Council in preparation of annual budgets, and in turn;
2. Development of annual budgets informing planned upcoming asset renewals and funding source(s); which in turn is interrelated to;
3. Long Term Financial Plan which provides the financial sustainability of WMRC in delivering its long term objectives.

Detail of the Asset Management Plan

The AMP is provided as Attachment 10.6A to this report and, apart from specific issues discussed in this report covers the following broad elements:

- Purpose of the AMP
- Asset Management Policy
- Levels of Service
- Asset Criticality Assessment
- Future State and Impact on Asset Renewal
- Risk Management

Context

The AMP establishes a framework for the ongoing management, maintenance, renewal and replacement of WMRC's assets over the next 10 years. The Plan supports informed decision making regarding asset investment and funding requirements and provides a link between asset management practices, service delivery objectives and the Long-Term Financial Plan.

Asset Management Lifecycle

A comprehensive AMP examines and responds to each stage of an Asset's lifecycle. The diagram below illustrates each stage.



Source: Institute of Public Works Engineering Australia

Staged Approach to Preparing the Asset Management Plan

The current plan for consideration addresses the asset renewal phase of the asset lifecycle.

A staged approach to developing the AMP has been undertaken in lieu of submitting the AMP for adoption once fully developed and completed. The reasoning for this staged approach is:

- There is more of a sense of urgency required to identify (and fund) the replacement of assets that are at, or near end of life; and
- The Long-Term Financial Plan requires consideration and inclusion of Asset Renewal Planning to make it robust. The Long-Term Financial Plan requires development in the near term to support the Council Plan and Financial Strategy.

Two further iterations of the AMP are proposed, completing analysis and recommendations for:

- Asset Operation & Maintenance
- Asset Acquisition and Disposal

These will be presented to Council for consideration in due course.

RISK MANAGEMENT

The framework assists mitigation of risks associated with the following areas of the Corporate Risk Register:

Strategic;
SS1 – Long Term Planning

Workplace Health and Safety;
WHSS1 – maintenance of safe workplace
WHS03 – Equipment Failure

Financial;
SF1 – Inability to maintain assets
OF3 – Undefined liabilities

Operational;
S01 – plant and equipment

The AMP addresses these strategic risks by detailing robust understanding of the current Asset base, their condition and replacement costs and remaining useful life. Upon adoption & implementation of the AMP, the resultant actions will help mitigate these strategic risks.

COMMUNICATION AND CONSULTATION

Internal.

REPORT IMPLICATIONS

Legislation and Policy Alignment

The AMP forms part of the Integrated Planning and Reporting Framework developed by the State in line with s5.56 of the Local Government Act requiring Councils to Plan for the Future. The Department of Local Government, Industry Regulation and Safety are in the process of reviewing aspects of this Framework including the need to measure and report against some asset management parameters. At this juncture, the AMP responds to the current framework.

The AMP is developed to align to the Asset Management Policy approved by Council in August 2026.

Strategic Alignment

The AMP meets the Strategic Directions outlined in theme 1 of the Council Plan 2026 as follows:

> *Deliver reliable, safe and high-quality waste management and resource recovery services that meet current and emerging member and customer needs, while optimising the performance, capacity and value of core assets.*

Financial and Resource Implications

As outlined in the draft AMP, WMRC can determine to fund asset renewals in annual budgets as, and when particular assets reach end of life. This will result in very lumpy funding needs year to year which may be detrimental to budget strategies for Member Councils. A preferred plan is to resolve an amount of fixed funding each year that would go into the Asset Renewal Reserve. This Reserve is then drawn down from as needed for asset renewals.

The AMP identified that the level of average annual funding necessary to replace assets at end of life would be $1.374 million (which would grow by CPI). However, the AMP is proposing Council adopt a lower amount taking into account:

- Impending take up in the Asset Register of DiCOM MRF building for future WMRC needs – leading to need to plan for eventual replacement
- Cancelling some asset renewals (primarily plant) in lieu of upcoming new Business Cases for haulage which will change the make up of plant – reducing costs of replacement
- Cancelling the replacement of NCH Silo 4 & associated plant which is due in the near future in lieu of new second waste compactor – reducing costs of replacement
- Take up of the second waste compactor in the Asset Register - leading to need to plan for eventual replacement

The revised average annual funding requirement after these circumstances are considered is $1.148 million.

It is recommended that Council support, as a target, funding of ~ 75% of this ideal amount (ie **$ 860,000 pa**) as set out in the AMP. This reflects a balance between good asset management practice, affordability, operational priorities and the probable impacts of implementation of the Recycling Centre Renewal Plan.

Once adopted, the Asset Renewal Funding will be factored into the Budget Parameters paper, subsequent budgets and more importantly the Long-Term Financial Plan and Funding Strategy.

COMMENTS

This AMP will be successively revised as next stages of Asset Lifecycle Planning are undertaken.

VOTING REQUIREMENT

Simple majority

RESPONSIBLE OFFICER'S RECOMMENDATION

10.6.1 That Council adopt the draft Asset Management Plan 2026-2036 as at Attachment 10.6A.

10.6.2 That Council note that updates to the Asset Management Plan will be presented for consideration by Council as further elements of the Asset Management Plan are developed.

10.6.3 That Council note that the Asset Management Plan will inform the annual Budget Parameters Paper, annual budget preparations and the Long Term Financial Plan.

10.7 PROPOSED COUNCIL POLICY: ARTIFICIAL INTELLIGENCE (AI)

Responsible Officer:	**Chief Executive Officer**
Date:	**26 November 2026**
Attachment:	**Attachment 10.7A Council Policy: Artificial Intelligence (AI)**

PURPOSE

To adopt an Artificial Intelligence (AI) Policy establishing principles and requirements for the responsible, ethical, secure and transparent use of AI technologies within WMRC.

BACKGROUND

Artificial Intelligence technologies are increasingly being adopted across government and industry to support productivity, information analysis, content development, decision-making and service delivery. AI tools have the potential to improve organisational efficiency and capability; however, they also present risks relating to privacy, information security, accuracy, intellectual property, governance and public trust.

The Commonwealth and Western Australian Governments have introduced frameworks to support the responsible use of AI within the public sector. These frameworks emphasise accountability, human oversight, transparency, privacy, security and risk management.

While these frameworks do not currently apply directly to local government, they represent contemporary public sector better practice and provide a useful basis for the development of organisational governance arrangements for AI technologies. The proposed AI Policy has been developed having regard to these principles and adapted for the operational requirements and risk profile of the WMRC.

DETAILS

The proposed Artificial Intelligence (AI) Policy, contained in Attachment 10.7A, establishes a governance framework to support the responsible adoption and use of AI technologies across the organisation.

The policy recognises that AI can provide significant operational benefits, including supporting research, analysis, communications, planning and administration activities. At the same time, it seeks to ensure the use of AI remains subject to appropriate human judgement, accountability and oversight.

Key elements of the policy include:

- establishing principles of accountability, transparency, privacy, security and ethical use;
- defining appropriate and permitted uses of AI technologies;

- prohibiting the disclosure of confidential, personal or commercially sensitive information into unapproved AI platforms;
- requiring human review and verification of AI-generated outputs;
- confirming that AI must not independently make decisions on behalf of the WMRC;
- providing governance arrangements for the approval and oversight of AI applications;
- promoting staff awareness and capability through training and guidance; and
- supporting compliance with legislative, records management and information governance obligations.

The proposed policy is intended to provide a high-level governance framework rather than a detailed operational procedure. It seeks to establish appropriate parameters for organisational use while allowing the CEO to approve AI applications that meet WMRC's privacy, information security and risk management requirements.

RISK MANAGEMENT

The proposed policy will assist in mitigating risks associated with the following areas of the Corporate Risk Register:

Governance;
- OG2 – Record management
- OG6 – Compliance risk

Commercial and legal;
- OC4 – Breach of confidentiality

Financial;
- OF5 – Fraud and corruption

Information Technology;
- SIT2 – unauthorised access to information
- OIT3 – Legal non-compliance

Reputational;
- SR1 – poor decision-making

COMMUNICATION AND CONSULTATION

The draft policy was informed by a review of contemporary AI governance frameworks and local government AI policies. In addition, the draft policy was reviewed by Focus Networks, WMRC's Information Technology service provider, to obtain independent feedback on the proposed arrangements.

REPORT IMPLICATIONS

Legislation and Policy Alignment

Local Government Act 1995

State Records Act 2000

Freedom of Information Act 1992

Privacy and Responsible Information Sharing Act 2024

WMRC Records Management Framework

Strategic Alignment

The policy supports theme 6 of the Council Plan 2026 by providing governance arrangements that enable WMRC to responsibly adopt emerging technologies whilst effectively managing associated risks:

> *Maintain a capable, adaptable and resilient organisation that can sustainably deliver services, manage risk and support long-term strategic objectives.*

Financial and Resource Implications

No material financial implications arise from adoption of the policy. Any future implementation of AI systems or platforms will be considered through normal budget, procurement and governance processes.

COMMENTS

The proposed Artificial Intelligence (AI) Policy provides a clear and proportionate governance framework for the responsible use of AI technologies within WMRC. The policy recognises the productivity and innovation benefits that AI can offer while ensuring appropriate safeguards are in place with respect to privacy, information security, records management, transparency and human accountability. Adoption of the policy will position WMRC to leverage AI technologies in a controlled and responsible manner consistent with contemporary public sector governance practices.

VOTING REQUIREMENT

Simple majority.

RESPONSIBLE OFFICER'S RECOMMENDATION

10.7.1 That Council adopt the Artificial Intelligence (AI) Policy contained in Attachment 10.7A.

10.8 PROPOSED COUNCIL POLICY: PRIVACY

Responsible Officer:	**Strategy and Corporate Lead**
Date:	**22 October 2026**
Attachment:	**Attachment 10.8A Council Policy: Privacy** **Attachment 10.8B Privacy Management Framework**

PURPOSE

To adopt a Privacy Policy and note a Privacy Management Framework establishing principles and requirements for responsible use and storage of information including personal information and sensitive personal information.

BACKGROUND

WMRC, like all Local Governments, is subject to the *Privacy and Responsible Information Sharing Act 2024* (the PRIS Act). This Act came into force on 1 July 2026 with notifiable breach requirements commencing 1 January 2027. WMRC is making several changes to information management to ensure compliance; this proposed policy and management framework are included. The PRIS Act defined personal information very broadly; specific types of information are deemed sensitive personal information. The PRIS Act works in a complementary way to the *State Records Act 2000* (which governs how all information is stored and/or deleted).

DETAILS

The proposed Privacy Policy in Attachment 10.8A is designed to be read in conjunction with the more operational Privacy Management Framework in Attachment 10.8B to establish a governance framework for the responsible use and sharing of information by WMRC. It is designed in compliance with the PRIS Act.

The PRIS Act

Councillors will likely be aware of the tenets of the PRIS Act, but as a reminder the aim of the act is to balance the public interest in protecting the privacy of personal information with the public interest in the free flow of information. The Act deals with digital and non-digital information held by an organisation or its service providers. The PRIS Act defines personal information to include:

- Information or opinion that relates to an individual who is identified or reasonably identifiable and living or dead.
- Unique individual identifiers (eg customer numbers)
- Inferred information (ie derived/generated from other information than that gathered from the individual)

Sensitive personal information includes health and disability information and information about ethnic origin, political associations, religious beliefs, sexual orientation, biometrics etc. It is subject to extra controls.

Impact on WMRC activities

This Act has several impacts on WMRC activities including procurement, Verge Valet™ and Hotline services, volunteer management and human resources management. Tools to manage impacts include information technology, governance and staff education tools.

The Act includes Information Privacy Principles (IPPs) which apply generally and specifically as follows:

IPP	General Implications	Specific Examples for WMRC
1: Collection	Minimise collection of personal information (PI) Manage expectations about use of PI	Contact details only collected if required for collecting/ receiving/ processing waste Collection notices on websites and at site
2. Use and Disclosure	Use PI only for the purpose it was collected (some exemptions)	Information collected for one service must not be used for other WMRC services
3. Information Quality	Ensure PI is accurate, complete and up to date	Delete historical information (subject to provisions of *State Records Act 2000*)
4. Information Security	Protect PI from misuse, disclosure or loss including destroying or de-identifying PI which is no longer required	Continue with IT Service Provider's recommendations for information security
5. Openness & Transparency	Clearly describe the organisation's use of PI	Privacy Policy and Management Framework Collection notices on websites and at site
6. Access & Correction	Allow an individual access to and correction of their PI (some exemptions)	Allow the same access to PI through PRIS as exists through the *Freedom of Information Act 1992*
7. Unique Identifiers	Only assign unique identifiers to individuals if strictly necessary	In general, these are not used in WMRC
8. Anonymity	Allow individuals to not identify themselves (some exemptions)	Only allow if practicable
9. Disclosures outside Australia	Do not send PI overseas (unless requirements are met)	PI to be stored in Australia-based data centres
10. Automated Decision Making	PI may not be used for significant decisions without a Privacy Impact	No current implications for WMRC – see proposed AI Policy in this agenda.

IPP	General Implications	Specific Examples for WMRC
	Assessment, notification and an option for human intervention	
11. De-identified information	To be protected from misuse and loss and not to be re-identified	No current implications for WMRC

The proposed Privacy Policy provides a high-level governance outline of WMRC's commitment to the lawful, transparent and secure management of personal information. The policy establishes principles for the collection, use, disclosure, security and governance of personal information, ensuring compliance with the PRIS Act and related legislation. It also assigns organisational responsibilities, supports good governance and community trust, and provides a framework for ongoing privacy management across WMRC's operations.

The Privacy Management Framework provides practical, operational support to the Policy and is included here for noting since the Policy applies to Councillors. Information sessions are being held with staff to ensure they understand their obligations.

RISK MANAGEMENT

The proposed policy will assist in mitigating risks associated with the following areas of the Corporate Risk Register:

Governance;
- OG2 – Records management
- OG6 – Compliance risk

Commercial and legal;
- OC4 – Breach of confidentiality

Human Resources:
- SHR3 – Organisational knowledge

Information Technology;
- SIT1 – Loss of access to information
- SIT2 – Unauthorised access to information
- OIT3 – Legal non-compliance

Reputational;
- SR1 – Poor decision-making perception
- SR3 – Misuse of information

COMMUNICATION AND CONSULTATION

The draft policy was informed by material produced by the Office of the Information Commissioner and a review of contemporary local government Privacy Policies.

REPORT IMPLICATIONS

Legislation and Policy Alignment

Privacy and Responsible Information Sharing Act 2024

Local Government Act 1995

State Records Act 2000

Freedom of Information Act 1992

Strategic Alignment

The policy supports theme 6 of the Council Plan 2026 by providing governance arrangements that enable WMRC to responsibly store and use information whilst effectively managing associated risks:

> *Maintain a capable, adaptable and resilient organisation that can sustainably deliver services, manage risk and support long-term strategic objectives.*

Financial and Resource Implications

No material financial implications arise from adoption of the policy; some projects will be undertaken as part of the IT services budget.

COMMENTS

The proposed Privacy Policy provides a clear and proportionate governance framework for the responsible use and sharing of information, including sensitive information within WMRC.

VOTING REQUIREMENT

Simple majority.

RESPONSIBLE OFFICER'S RECOMMENDATION

10.8.1 That Council adopts the Privacy Policy contained in Attachment 10.8A.

10.8.2 That Council notes the Privacy Management Framework contained in Attachment 10.8B.

10.9 PROPOSED UPDATED CUSTOMER SERVICE CHARTER

Responsible Officer:	**Chief Executive Officer**
Date:	**26 November 2026**
Attachment:	**Attachment 10.9A – Existing Customer Service Charter**
	Attachment 10.9B – Proposed Customer Service Charter

PURPOSE

To adopt a revised Customer Service Charter that aligns with the Council Plan 2026 and outlines the standards, principles and commitments that guide the Western Metropolitan Regional Council's interactions with Member Councils, customers, stakeholders and the community.

BACKGROUND

WMRC is committed to delivering responsive, professional and reliable services that support its Member Councils and the broader community. Customer service is a key component of organisational performance and contributes directly to stakeholder confidence, organisational reputation and achievement of strategic objectives.

The existing Customer Service Charter was developed under a previous strategic planning framework. Since its adoption, Council has endorsed the Council Plan 2026, which establishes a refreshed organisational vision, strategic themes and values to guide WMRC's operations and decision-making.

A review of the existing Charter identified opportunities to better align the document with the Council Plan 2026, particularly in relation to customer-focused service, accountability, continuous improvement, safety, environmental stewardship and collaboration.

The revised Charter has therefore been prepared to reflect the contemporary role of WMRC and the strategic directions contained within the Council Plan 2026.

DETAILS

The proposed Customer Service Charter, contained in Attachment 10.9, retains the fundamental purpose of the existing Charter while modernising its structure and content.

Key changes include:

Alignment with Council Plan 2026 Values

The previous Charter referenced organisational principles including quality, transparency, excellence, value for money, risk management, collaboration and community education.

The revised Charter aligns directly with the organisational values adopted within the Council Plan 2026 by incorporating:

- Integrity and Professionalism;
- Customer-Focused Service;
- Financial Responsibility;
- Collaboration;
- Accountability and Continuous Improvement;
- Safety; and
- Environmental Stewardship.

This provides greater consistency between organisational strategy, employee behaviours and customer service expectations.

Stronger Recognition of WMRC's Purpose

The revised Charter introduces a purpose statement recognising WMRC's role in delivering waste management, resource recovery, education and related services on behalf of Member Councils.

This better reflects WMRC's strategic role as a regional local government organisation and reinforces the connection between customer service and the achievement of organisational objectives.

Greater Focus on Member Councils and Stakeholders

The revised Charter more clearly identifies Member Councils as a primary customer group while also recognising residents, schools, government agencies, industry partners and other stakeholders.

This reflects the Council Plan's emphasis on stakeholder relationships, collaboration and service delivery on behalf of Member Councils.

Enhanced Service Standards

The revised Charter introduces measurable service commitments relating to:

- telephone enquiries;
- email responses;
- written correspondence;
- complaints management; and
- service requests.

These standards improve accountability and provide greater clarity regarding customer expectations.

Increased Emphasis on Continuous Improvement

The revised Charter includes commitments to:

- monitoring customer satisfaction;
- reviewing service performance;
- learning from customer feedback; and
- continually improving service delivery.

These provisions reflect the Council Plan's focus on accountability, organisational capability and continuous improvement.

Environmental Stewardship and Sustainability

The revised Charter introduces explicit commitments relating to waste avoidance, resource recovery and environmentally responsible practices.

These additions strengthen alignment with WMRC's strategic objectives relating to sustainability and environmental outcomes.

Safety and Respect

The revised Charter places greater emphasis on providing a safe, respectful and inclusive environment for customers, visitors, contractors and employees.

This reflects the elevated importance of safety within the Council Plan and broader organisational governance framework.

RISK MANAGEMENT

The proposed policy will assist in mitigating risks associated with the following areas of the Corporate Risk Register:

Governance;
- SG1 – Priorities and programs
- SG4 – relationship management
- OG5 – service expectations

Reputational;
- OR1 – poor quality service
- OR8 – public criticism

COMMUNICATION AND CONSULTATION

Nil.

REPORT IMPLICATIONS

Legislation and Policy Alignment

Local Government Act 1995
Council Plan 2026
Codes of Conduct

Strategic Alignment

The Customer Service Charter supports Theme 6 - Organisational Sustainability and Governance by strengthening accountability, customer-focused service, organisational capability and continuous improvement, thereby contributing to effective governance and the delivery of high-quality services to Member Councils and stakeholders:

> *Maintain a capable, adaptable and resilient organisation that can sustainably deliver services, manage risk and support long-term strategic objectives.*

Financial and Resource Implications

No material financial implications arise from adoption of the revised Customer Service Charter. Implementation will occur within existing operational resources.

COMMENTS

The proposed Customer Service Charter modernises and replaces the existing Charter to ensure alignment with the Council Plan 2026 and WMRC's current organisational values and service expectations.

The Charter establishes clear customer service commitments and standards, supports consistent and professional engagement with stakeholders, and reinforces the organisation's commitment to accountability, continuous improvement and service excellence. Adoption of the updated Charter is recommended accordingly.

VOTING REQUIREMENT

Simple majority.

RESPONSIBLE OFFICER'S RECOMMENDATION

10.9.1 That Council adopt the Customer Service Charter as at Attachment 10.9B, replacing the Charter as at Attachment 10.9A.

11. INFORMATION BULLETINS

11.1 OPERATIONS REPORT

Responsible Officer: **Chief Operating Officer**
Date: **26 November 2026**
Attachment: **Nil**

PURPOSE

To provide Council with an overview of WMRC's operational activities to October 2026, noting that Verge Valet is addressed separately.

BACKGROUND

Operational service delivery is central to the WMRC's purpose. The Establishment Agreement identifies the collection, treatment and disposal of waste, together with the recycling and reuse of recovered materials, as core functions of the organisation.

The Recycling Centre is the primary operational asset through which these functions are delivered, providing member council residents with accessible and cost-effective waste management and resource recovery services.

The Council Plan 2026 recognises the importance of operational excellence through Theme 1: Service Excellence and Asset Optimisation, which focuses on delivering reliable, safe and high-quality services while maximising the performance, capacity and value of organisational assets.

Operational activities also contribute to the achievement of the Council Plan's remaining strategic themes through improved environmental outcomes, financial sustainability, stakeholder engagement, organisational capability and sector leadership.

DETAILS

This report provides an overview of operational performance for the reporting period, including service demand, material throughput, workforce capability, safety and compliance outcomes, asset performance, project delivery and financial results.

Operational Performance

Overall operations – July–October 2026: Operational activity continued to exceed forecast levels during the period, contributing to a comprehensive income result of $684,889, which was $390,500 above budget. Increased customer demand and waste receivals at the Recycling Centre generated fees and charges of $4.16 million, significantly above budget, with site throughput in key streams such as FOGO, green waste and C&D material exceeding forecast volumes.

FOGO receivals were substantially above budget due to conservative volume assumptions adopted during budget preparation, reflecting uncertainty around the continuation of processing agreements with the Town of Victoria Park and City of Vincent. Subsequent contract extensions have resulted in tonnages from these councils remaining significantly higher than forecast. While the higher activity

levels resulted in increased materials processing and contract costs, these remained proportionate to the additional throughput and were more than offset by the revenue generated.

Waste Volumes and Site Activity – October 2026

October actual tonnage against indicative monthly budget

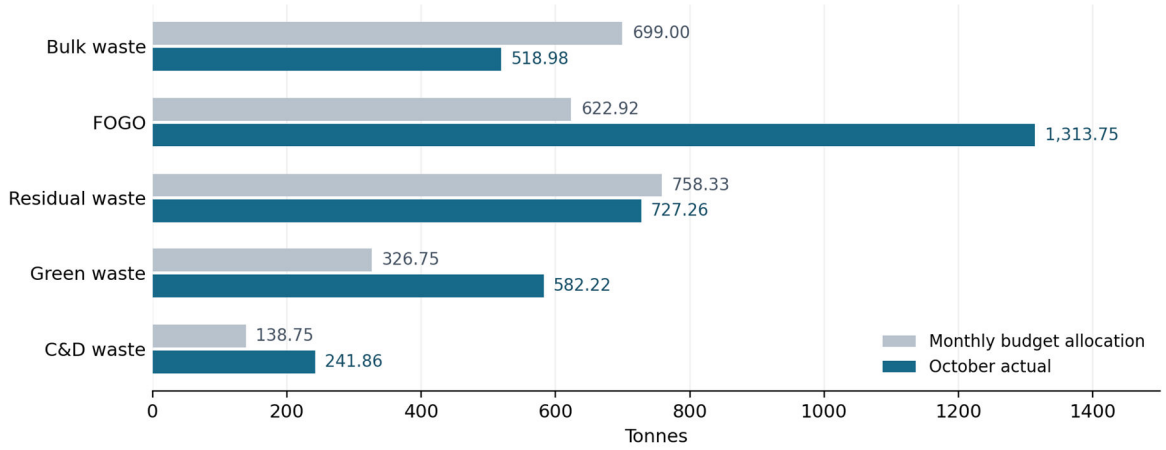
October throughput across the five reported waste streams totalled 3,384.07 tonnes, exceeding the indicative monthly budget of 2,546 tonnes by 839 tonnes (33%). Higher FOGO, green waste and C&D receivals more than offset lower bulk and residual waste volumes.

October 2026 Waste Receivals — Actual Tonnes and Variance Against Indicative Monthly Budget

Waste stream	Actual (t)	Budget* (t)	Variance (t)	Variance %
Bulk waste	518.98	699.00	-180.02	-25.8%
*FOGO	1,313.75	622.92	+690.83	+110.9%
Residual waste	727.26	758.33	-31.07	-4.1%
Green waste	582.22	326.75	+255.47	+78.2%
C&D waste	241.86	138.75	+103.11	+74.3%
Total	**3,384.07**	**2,545.75**	**+838.32**	**+32.9%**

** FOGO budget assumptions: Refer comments above.*

October 2026 Waste Receivals — Actual Tonnes Compared with Indicative Monthly Budget



FOGO: The largest increase above the monthly allocation adds demand for transfer capacity, trailer availability and haulage scheduling. The comparison also reflects the limited service periods assumed for some customers in the annual budget.

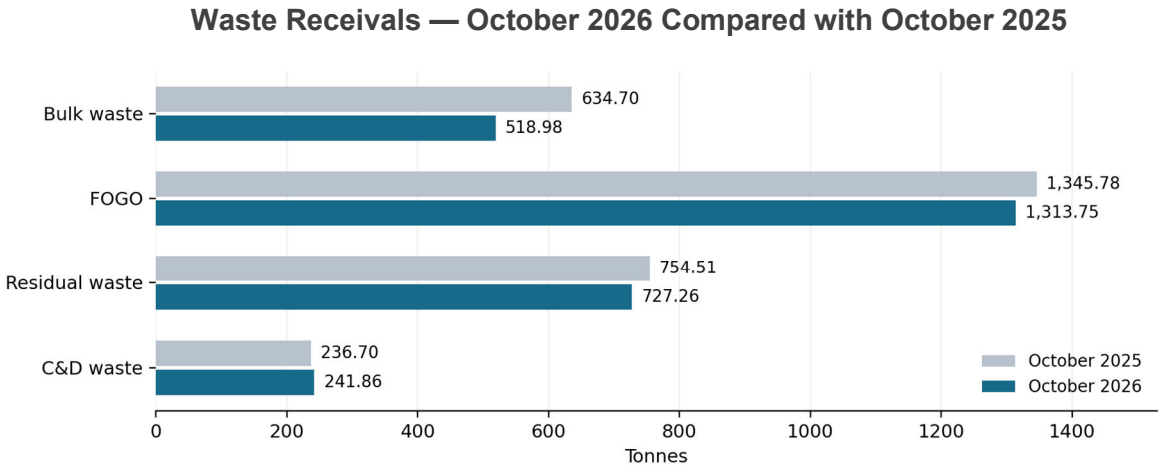
Green waste and C&D: Higher receivals increase handling, storage and removal requirements. Bulk and residual waste were below the monthly allocation, although fixed operating costs do not necessarily reduce proportionately.

Comparison with September 2026

Material throughput: October throughput across the five reported waste streams was broadly stable at 3,384 tonnes, decreasing by 34 tonnes (1%) compared with September. The overall reduction was driven by a 97 ton decrease in FOGO receivals (7%), partially offset by a combined increase of 63 tonnes across residual, bulk, green and construction and demolition waste.

Material stream	September 2026	October 2026	Change
Residual Waste	721.13 t	727.26 t	+0.85%
FOGO	1,411.15 t	1,313.75 t	-6.90%
Bulk Waste	507.79 t	518.98 t	+2.20%
Green Waste	566.19 t	582.22 t	+2.83%
C&D Waste	211.88 t	241.86 t	+14.15%
Total	**3,418.14 t**	**3,384.07 t**	**-1.00%**

Comparison with October 2025



Bulk waste

Bulk waste receivals totalled 519 tonnes in October 2026, a decrease of 116 tonnes (18%) compared with October 2025. Transactions increased by 160 (8%) to 2,081, indicating continued service demand, with smaller average loads. Average weight per transaction decreased from approximately 330 kg to 249 kg, a reduction of 25%.

Bulk waste revenue decreased by $26,474 (15%) to $151,154. The smaller percentage reduction in revenue compared with tonnage indicates a higher average revenue per tonne.

Compared with September 2026, bulk waste tonnage increased by 2.2% and transactions by 6.5%. October therefore recorded increased activity on the preceding month, while remaining below the same month last year in total tonnage and revenue.

FOGO

FOGO receivals totalled 1,314 tonnes in October 2026, a decrease of 32 tonnes (2.4%) compared with October 2025. Transactions increased by 22 (9%) to 258, with average weight per transaction decreasing from approximately 6 tonnes to 5 tonnes. This indicates that a slightly lower total volume was delivered through more frequent, smaller loads.

Compared with September 2026, FOGO tonnage decreased by 97 tonnes (7%), while transactions decreased by six (2.3%). Although the month-on-month reduction was more pronounced, October volumes remained close to the same period last year. These results alone do not establish a sustained decline in demand.

FOGO remained the largest reported waste stream, accounting for 38.9% of October throughput.

Residual waste

Residual waste receivals totalled 727 tonnes in October 2026, a decrease of 27 tonnes (3.6%) compared with October 2025. Transactions increased by 15 (8.7%) to 188, with average weight per transaction decreasing from approximately 4.4 tonnes to 3.9 tonnes. This indicates that a slightly lower total volume was received across a greater number of smaller loads.

Compared with September 2026, residual waste tonnage increased by 6.1 tonnes (0.8%), while transactions decreased by one (0.5%). This indicates broadly stable activity over the two months.

Green waste

Green waste receivals increased by 16 tonnes (2.8%) to 582 tonnes compared with September 2026. The modest increase is consistent with seasonal gardening and property maintenance activity during spring, when pruning, mowing and garden clean-ups can generate additional material. The timing of council green waste collections can also influence monthly receivals.

Green waste accounted for approximately 17% of total throughput across the five reported material streams. Maintaining adequate storage space, effective separation from other waste and timely removal remains important to accommodate fluctuations in deliveries and support efficient site operations.

Council waste

Waste received from member and participating council customer categories totalled 1,621 tonnes in October 2026, a decrease of 226 tonnes (12%) compared with October 2025. Transactions increased by 103 (15%) to 802, with average weight per transaction decreasing from approximately 2.6 tonnes to 2 tonnes. This indicates that lower overall tonnage was received across a greater number of smaller loads.

Compared with September 2026, council waste tonnage decreased by 31 tonnes (2%), while transactions increased by 14 (1.8%).

The City of Subiaco was the largest council contributor in October at 578 tonnes, representing 36% of council waste receivals. The Town of Claremont contributed 372 tonnes, followed by the Town of Mosman Park at 265 tonnes and the Town of Cottesloe at 258 tonnes. Together, these four councils accounted for 91% of council waste tonnage. The remaining receivals comprised the Shire of

Peppermint Grove at 70 tonnes, the Town of Cambridge at 70 tonnes and the City of Nedlands at 7.4 tonnes.

The decrease from September was primarily attributable to lower receivals from the Shire of Peppermint Grove, down 28 tonnes (28%), and the Town of Mosman Park, down 17.6 tonnes (6%). Smaller reductions occurred at the City of Subiaco, down 4.4 tonnes (0.75%), and the Town of Cottesloe, down 4.7 tonnes (1.8%). These reductions were partly offset by increases from the Town of Claremont of 12.5 tonnes (3.5%), the Town of Cambridge of 8.9 tonnes (14.6%) and the City of Nedlands of 2.3 tonnes (44%). Nedlands recorded the largest percentage increase from a small tonnage base, while Claremont recorded the largest increase in actual tonnes.

Construction and demolition waste

Construction and demolition (C&D) waste receivals totalled 242 tonnes in October 2026, an increase of 5 tonnes (2%) compared with October 2025. Transactions decreased by four (1.5%) to 258, with average weight per transaction increasing from approximately 903 kg to 937 kg. This indicates broadly stable activity compared with the same month last year, with slightly larger average loads.

C&D revenue increased by $3,330 (12%) to $31,255. Revenue growth exceeded the increase in tonnage, indicating a higher average revenue per tonne.

Compared with September 2026, C&D tonnage increased by 30 tonnes (14%), transactions increased by 29 (12.6%) and revenue increased by $5,120 (19.6%). October therefore recorded stronger activity than the preceding month, while remaining close to October 2025 levels in both tonnage and transaction numbers.

Operational priorities remain adequate storage capacity, timely removal of accumulated material and effective load inspection and segregation to manage contamination risks.

Operational implications: Higher transaction numbers despite lower tonnage in bulk, FOGO, residual and council waste indicate smaller average loads compared with October 2025. Both transaction activity and tonnage remain relevant to gatehouse staffing, traffic management and unloading coordination. Outbound transport planning also depends on the timing of receivals, trailer utilisation and delivery schedules.

Customer activity and service demand: October recorded 4,472 resident transactions and 431.7 tonnes of resident waste. The dashboard also reported 2,252 free recycling transactions across the council areas; these counts are presented separately and are not added together. Council waste totalled 1,621 tonnes.

Workforce

Workforce capacity and capability: RC salaries, overtime and superannuation were approximately $107,000, $24,851 above October budget and $66,993 above budget year to date. Additional staffing and overtime covered planned leave and absenteeism while maintaining site operations for the increased throughputs. Performance varied in task completion, housekeeping and communication. These areas, together with PPE compliance, remained coaching priorities.

Training and professional development: No formal training was recorded during October. Practical coaching and skills development in Household Hazardous Waste handling continued, with emphasis on safe work practices, task completion and PPE use.

Safety, Compliance and Risk

Safety performance: Reported October incidents included a minor finger injury, a reported shoulder injury, emergency-stop button damage, unauthorised customer asbestos disposal, a boom-gate impact and a shattered loader window. Two vehicle near misses were recorded.

Traffic management and PPE: Supervision continues to reinforce glove and mask use, safe traffic direction, trailer handling and hydraulic-line handling. Respiratory protection while pushing FOGO and consistent PPE use remain priorities.

Regulatory matters: A specialist contractor was engaged following an unauthorised deposit of asbestos in the C&D area on 8 October.

Asset Management and Projects

Site operations: Stormwater drainage blockage removal was completed. Routine cleaning continued, with inconsistent housekeeping and task completion in some work areas. Full trailers held overnight beside the weighbridge were identified as an odour-management concern during October. Polystyrene storage capacity and housekeeping remained operational priorities. No other environmental incidents were recorded during October.

Asset performance: Reported October loader availability was 100% for CAT and 99.9% for CASE and Hitachi. Maintenance events included damage to the Hitachi window on 26 October and the polystyrene machine being out of service on 27 October pending technician attendance. A mechanic was contacted regarding the 902 trailer tyre and Hitachi bucket.

RISK MANAGEMENT

This report addresses and aids mitigation of the following areas of the Corporate Risk Register:

Strategic:
- SS2 – circular economy opportunities
- SS3 – environmental outcome demand
- SS9 – misaligned strategy
- OS1 – resource allocation
- OS3 – sole supplier
- OS5 – organisational structure

Governance:
- SG1 – Member Council alignment
- SG4 – Member Council relationship

Commercial:
- SC3 – economies of scale
- OC2 – intellectual property
- OC3 – contract management
- OC7 – contractor non-performance

HR management:
- SHR5 – capacity/capability gaps
- OHR8 – organisational productivity

Operational:
- OO5 – service provider failure
- OO9 – contractor compliance

Information Technology:
- SIT1 – digital information access
- SIT2 – unauthorised digital access

WHS:

- WHSS1 – safe workplace
- WHS07 – contractor practices
- WHS09 – sharps
- WHS011 – manual handling
- WHS012 – 16 – Hazardous substances

Financial:

- SF1 – financial health
- SF2 – cross-subsidising

Reputation:

- SR5 – public scepticism
- OR2 – contractor standards
- OR6 – public scepticism
- OR7 – NGO influence

COMMUNICATIONS AND CONSULTATION

Member Council CEOs are briefed on the operational activities through the CEO Forums.

REPORT IMPLICATIONS

Legislation and Policy Alignment

Operational services are delivered in accordance with WMRC's Establishment Agreement, applicable legislation, regulatory approvals and organisational policies and procedures.

The principal legislative and regulatory requirements relevant to Recycling Centre operations include:

- *Local Government Act 1995* - providing the governance framework within which WMRC operates.

- *Work Health and Safety Act 2020* and *Work Health and Safety (General) Regulations 2022* - governing workplace health and safety, plant, work practices and risk management.

- *Environmental Protection Act 1986* - governing environmental regulation, prescribed premises and applicable licence and approval requirements.

- *Waste Avoidance and Resource Recovery Act 2007* - providing the legislative framework for waste avoidance, resource recovery and waste management in Western Australia.

Operations are also undertaken in accordance with applicable DWER licence conditions and WMRC policies, procedures and internal control frameworks.

Strategic Alignment

Delivery of Recycling Centre operations supports achievement of theme 1 of the Council Plan 2026 through maintaining reliable and safe services, managing plant and infrastructure performance and progressing improvements that increase operational capacity, resilience and asset value:

Deliver reliable, safe and high-quality waste management and resource recovery services that meet current and emerging member and customer needs, while optimising the performance, capacity and value of core assets.

Operational management also supports theme 2 through the receipt, separation, transfer and recovery of waste materials, together with environmental controls and infrastructure improvements that support resource recovery and minimise environmental impacts:

> *Maximise environmental performance through waste prevention, increased resource recovery and processing outcomes, whilst maintaining cost-effective service delivery.*

Monitoring of material throughput, revenue and expenditure drivers, haulage performance and asset utilisation supports theme 3 by informing cost management, operational efficiencies and opportunities to improve economies of scale and financial sustainability:

> *Strengthen the organisation's financial sustainability by growing self-generated revenue streams, improving economies of scale and supporting the development of viable markets for recovered resources.*

Operational data, experience and service outcomes support theme 4 by strengthening WMRC's evidence base for regional waste planning, regulatory engagement and broader industry decision-making:

> *Influence policy, regulation and market settings to support effective waste prevention (avoidance/reuse) and waste management (reuse/recover) for Member Councils and the broader sector.*

Provision of accessible Recycling Centre services and effective management of the customer interface supports theme 5 by encouraging appropriate use of waste and resource recovery services and supporting participation in improved waste management practices:

> *Support and influence community behaviour to reduce waste generation and improve participation in best-practice waste management and resource recovery systems.*

Workforce development, safety and compliance management, contractor oversight, asset redundancy and business continuity planning support theme 6 by strengthening WMRC's capability and resilience to sustainably maintain operational services:

> *Maintain a capable, adaptable and resilient organisation that can sustainably deliver services, manage risk and support long-term strategic objectives.*

Financial and Resource Implications

Higher throughput continues to support financial performance, with additional operating costs remaining proportionate to activity levels. Key financial considerations for the coming period from an operational perspective are FOGO processing costs, staffing, fuel, maintenance and the future status of City of Vincent FOGO receivals beyond December 2026.

COMMENT

Operational activity remains above budget, with strong FOGO, green waste and C&D receivals contributing to a year-to-date comprehensive income result $390,500 above budget. Increased operating costs have remained proportionate to throughput and have been more than offset by additional revenue. Key operational priorities remain safety, housekeeping, asset reliability and maintaining capacity to manage elevated activity levels.

The report is recommended for noting.

VOTING REQUIREMENT

Simple majority

RECOMMENDATION

11.1.1 That the Operations Report for October 2026 be noted.

11.2 COMMUNICATIONS AND EDUCATION REPORT

Responsible Officer:	**Communications and Education Lead**
Date:	**26 November 2026**
Attachment:	**Nil**

PURPOSE

To note the Communications and Education team activity for the period.

BACKGROUND

The WMRC Establishment Agreement provides for the delivery of *"education and promotion regarding processes, industries or activities relating to the collection, treatment and disposal of waste and/or to the recycling or reuse of waste and other materials."*

The recently adopted Council Plan 2026 further reinforces this purpose through a series of interconnected strategic themes that support the organisation's establishment objectives, including education, communication, and community engagement. The work of the Communications and Education (C&E) team directly contributes to three of the Plan's six strategic themes:

- **Theme 2:** Environmental Performance and Resource Recovery
- **Theme 4:** Policy Influence and Sector Leadership
- **Theme 5:** Community Engagement and Behaviour Change

In addition, the team's activities contribute indirectly to the achievement of the remaining strategic themes through increased community awareness, stakeholder engagement, and informed decision-making.

DETAIL

Activities are described under relevant themes from the Council Plan 2026.

Environmental Performance and Resource Recovery

The Communications and Education team contributes to this objective through projects and initiatives that encourage waste avoidance, resource recovery and improved environmental outcomes.

During this reporting period, this work was delivered through the following activities:

Waste to Energy project:

The C&E team have been coordinating a visit and tour of East Rockingham Waste to Energy for member council CEOs, elected members, and relevant staff. This will take place in early December.

Policy Influence and Sector Leadership

The Communications and Education team contributes to this objective by maintaining strong relationships across government, industry and community sectors, supporting best practice in waste prevention and resource recovery, and strengthening WMRC's profile as a trusted voice in sector-wide policy and advocacy discussions.

During this reporting period, this work was delivered through the following activities:

Waste Management and Resource Recovery Association of Australia (WMRR). Through membership in the WMRR Waste Educators and Circular Economy Working Groups, staff members attended the bimonthly WA Waste Educators Working Group meeting, which focused on circularity in textiles, covering practices taking place in the not-for-profit sector, advocacy updates and regional perspectives.

Local Government Professionals WA: A member of the team attended the 2026 Commtelligence Forum to build their knowledge of current communications and community engagement practices in local government. The forum provided opportunities to learn about emerging trends, share experiences with sector peers and identify practical approaches that can be applied to and strengthen the WMRC's communications and stakeholder engagement activities.

Battery Product Stewardship and Management Advocacy

The WMRC has been undertaking research into battery product stewardship and safety management practices, in recognition of the rapidly escalating safety, environmental and financial risks associated with batteries (particularly lithium-ion batteries) entering household waste streams. A discussion paper is currently being prepared and will be presented to Council at the January 2027 Ordinary Council Meeting.

Community Engagement and Behaviour Change

The team continues to deliver core community engagement and education activities, including:

- Event attendance and coordination
- Public communications across print and digital channels, including the development of resources for Member Councils.

Education and outreach initiatives delivered during the reporting period included:

- Community Recycling Centre tour: 29th September
- A Day on the Bay waste engagement stall: 18th October (Claremont)
- Sunset Eats waste station: 19th October (Mosman Park)
- Clothing swap with presentation: 24th October (Cottesloe)
- Great Global Mend: 7th November (2 events: Subiaco, and Peppermint Grove/Cottesloe/ Mosman Park)
- Community Recycling Centre tour for National Recycling Week: Sat 14th November
- Sunset Eats waste station: 15th November (Mosman Park)

Community Recycling Centre tour



Clothing swap with presentation





Great Global Mend, Subiaco (above) and Peppermint Grove (below)



Communications support for Member Councils

The team continues to prepare digital assets, print materials and signage on request.

Ongoing communications. The team regularly produces electronic direct mail, social media content, print ads and print materials to support consistent, up-to-date messaging Continual review

and updating of WMRC and Member Council website information is undertaken to ensure content is accurate and relevant.

Main points include the following:

- **EDM** – The October newsletter went out to 1,735 recipients.
- **POST Newspaper advertisement** – released each month.
    - October – free mulch, upcoming events
    - November – Verge Valet bulk waste in Subiaco, Textile Trail.

October:



November:



- **Communications support for participating councils** – The team was approached by City of Nedlands to quote, design and facilitate the printing of waste passes for residents.

- **Print Articles:**

17th October 2026 – The Post Newspaper

For sale: $165m white elephant

By LLOYD GORMAN

The industrial carcass of a doomed $165 million experimental waste treatment plant in Shenton Park is set to be broken down and sold off for parts.

A stocktake of the rig, tanks and other infrastructure used in the construction of the defunct DiCom plant inside the West Metro Recycling Centre on Brockway Road is underway, ahead of a planned fire sale of the equipment.

The Subiaco based Western Metropolitan Regional Council (WMRC) approved on September 24 a plan for disposing of the plant, which still belongs to the private sector operator behind it.

"This is an important step in finally bringing the DiCom matter to a conclusion," said WMRC chair and Claremont councillor Paul Kelly.

"WMRC now has the legal capacity and governance arrangements in place to take control of the disposal and removal process, with the objective of achieving the best practicable financial outcome for our member councils and enabling the site to be reclaimed.

"There will obviously be costs associated with dismantling and removal, but there is also value in the plant and equipment.

"Until the market has been tested and the removal methodology determined, it would be premature to estimate the net cost or financial outcome.

"The treatment of costs and sale proceeds is governed by the Demobilisation Deed."

The move will help bring a tortured corporate saga to an end and allow WMRC to reclaim the 40% of its own land, currently occupied by the DiCom plant.

After seemingly promising trials of the technology at a facility built in 2008, the project was expanded three years later to a full-scale version.

DiCom was designed to divert the bulk of household waste away from landfill and process the bulk of household waste into compost, recyclables and bio-energy.

However it was dogged by non-stop problems, delays and technical set-backs that meant it never properly worked.

It was originally slated to cost $40million, but investors ultimately lost about $165million on the problem-prone project.

5th November 2026 – Western Suburbs Weekly



22 LIFESTYLE

Western SUBURBS WEEKLY
Thursday, November 5, 2026

REPAIR IS BACK IN FASHION

Stephanie Pontet (middle) co-founded the Great Global Mend last year to reduce Australia's textile waste.

ELIANA HULLETT

A record-breaking clothing repair event is taking over Australia this Saturday, led by two small businesses working to fix Australia's reputation as one of the worst offenders of fashion waste.

Organised by Perth business Care to Rewear and Victoria-based Fab Patch, the Great Global Mend encourages people across the country to repair old or damaged clothing instead of dumping it in landfill.

Australia surpassed the United States as the world's biggest consumer of textiles per capita in 2024. We dump more than 200,000 tonnes of clothing in landfill each year and buy about 56 new items on average.

Stephanie Pontet and Sophie Dyring, who run Care to Rewear and the Australian branch of Fab Patch respectively, founded the GGM last year to remind people their clothes don't have to end up in the rubbish.

"It all started with the passion of two businesses around community mending," Ms Pontet said.

"It's bringing the community together and also raising awareness about the quantity of clothes we send to landfill."

Local councils and community groups across Australia are hosting various clothing repair and recycling activities on Saturday, November 7.

The Western Metropolitan Regional Council is organising two events in the western suburbs at Subiaco's Evelyn H Parker Library and The Grove Library in Peppermint Grove.

Both will run from 10.30am to 12.30pm, supplying some sewing supplies and plenty of encouragement alongside morning tea.

The City of Stirling will also host a workshop at Stirling Libraries in Mirrabooka.

Another stand-out is the Circular Fashion Festival held in Yagan Square from 10am to 3pm.

A long table will be set up in the square with several free repair workshops teaching basic skills.

On the big screen, the numbers of every council, community group and individual taking part will climb in real time to show the impact across the country.

"It made so much sense to be part of the Circular Fashion Festival momentum," Ms Pontet said.

"This year we also approached . . . the Canberra (Circular Fashion Festival) so it's not just WA-based, but also Australia-wide.

Last year's inaugural GGM saw almost 300 participants across 15 local councils in WA. More than 400 items were saved from landfill, which meant about 2.5 tonnes of greenhouse gases were avoided.

This year, Ms Pontet said they are expecting more than 600 participants and 20 organisers across Australia to save more than 800 items from landfill and prevent about four tonnes of greenhouse gas being emitted from waste.

WRMC chair Paul Kelly said last year;s event had 27 participants in Subiaco. They hope to expand to other local councils going forward.

In the northern suburbs, Joondalup and Wanneroo will facilitate activities this Saturday.

Other events will be held across the southern suburbs in Fremantle, Armadale, Gosnells, Melville and Kwinana.

The Great Global Mend has returned for the second year and encourages people to repair and recycle old clothes.

7th October 2026 – Perth Now: [“The Great Global Mend returns this weekend with plans to break records for mass clothing repair activities”]

RISK MANAGEMENT

This report addresses and aids mitigation of the following areas of the Corporate Risk Register:

Strategic:
SS2 –circular economy opportunities
SS3 –environmental outcome demand
SS9 – misaligned strategy

Governance:
SG1 – Member Council alignment
SG4 – Member Council relationship

HR management:
SHR2 – staff retention
SHR5 – capability/capacity gap
OHR3 – industry knowledge

Financial:
SF2 – cross-subsidising

Reputation:
SR3 – public statements
SR5 – public scepticism
OR1 – service quality
OR6 – public scepticism
OR7 – NGO influence

COMMUNICATION AND CONSULTATION

Member Council CEOs are briefed on the C&E team activities through the CEO Forums.

REPORT IMPLICATIONS

Legislation and Policy Alignment

N/A

Business and Strategic Alignment

These activities are aligned to key strategies 2,4, and 5, of the WMRC Corporate Plan as outlined in the report.

Financial and Resource Implications

Services are provided in-line with budget provisions.

COMMENTS

The information is presented for noting.

VOTING REQUIREMENT

Simple majority

RESPONSIBLE OFFICER'S RECOMMENDATION

11.2.1 The Communications and Education report to 26 November to be noted.

11.3 PROJECTS REPORT

Responsible Officer:	**Projects Lead**
Date:	**26 November 2026**
Attachment:	**Nil**

PURPOSE

The purpose of this report is to inform Council on the progress of strategic projects underway.

BACKGROUND

The WMRC is embarking on significant improvements including new strategies supporting business operations, significant capital works undertakings and the reclamation of the DiCOM area. The Projects Lead role is to facilitate some of these activities.

DETAIL AND OPTIONS ANALYSIS

Second Waste Compactor

After the Council decision to award tender RFT 02-2026 at the August 2026 OCM, contracts have been exchanged. Works on site planned for late January 2027, with completion by February 2027.

Reporting on progress of construction at the works from the Contractor is satisfactory.

Asset Management Planning

The draft Asset Management Plan is submitted for consideration at this OCM.

Business Roadmap

To facilitate the development of future Business Strategy and Finance Strategy Frameworks, the Administration is now embarking of a Business Roadmap Project. Its objectives are

“To articulate a clear, high level financial strategy and financial structure for WMRC that:

- Explains current revenue and cost drivers
- Clarifies financial sustainability and risk exposure benchmarks
- Identifies opportunities for revenue diversification and efficiency
- Supports long-term strategic and operational decision making”

Work has been completed in developing understanding and potential outcomes for these topics. The work will now be consolidated into a report for consideration by Council at the January OCM. It is intended that this Roadmap will inform the development of upcoming Business and Finance Strategies.

Reclamation of DiCOM Area

Inventory of plant and equipment for potential sale is complete. An auction house has been appointed to deliver the sales stage. Environmental testing of the water storage & biodigester tanks has been completed.

Three large storage tanks for wastewater were sampled. One tank contained 520,000 litres of wastewater, the second 350,000 litres and the third was empty. This will now form basis of discussions with Water Corporation for approved discharge methodology.

Sampling of the three biodigester tanks showed “compost” residuals of ~120m^3 in one, 45 m^3 in the second and 30 m^3 in the third. This material is not suitable for re-use and will be disposed of.

Consultancy firm has been appointed to develop the technical specifications for the deconstruction works.

The extent of full recovery of WMRC costs and the value of the DiCOM debt will ultimately be influenced by realised sale values and the final cost of demolition works, which is not yet fully known. While officers will continue to actively manage the disposal process to maximise value and refine cost estimates as further information becomes available, these factors may affect the level of cost recovery ultimately achieved. This matter will be closely monitored and reported to Council as required.

RISK MANAGEMENT

Key strategic risks have been identified and comprehensively addressed in the Risk Register. The outcomes of this report address the following risks:

Strategic Risks:

- SS1 – long term planning
- SS3 – environmental outcomes
- SS4 – access to land

Commercial and Legal Risks

- SC2 – value for money

Workplace Health and Safety Risks

- WHSS1 – safe workplace

Operational Risks:

- S02 – risk identification

Reputational Risks:

- SR1 - Leadership

Project Risks – Reclamation of DiCOM Area:

- P1 – Disruption to RC Operations
- P2 – Insufficient income to cover all costs and moneys owed
- P3– Insufficient income to cover all costs
- P4 – DPLH issues in surrendering lease
- P5 – DWER require works approval

COMMUNICATION AND CONSULTATION

Member Council CEOs are briefed on the progress of these projects through the CEO Forums.

REPORT IMPLICATIONS

Legislation and Policy Alignment

Procurement activities comply with relevant legislation and Council Policy.

Strategic Alignment

The on-site projects underway are addressing theme 1 of the Council Plan 2026 as follows:

> *Deliver reliable, safe and high-quality waste management and resource recovery services that meet current and emerging member and customer needs, while optimising the performance, capacity and value of core assets.*

The business initiatives support theme 3 of the Plan as follows:

> *Strengthen the organisation's financial sustainability by growing self-generated revenue streams, improving economies of scale and supporting the development of viable markets for recovered resources.*

Financial and Resource Implications

The capital projects underway are provided within the 2026/2027 Budget. Once the Reclamation of the DiCOM Area works commence a greater understanding of the 'on ground' resource implications will be developed.

COMMENTS

The DiCOM aspects of this report are to be read in conjunction with Report 10.5 of this OCM agenda. Remaining matter are recommended for noting.

VOTING REQUIREMENT

Simple majority

RESPONSIBLE OFFICER'S RECOMMENDATION

11.3.1 That Council note the Projects Lead report.

11.4 VERGE VALET REPORT

Responsible Officer: **Verge Valet Lead**

Date: **09 November 2026**

Attachment: **Nil**

PURPOSE

To provide Council with an overview of Verge Valet™ service performance for September and October 2026, including collection demand, resource recovery outcomes, customer feedback and key service developments.

BACKGROUND

Verge Valet™ provides residents of host councils with year-round access to prebooked verge waste collections. It currently services 103,294 properties (ABS 2021) as detailed:

Name	**MOU/ contract**	**Service start date**	**No of properties**	**Allocation per property**		
			(ABS2021)	Bulk*	Green	Mattress
Town of Mosman Park	MOU	February 2020	4113	2	1	Y
Town of Cottesloe	MOU	August 2020	3609	2	1	Y
Shire of Peppermint Grove	MOU	March 2021	620	3	3	Y
City of Subiaco	MOU	September 2025	8820	0	3	N
Town of Cambridge	Contract	November 2020	11497	1	1	N
City of Vincent	Contract	April 2021	16794	2		Y
City of Fremantle	Contract	September 2023	15687	1	0	Y
City of South Perth	Contract	July 2025	20851	1	2	Y
Town of Victoria Park	Contract	July 2025	17982	2	1	N
Town of East Fremantle	Contract**	July 2026	3321	1	2	Y

*bulk allocations may be used for green collections, not vice versa. Subiaco bulk waste collections will commence on 4 December 2026.

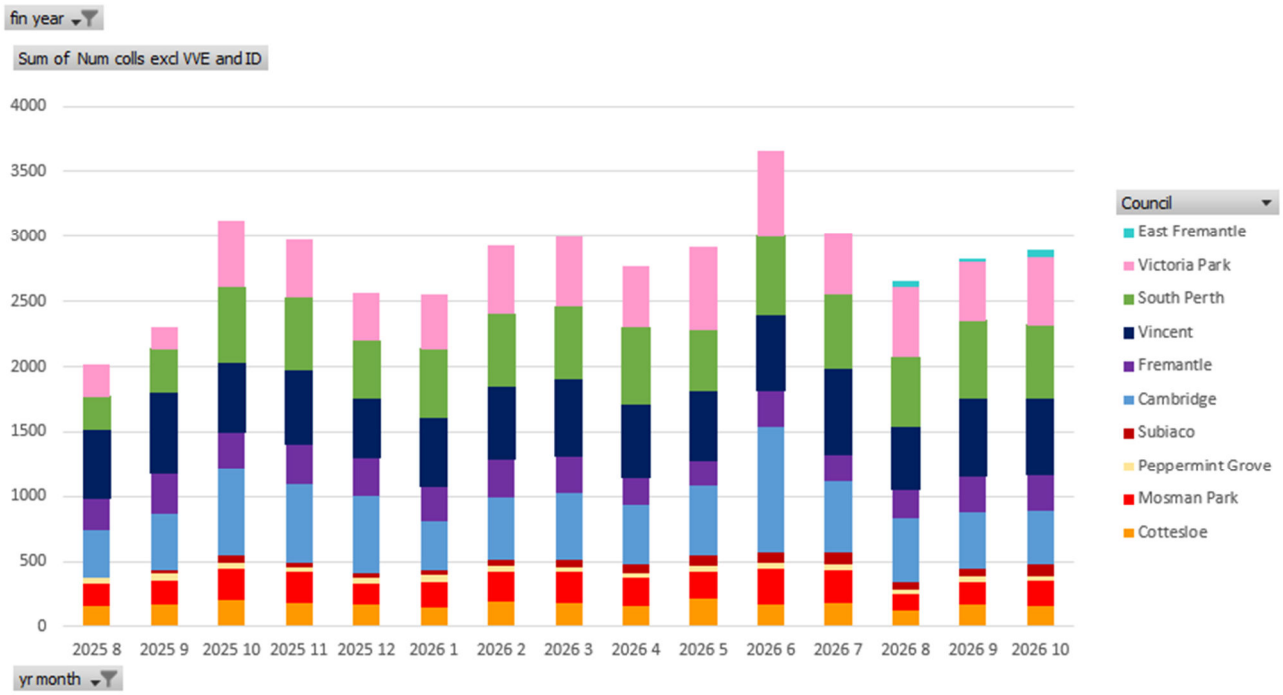
Reports are provided for each Ordinary Council Meeting with an update on collections, along with summary survey results from those who have used the service. Further, the proportion of waste

recovered (based on processor estimates) is reported. This is the waste that is separated and forwarded to re-processors and consequently diverted away from landfill. These waste streams are green waste, metal, cardboard and wood.

DETAILS

Number of collections

The following chart shows the number of collections per month across Verge Valet host councils from August 2025 to October 2026. Collection volumes increased in October and November 2025 following the commencement of Victoria Park bulk waste collections and an additional collection day in South Perth. Volumes dipped in December and January due to the Christmas shutdown before returning to typical levels of 2,700 to 3,000 collections per month. Collections peaked in June 2026 as residents sought to use their annual allocations before the end of the financial year, with strong demand continuing into July. August volumes dipped due to seasonal winter conditions and the conclusion of EOFY related peak activity. Volumes then increased gradually throughout September and October.



The collector separates e-waste, white goods and mattresses during collection. Our contractor, Perth Bin Hire, sorts the rest and reports the proportion of bulk waste recovered. This is the same sorting facility as used for the bulk waste from other sources delivered to the Recycling Centre and reported monthly. The latest available figures (to September) show that approximately 85% of the collected bulk waste is recovered. Material recovered comprises paper and cardboard, ferrous metals, and wood. All of the green waste is recovered.

New Booking System

Following a successful pilot phase with the Town of Mosman Park, Town of Cottesloe and Shire of Peppermint Grove, the new Verge Valet™ booking system was successfully launched across all remaining host councils on 1 October 2026.

The system aims to improve the customer experience by making bookings simpler and easier to complete independently. Greater customer self-service is intended to reduce reliance on hotline assistance and manual administration, improve booking efficiency and support a lower ongoing service delivery cost.

To support the transition, WMRC and D+M Waste Management delivered two online training workshops for host council staff, providing an overview of system functionality, reporting tools and booking management processes.

The upgraded platform delivers several service improvements, including automated collection date scheduling, resident self-service functionality for booking amendments and cancellations, and enhanced reporting capabilities. Since its rollout across all host councils on 1 October 2026, WMRC and D+M Waste Management have continued to monitor system performance and support councils through the transition, with the new platform providing a more efficient and user-friendly booking experience for residents, councils and operational staff.

City of Subiaco Bulk Waste Collections

The City of Subiaco has approved the return of Verge Valet™ bulk waste collections. Resident bookings will open on 24 November 2026, with collections commencing on 4 December 2026. Eligible properties will have access to two bulk waste collections and three green waste collections per financial year through the Verge Valet™ service.

Resident Feedback

Resident feedback remains positive for this financial year with 68% of 792 survey respondents preferring Verge Valet™ to traditional bulk waste collection services. The service also achieved a strong overall satisfaction score of 4.75 out of 5. See charts below.

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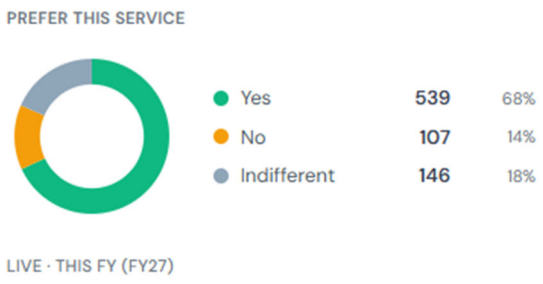
<td>
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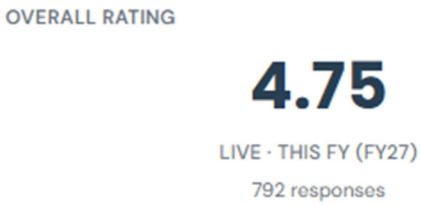
<td>
</td>
</tr>
<tr>
<td>Responses to “Do you prefer Verge Valet?”</td>
<td>Responses to “Please rate the service overall (1-5)”</td>
</tr>
</table>

Communications Enhancement

The Communications and Education team continues to support the Verge Valet™ service through the development of customised communication materials, including animations, social media

content and media opportunities. This included promotional activities supporting the return of Verge Valet™ bulk waste collections in the City of Subiaco.

RISK MANAGEMENT

The report addresses and aids mitigation of the following areas of the Corporate Risk Register:

Strategic:
- SS2 –circular economy opportunities
- SS3 –environmental outcome demand
- SS9 – misaligned strategy
- OS1 – resource allocation
- OS3 – sole supplier
- OS5 – organisational structure

Governance:
- SG1 – Member Council alignment
- SG4 – Member Council relationship

Commercial:
- SC3 – economies of scale
- OC2 – intellectual property
- OC3 – contract management
- OC7 – contractor non-performance

WHS:
- WHSS1 – safe workplace
- WHS07 – contractor practices
- WHS09 – sharps
- WHS011 – manual handling
- WHS012 – 16 – Hazardous substances

HR management:
- SHR5 – capacity/capability gaps
- OHR8 – organisational productivity

Financial:
- SF1 – financial health
- SF2 – cross-subsidising

Operational:
- OO5 – service provider failure
- OO9 – contractor compliance

IT:
- SIT1 – digital information access
- SIT2 – unauthorized digital access

Reputation:
- SR5 – public scepticism
- OR2 – contractor standards
- OR6 – public scepticism
- OR7 – NGO influence

COMMUNICATION AND CONSULTATION

The Verge Valet team continues to engage with host councils on service delivery, communications and system improvements. Member Council CEOs are briefed on relevant Communications and Education team activities through the CEO Forums.

REPORT IMPLICATIONS

Legislation and Policy Alignment

The Verge Valet™ service is provided under contract to non-Member Councils and under a Memorandum of Understanding to Member Councils.

Strategic Alignment

Delivery of the Verge Valet™ service supports achievement of Theme 1 of the Council Plan 2026 by providing participating councils and residents with a reliable, accessible and responsive waste collection service, supported by ongoing service monitoring and continuous improvement:

Deliver reliable, safe and high-quality waste management and resource recovery services that meet current and emerging member and customer needs, while optimising the performance, capacity and value of core assets.

The service also supports Theme 2 through the separation and recovery of green waste, metals, cardboard, wood, e-waste, white goods and mattresses, reducing the volume of material requiring disposal and improving resource recovery outcomes:

Maximise environmental performance through waste prevention, increased resource recovery and processing outcomes, whilst maintaining cost-effective service delivery.

Provision the service to non-Member Councils supports Theme 3 by generating external revenue, increasing service scale and contributing towards organisational overheads and operating costs:

Strengthen the organisation's financial sustainability by growing self-generated revenue streams, improving economies of scale and supporting the development of viable markets for recovered resources.

Verge Valet™ has a direct relationship with Theme 5 by providing residents with a convenient and structured service that encourages appropriate presentation, separation and recovery of materials and supports improved participation in contemporary waste management practices:

Support and influence community behaviour to reduce waste generation and improve participation in best-practice waste management and resource recovery systems.

Continued development of service systems, operational capability, contractor management and reporting supports Theme 6 by strengthening WMRC's capacity to sustainably manage an expanding regional service while maintaining service continuity and organisational resilience:

Maintain a capable, adaptable and resilient organisation that can sustainably deliver services, manage risk and support long-term strategic objectives.

Financial and Resource Implications

Verge Valet continues to generate revenue from services provided to non-Member Councils and contributes towards organisational overheads and operating costs.

Service performance and expenditure are monitored against the approved budget.

COMMENTS

Verge Valet™ continues to perform strongly across participating councils, with collection volumes increasing through September and October following the seasonal winter slowdown. Resident satisfaction remains high, with an overall service rating of 4.75 out of 5 and 68% of surveyed users preferring Verge Valet™ to traditional scheduled bulk waste collections.

Significant milestones during the reporting period included the successful rollout of the new Verge Valet™ booking system across all host councils on 1 October 2026 and the City's endorsement of the return of bulk waste collections in Subiaco, with bookings opening on 24 November and collections commencing on 4 December 2026.

Current priorities include supporting the transition to the new booking platform, expanding participation from multi-unit dwellings, and continuing to improve service reporting and resource recovery outcomes.

VOTING REQUIREMENT

Simple majority

RESPONSIBLE OFFICER'S RECOMMENDATION

11.4.1 The Verge Valet report be noted.

11.5 PROGRESS ON COUNCIL RESOLUTIONS

Responsible Officer:	**Chief Executive Officer**
Date:	**26 November 2026**
Attachment:	**11.5A Progress on Council Resolutions**

PURPOSE

Council monitors progress on its resolutions at each OCM. A schedule showing progress on WMRC resolutions up to and including 26 November 2026 is presented at Attachment 11.5A. Only uncompleted resolutions, and those recently completed, are shown on the schedule.

BACKGROUND

In October 2007 Council decided that an information bulletin item tracking the progress of Council resolutions be presented at future meetings.

DETAIL AND OPTIONS ANALYSIS

Please refer to Attachment 11.5A. The schedule is colour coded. Red - resolutions not yet commenced; orange – resolutions in progress; green – resolutions complete.

RISK MANAGEMENT

The implementation of Council resolutions relates to, and assists mitigation of risks associated with the following areas of the Corporate Risk Register:

Strategic;
- OS1 – allocation of resources

Governance;
- OG5 – service delivery

HR Management;
- SHR3 - service delivery
- OHR7 – roles and responsibilities

COMMUNICATION AND CONSULTATION

Council resolutions and progress on their implementation are discussed at CEOAC meetings.

REPORT IMPLICATIONS

Legislation and Policy Alignment

Local Government Act 1995

Business and Strategic Alignment

Progress on Council Resolutions is aligned to all six key strategies of the WMRC *Strategic Community Plan.*

Financial and Resource Implications

Not applicable

COMMENTS

The report is provided for noting.

VOTING REQUIREMENT

Simple majority.

RESPONSIBLE OFFICER'S RECOMMENDATION

11.5.1 The progress on Council resolutions be noted.

11.6 CEO FORUM – RECORD OF MEETING

Responsible Officer:	**Chief Executive Officer**
Date:	**26 November 2026**
Attachment:	**11.6A CEO Forum – Record of Meeting November 2026**

PURPOSE

For Council to receive a summary of the CEO Forum meeting of November 2026.

BACKGROUND

Council has adopted a policy addressing arrangements for member Council CEO forums. The policy sets out arrangements for forums that enable discussion and input into key issues relevant to the WMRC.

DETAILS

Please refer to Attachment 11.6A.

RISK MANAGEMENT

The forums assist mitigation of risks associated with the following areas of the Corporate Risk Register:

Governance
- SG1 – member needs
- SG3 – relationship management
- SG4 - relationship management

Financial
- SF2 – cross subsidisation

Reputational
- SR1 - decision making
- OR8 – public criticism

COMMUNICATION AND CONSULTATION

Nil.

REPORT IMPLICATIONS

Legislation and Policy Alignment

Local Government Act 1995

Business and Strategic Alignment

Business of the CEO Forums includes all key strategies of the WMRC *Strategic Community Plan.*

Financial and Resource Implications

Not applicable

COMMENTS

The record is provided for noting.

VOTING REQUIREMENT

Simple majority.

RESPONSIBLE OFFICER'S RECOMMENDATION

11.6.1 The CEO Forum – Record of Meeting held on 19 November 2026 be noted.

12 MOTIONS FOR WHICH PREVIOUS NOTICE HAS BEEN GIVEN

13 QUESTIONS BY MEMBERS OF WHICH DUE NOTICE HAS BEEN GIVEN

14 MEMBERS' QUESTIONS WITHOUT NOTICE

15 URGENT BUSINESS APPROVED BY THE PERSON PRESIDING OR BY DECISION

16 MATTERS BEHIND CLOSED DOORS

It is proposed that the following item be considered in a closed session:

16.1 CEO Performance Review

RESPONSIBLE OFFICER RECOMMENDATION:

That in accordance with Sections 5.23(2) of the Local Government Act 1995, the meeting is closed to members of the public with the following aspect of the Act being applicable to these matters:

16.1 (a), (b), (e)

(a) a matter affecting an employee or employees;

(b) the personal affairs of any person;

(c) a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting; and

(d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting; and

(e) a matter that if disclosed, would reveal —

(i) a trade secret; or

(ii) information that has a commercial value to a person; or

(iii) information about the business, professional, commercial or financial affairs of a person, where the trade secret or information is held by, or is about, a person other than the local government.

(f) a matter that if disclosed, could be reasonably expected to —

(i) impair the effectiveness of any lawful method or procedure for preventing, detecting, investigating or dealing with any contravention or possible contravention of the law; or

(ii) endanger the security of the local government's property; or

(iii) prejudice the maintenance or enforcement of a lawful measure for protecting public safety; and

(g) information which is the subject of a direction given under section 23(1a) of the Parliamentary Commissioner Act 1971; and

(h) such other matters as may be prescribed.

17 BUSINESS NOT DEALT WITH FROM A PREVIOUS MEETING

18 GENERAL BUSINESS

19 CLOSURE OF MEETING

Next Ordinary Council Meeting:

28 January 2027 (subject to report 10.5) at the City of Subiaco.